

Hemingford Grey Neighbourhood Plan

Steering Group meeting Tuesday November 17th 2020

7pm by Zoom

Present; Anne Meredith (AM), Robin Waters (RW), Peter Quest (PQ), Roger Mitchell (RM), Chris Bowden (CB), Zena Ambrose (ZA), Janice Flint (JF), Riva Elliott (RE), and Amy Wales-Durrans (AWD)

Notes

1. Apologies - Libby Wilkin (LW)
2. Agree notes of October 20th 2020 meeting - agreed
3. Governments proposed planning reforms – feedback from Natalie Elworthy HDC. Points from the email; NPs would still be a part of the planning system, could consider design guide/code and designation of green spaces as part of the NP. Copy of email with AM. AM
4. School surveys progress. LW had inputted all the surveys and RW/AM would analyse the results and add to the draft survey report.
5. Draft Survey report. This was presented to the group and various comments made. **All members** were asked to send further comments to AM/RW.
6. Business owners and land-owners consultation - advice had been sought from Natalie Blaken and subgroup now in a position to prepare for a consultation in early 2021, Covid restrictions permitting. Local organisations to be included in this consultation. Intention to have completed this by end of financial year in preparation for scoping workshop in April/May 2021. PQ/RW/RM
7. Development of website. JF had completed her training and the group would produce a draft of the website for January meeting. JF/ZA/AM
8. Character assessment - photo bank - Hemlocs input. This was progressing though Hemlocs had other priorities at present. The meeting was reminded that the *Village Plan* had a good account of the development of the parish. Hemlocs rep to be invited to scoping workshop and to attend NPSG meetings. PQ
9. Landscape assessment/description - completed PQ
10. Verges and green spaces - photos need combining in a database and any gaps identified. Need to compare current HG green space provision with others and HDC average? RW/RM

11. Publicity-Updating of HGPC website etc AM/JF this is ongoing with agendas and notes going to the webmaster and HGPC Newsletters containing an article in each issue. Natalie Blaken had advised us to keep in contact with residents so it was proposed in the current financial year to apply for a grant to publish an *Update*.

12. Meeting dates January to July, third Tuesday in the month, 7pm - noted

13. AOB- none

14. Preparation of action plan for January 19th 2020

- School survey analysis to be added to draft report and final draft to be prepared for meeting. AM/RW
- Consultation with businesses, landowners and organisations progress report PQ/RW/RM
- NP website –trial one to be constructed. JF/ZA/AM
- Character assessment background information from Hemlocs PQ
- Verges and Greenspaces- database update RW/RM
- Publicity- draft of NP Update to be prepared for January meeting with the paperwork completed in anticipation for a grant application. AM/RW/JF/ZA
- At January meeting consider timing of Scoping Workshop in April/May 2021

Draft notes 19/11/2020 AMM/RSW