

Hemingford Grey Neighbourhood Plan

Steering Group meeting Tuesday February 16th 2021 7pm by Zoom

Present: Robin Waters, Peter Quest, Roger Mitchell, Libby Wilkin, Janice Flint, Amy Wales-Durran, Anne Meredith.

Apologies: Zena Ambrose

1. Notes of meeting 19 January 2021

Agreed

2. Business Survey Update

Peter Quest reported that he was still gathering information on the businesses and organisations to be sent a survey. Lockdown restrictions had hampered progress.

Anne Meredith offered to send out to all her table detailing the information she had gathered for Peter Quest so that others could add/amend the information. Members of the steering group were asked to provide details of 2 residents who were working at home due to Covid. Peter Quest and Janice Flint to finalise the 3 versions of the survey and these to be sent to all members for comment and approval.

3. Covid Survey

Anne Meredith had sent around a revised version of the survey which will go in the next issue of the Parish Council Newsletter. Various questions, comments and suggestions were made with Libby Wilkin offering to revise the survey in line with the publication requirements of the Newsletter. Libby would ask Richard Allen if he was willing to be a 'post box' for the surveys. Janice Flint suggested creating an A5 poster that all 'post boxes' could display in their window thereby reassuring residents they had the right address. This was agreed.

4. Website update

Janice Flint reported that progress was slow due to Lockdown prohibiting meetings

5. Hemlocs and Character Update

Peter Quest reported that there was no update on this and it was agreed to pause work on this area until Lockdown restrictions were eased.

6. Verges and Greenspace cataloguing of images

This was ongoing with the photographs to be combined on Flash Drives with name of road given. Action Roger Mitchell and Robin Waters. The photograph bank would also be used for the website. Any gaps to be identified so that additional photos could be taken.

7. Publicity-Updating of HGPC website, Newsletter

The Parish Council Website was being updated regularly and the Parish Council received reports monthly from the steering group. The Covid survey would be included in the next issue of the Parish Council Newsletter. The current issue had a report on the residents survey undertaken in March/April 2020.

8. AOB

None

9. Preparation of action plan for March 16th 2021

Work on the above topics was to continue. Anne Meredith informed the group that she would not be doing further work on the grant application until after the March Meeting as the scoping workshop could not take place until all the initial consultation had taken place and been analysed. Uncertainty about when and how lockdown would be lifted meant that plans could not be made at present for the scoping workshop, group work or consultation with the residents.

Agreed 16.03.2021