

HEMINGFORD GREY PARISH COUNCIL**Meeting of Hemingford Grey Parish Council
held on Monday 8 October 2018 at 7.40 pm in the Reading Room**

Present: Cllrs: Richard Allen (Chairman) Janice Flint
Janet Brasnell Sarah Jakes
Mark Burke Kim Loader
Derek Clifton Anne Meredith
Doug Dew Robin Waters
Leanne Elmstrom

In attendance: 4 members of the public, County Cllr Ian Bates and Mr Ben Stoehr (Acting Clerk)

Comments and observations from members of the public and from the County and District Councillors

County Cllr Ian Bates reported on:

- Speeding along London Road, half of which is in Fenstanton parish. He commented that if Fenstanton Parish Council were to agree, a joint LHI bid could be submitted, although the current year's scheme was now closed. This had been suggested a few years ago but at that time Fenstanton were not in favour.
- The CCC budget is currently being prepared. The amount of central government grant is not known. The intention is to set balanced budgets.

Cllr Dew as District Councillor reported:

- Cllr Dew responded that Fenstanton Parish Council were amenable to the suggestion of a joint bid when the issue was raised for a second time, but evidence of the problem was required.
- The Local Plan was being reviewed by the Planning Inspector and it was hoped to be ready for adoption next year.
- The draft HDC budget currently has a deficit, HDC are looking into a Combined Authority bid which should allow the budget to break even.
- The Combined Authority is working on a transport plan which is due to be considered in March.

It was observed that the 100,000 houses proposed by the Mayor were in addition to the figure in the Local Plans.

Cllr Bates added that the Combined Authority had set up three new committees, namely Transport, Jobs and Housing. Cllr Bates is to serve on the Transport Committee and on the Greater Cambridge Partnership.

1. Apologies for absence

Apologies were received from Cllrs Elliott and Puttick. RESOLVED to accept the reasons for absence. (Prop RA, 2nd AM, unanimous)

2. Declarations of interests

Cllr Allen declared an interest in item 4.2.

Cllr Jakes declared an interest in item 4.10 as one contractor was a family member.

3. To approve the minutes of the meeting held on 10 September 2018

RESOLVED that the minutes of the meeting on 10 September 2018 be approved and signed by the Chairman as a true record, after an amendment under item 8.10, bullet point 1, to read "should apply to HDC to designate the whole current parish as the Neighbourhood Area;" and removing the words "and temporary speed limit of 40mph which would come into force when the lorries start using Marsh Lane" be removed

under item 9.7, and the words “if the Clerk is unable to return” under item 4, paragraph 2. (Prop AM, 2nd KL, carried with 8 in favour and 3 abstentions)

- 4. To consider matters arising from the last or a previous meeting for info only unless detailed**
- 4.1 (6.5) Environment Working Group – report on sites to plant new trees
RESOLVED that this item should be taken later in the meeting.
- 4.2 (7.4) Finance & Policy Working Group – S137 applications procedure
RESOLVED that this item should be taken under item 6.1.
- 4.3 (8.1) To consider the offer of a licence for the Yes Development and the terms of the licence
Cllr Dew outlined the background. HDC owns the park and most of the green areas. The original company was in receivership and most of the S106 funds had been spent bringing the land up to standard. There was an issue with the Land Registry title. HDC could give the Parish Council a licence.

RESOLVED that Cllr Dew should propose terms with HDC for a licence and bring the matter back to the next meeting. It was observed that the Parish Council should be cautious about taking on responsibility if there are issues with the title. (Prop RW, 2nd JB, unanimous)
- 4.4 Communications Working Group recommendations including:
RESOLVED that the following items 4.4.1 to 4.4.4 inclusive should be looked at again by the Communications Group and deferred to the next meeting: (Prop AM, 2nd DD, unanimous)
- 4.4.1 (8.6.3) That the Clerk will investigate and report back to Council on the use of a Google drive or something similar for the posting and storage of Council documentation
- 4.4.2 (8.6.4) That the Clerk will investigate and report back on the provision of Wifi for Council meetings
- 4.4.3 (8.6.8) That the Council should review the location of the notice board on the YES estate
- 4.4.4 (8.6.9) That the Council reviews the number and locations of the Parish notice boards (currently five)
- 4.5 (8.8) Finance & Policy Working Group – footpath at Gore Tree Road report and recommendations
To be taken under item 6.1.
- 4.6 (8.11) Interactive speed sign
RESOLVED to note that a response is awaited from the supplier.
- 4.7 (8.12) Finance & Policy Working Group report on street lights proposal and PWLB loan
To be taken under item 6.1.
- 4.8 (8.13) Environment Working Group recommendation on village maintenance specification
To be taken under item 6.3.
- 4.9 (9.7) Speed of traffic in London Road – to consider response and any action required
Noted.
- 4.10 (9.11) To consider quotes for jet washing the safety surface at Mitchell Close if received
RESOLVED to accept the quotation from CGM Group for £160.00 plus VAT. (Prop RA, 2nd RW, unanimous)
- 5. Finance, procedure and risk assessment**

5.1 To receive the financial report and approve the payment of bills

RESOLVED to receive the financial report and that the invoices and bank statements be checked before the cheques are signed at the end of the meeting.

RESOLVED that the payments as listed in the finance report should be paid, plus Algar Signcraft (Bin stickers) £53.40, Victoire Press (Newsletter) £335.00, and CAPALC (Training) £35.00. ^(Prop DD, 2nd DC, unanimous)

K&M Street lights (Street light maintenance)	£87.88
K&M Street lights (Street light repair)	£486.00
Glasdon (Dog bin)	£103.82
2commune (Email account)	£30.00
Bin Shop (Bin)	£166.68
Salary	£628.24
HDC (Daintree Green rent)	£37.50
LGS Services (Admin support)	£2253.79

Credits, including bank interest, were noted.

5.2 Clerk report on any action taken using delegated powers or because of health and safety

RESOLVED to note that the Clerk used delegated powers to:

- accept the quotation from Universal Fencing for the fencing at Mitchell Close play area, as they were able to carry out the work sooner.
Contractor to be given one week to complete the fencing ^(Prop DD, 2nd DC, unanimous)
- To accept a quotation from St Ives Tree Surgery for £150.00 for weed spraying between Sadler's Way and the allotments.
- Exclusive rights of burial have been sold for Plots 190A & 190B in the Cemetery.
To Note:
 - The Handyman has been asked to cut back the bushes at Mitchell Close play area.
 - The dog bin, litter bin and stickers have been delivered and are awaiting permission for installation.

5.3 To consider any matter which is urgent because of risk or health and safety

RESOLVED to accept the quotation from RPM for £240.00 plus VAT to repair the broken toddler seat at the play area. ^(Prop DD, 2nd RA, unanimous)

6. To receive reports and items from Committees, working groups and members for information only unless specified6.1 Finance & Policy Working Group report and recommendations

RESOLVED, in accordance with its powers under Section 137 of the Local Government Act 1972, that the Council grant a donation of £500.00 to the Hemingford Grey playgroup, which in the opinion of the Council is in the interests of the area and its inhabitants. ^(Prop RW, 2nd DD, carried with 10 in favour and 1 abstention)

RESOLVED that S137 applications should be considered in March in future.

4.5 (8.8) Finance & Policy Working Group – footpath at Gore Tree Road report and recommendations

RESOLVED to await a formal quote..

4.7 (8.12) Finance & Policy Working Group report on street lights proposal and PWLB loan

RESOLVED that the funding options are to be reviewed and a report and recommendation should be brought to the next meeting.

Banking facilities – Consideration will be given at a future meeting to the transfer of the bank account to another bank.

- 6.2 Proposal that the Council approves expenditure of £20.00 for 2000 flyers advertising the Community Car scheme
RESOLVED that the expenditure be approved. (Prop AM, 2nd RA, unanimous)
- 6.3 Environment Working Group report and recommendations
Cllr Waters reported on:
- plans to plant trees in Daintree Green, possibly during the Village clear up
 - the proposal to carry out improvement works on all the street lights in one go, using a PWLB loan
 - The Thorpe ditch - letters are to be sent to all relevant property owners informing them of their responsibilities. (Prop RA, 2nd JB, unanimous)
- 6.4 Broken street light in Glebe Road
RESOLVED to submit a claim under 3rd party insurance. (Prop DD, 2nd RW, unanimous)
- 6.5 School zebra crossing
RESOLVED to note that the CCC officer had agreed to carry out the works.
- 6.6 Transport Task Group report
No report as the Group had not met.
- 6.7 Communications Working Group report
No report as the Group had not met.
- 6.8 YES Estate transfer
Taken earlier under item 4.3.
- 6.9 Neighbourhood Plan Working Group
Cllr Meredith reported that:
- The Parish Council had not yet decided whether a Neighbourhood Plan would be appropriate for the Parish.
 - A Housing Needs Survey would be undertaken for Hemingford Grey and Hemingford Abbots in the next few weeks.
 - The parish boundaries had been registered with HDC as a Neighbourhood Plan area and the registration had been accepted.
 - Burial site – a letter is being prepared to be sent to landowners in the parish. The Church has been contacted in relation to the need for a burial site and involvement in the Neighbourhood Plan Task Group
 - Applications are being prepared for designation of the Village Stores and the Cock as Assets of Community Value.
 - Additional registrations as Assets of Community Value are to be considered at the next meeting.
 - The next Working Group meetings will be on 24 October, 28 November and 23 January.
- 7. To consider correspondence/communications received**
- 7.1 CCC and Peterborough City Council Joint Minerals & Waste Local Plan suggested sites consultation
RESOLVED to comment on the Woolpack Farm, Potton Rd, Fenstanton site as follows:
1. The Parish Council is disappointed that the application has been identified as being in Fenstanton Parish rather than Hemingford Grey Parish.
 2. The site is agricultural and the Parish Council seeks reassurances that it would be returned to agricultural grade land following completion of the extraction work.
 3. The Parish Council has concerns about the impact and number of vehicle movements, especially if the Mick George Ltd site is approved, with 40-50 additional movements, accessing the local roads.

4. The developers should provide transport plan including the other proposed sites.
5. The Parish Council has concerns about depositing inert waste near open water.
(Prop AM, 2nd RW, unanimous)

RESOLVED, with reference to the proposed Mick George Ltd site, to comment that the Parish Council is concerned about smells, light pollution, noise and traffic from the site, and seeks assurances that this will not impact on the Conservation Area. The Parish Council also questions the need for an additional site. ^(Prop RA, 2nd RW, unanimous)

Minerals site – extension of Needingworth pits and other sites – RESOLVED to comment on the cumulative impact of traffic from all sites if these are agreed. ^(Prop RA, 2nd RW, unanimous)

7.2 CCC Electric Vehicle Energy Schemes

Noted. There is no suitable space.

7.3 CCC Draft Cambridgeshire Statement of Community Involvement

Noted.

8. Closure of Meeting

The purchase of a Remembrance Wreath is to be considered at the next meeting.

There being no further business, the Chairman declared the meeting closed at 9.00 pm.

Signed _____ (Chairman) _____(Date)