

HEMINGFORD GREY PARISH COUNCIL

I hereby give notice that the Meeting of the Parish Council will be held
**on Monday 17 April 2023 at approximately 8.30pm following the Annual Parish Meeting
in the Reading Room, High Street, Hemingford Grey**

The order of business may be varied at the Chairman's discretion.

The Public and Press and County and District Councillors are invited to be present and Members of the Parish are welcome to attend and may speak under the Open Public Session item and make representation to the Council on items on the agenda during this section of the meeting

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder

Ben Stoehr

Ben Stoehr Deputy Clerk
12/04/23

AGENDA

Comments and observations on agenda items from members of the public and reports from the County & District Councillors

1. **To receive apologies for absence and declarations of interests from councillors on items on the agenda**
2. **To approve the minutes of the meeting on 13 March and the confidential minutes**
3. **To consider any applications for co-option**
4. **To consider matters arising from the last or a previous meeting**
 - 4.1 (5.9) To consider traffic calming and purchase of additional MVAS speed indicator equipment ^(RW)
5. **Finance, procedure and risk assessment**
 - 5.1 To receive the financial report and approve the payment of bills
 - 5.2 Clerk report on any actions taken using delegated powers or because of risk or health and safety
 - 5.3 To consider any matter that is urgent because of risk or health and safety
 - 5.4 To consider the renewal of the street lights energy contract
6. **To receive reports and items from committees, working groups and members for decision**
 - 6.1 Proposal that the Council approves a maximum expenditure of £820 for the provision of a Summer Sports Programme for primary aged school children living within the two Hemingford parishes. The programme to be organised in partnership with Hemingford Abbots Parish Council and to be delivered by One Leisure ^(AM)
 - 6.2 Environment Working Group report and recommendations ^(AM)
 - 6.2.1 Proposal that the Council purchases an adhesive sign (Please no ball games) to be placed on the fence in the green space next to Mitchell Close play ground ^(AM)
 - 6.2.2 Proposal that the Council accepts the quote from Buchans for £63.60 including VAT to treat the moss in the Mitchell Close play ground ^(AM)
 - 6.2.3 Proposal that the Council accepts in principle to offer of a donation of a bench or picnic table in memory of a past resident of the parish. ^(AM)
 - 6.3 Proposal that the Council nominates the CCC land around the primary schools as part of the HDC Local Plan Revision Call for Sites. The land to be nominated for use as a green burial site and additional green open space for the parish. ^(AM)
 - 6.4 Proposal that Ontix be granted permission for grey wrap around feeder pillars on four of the Parish Council's streetlights ^(RM)
 - 6.5 Proposal that the Parish Council buy at least 100 20mph vinyl stickers (20cm square) at an approximate cost of £150 and advertise them to residents - for free - to put on their bins to be seen on collection day(s) ^(RW)
7. **To consider correspondence/communications received**
 - 7.1 Resident request to hold personal football coaching sessions on Daintree Green
 - 7.2 Resident – request that the picnic bench on Daintree Green adjacent to Apple Orchard be relocated
 - 7.3 HDC – Draft Settlement Hierarchy Methodology Consultation
 - 7.4 HDC – Call For Sites Spring 2023 Consultation
 - 7.5 HDC – Draft Land Availability Assessment Methodology Consultation

8. Closure of meeting

CLERK REPORT TO HEMINGFORD GREY PARISH COUNCIL MEETING 13 MARCH 2023

Where I have info to support an agenda item this is below.

Please note that this meeting will take place at the Reading Room, High Street, commencing at 7.30 pm following the Planning Committee meeting.

1. To receive apologies for absence – Apologies and reasons if received will be reported to the meeting.
2. To approve the minutes of the last meeting – attached.
3. To consider any applications for co-option
There have been two expression of interest. Application forms will be circulated when received.
4. Matters Arising from the last or a previous meeting
5. **Finance, procedure and risk assessment**
 - 5.1 To receive the financial report and approve the payment of bills
Attached.
 - 5.2 Clerk report on any actions taken using delegated powers or because of risk or health and safety
None at the time of writing.
6. **To receive reports and items from committees, working groups and members for decision**
 - 6.1.1 Proposal that the Council approves a maximum expenditure of £820 for the provision of a Summer Sports Programme for primary aged school children living within the two Hemingford parishes. The programme to be organised in partnership with Hemingford Abbots Parish Council and to be delivered by One Leisure
Attached.
Cllr Meredith writes:
“I think HAPC will be looking at their financial arrangements at their meeting later this month. I will let you know how it goes- if need be I can amend the proposal at the meeting.”
 - 6.2 Environment Working Group report and recommendations
 - 6.2.1 Proposal that the Council purchases an adhesive sign (Please no ball games) to be placed on the fence in the green space next to Mitchell Close play ground ^(AM)
“A resident had written to the Clerk requesting a sign. A consultation letter was hand delivered to local addresses. Following the responses (3) EWG recommends that a sign is erected as this will enable local residents to request unaccompanied children to stop rowdy ball games.”
 - 6.2.2 Proposal that the Council accepts the quote from Buchans for £63.60 including VAT to treat the moss in the Mitchell Close play ground ^(AM)
“The ground coverings around the play equipment has become mossy. EWG sought a quote from the company who had previously cleaned the coverings. A speedy solution is sought to the problem.”
 - 6.2.3 Proposal that the Council accepts in principle to offer of a donation of a bench or picnic table in memory of a past resident of the parish. ^(AM)
“The gentleman was raised in the village near Daintree Green, enjoyed the river, and attended the Classic Car Rally at the Pavilion. So, the family may also wish to ask the Pavilion if the bench could be located there. There may be potential location for a bench on the river frontage. No new benches are recommended for Daintree Green at the moment due to an issue with anti-social behaviour.”
 - 6.3 Proposal that the Council nominates the CCC land around the primary schools as part of the HDC Local Plan Revision Call for Sites. The land to be nominated for use as a green burial site and additional green open space for the parish ^(AM)
“A resident brought the attached request to the meeting and asked that EWG takes this request to the April meeting of the Parish Council. Council may wish to consider if it wishes to state clearly what the land could be used for.”
 - 6.4 Proposal that Ontix be granted permission for grey wrap around feeder pillars on four of the Parish Council’s streetlights ^(RM)

Ontix has written “As you are aware, we have started the deployment of the small cells on 5 x nominated lamp columns. Part of the deployment process is to upgrade the power supply inside the column to facilitate the two (2) extra fuses for our equipment.

The feedback from site this morning is that the isolators are too big for 4 out of the 5 columns which then hampers BT installing their equipment at a later date. As a result of this, we will require permission from you to proceed with installing feeder pillars.”



- 6.5 Proposal that the Parish Council buy at least 100 20mph vinyl stickers (20cm square) at an approximate cost of £150 and advertise them to residents - for free - to put on their bins to be seen on collection day(s)^(RW)

“I would like to propose to the PC that we buy at least 100 20mph vinyl stickers (20cm square) and advertise them to residents - for free - to put on their bins to be seen on collection day(s). They cost £1.89 + VAT and we get a discount of 20% for 100 or 30% for 500. We originally promoted the 30mph version in 2014. This would be aimed primarily at the main roads through the village (Hemingford Rd, St Ives Rd, High St, Pound Rd, Marsh Ln, Manor Rd, Gore Tree Rd). In theory, if everyone put two stickers on each of their 3 bins this would require 6 per household for approx 330 houses ! I propose that we order 100 and see how they go. That would be approx £150. We would advertise via the Newsletter and social media. Cllrs could deliver as necessary and Clerk would keep record. Money to come from VMO2 aerial charges.”

7. To consider correspondence/communications receive

- 7.1 Resident request to hold personal football coaching sessions on Daintree Green

“I am just enquiring. I am in the early stages of setting up a Personal football coaching business.

With the intention of using a public field in the local area, this being Daintree green Hemingford Grey PE28 9DZ.

I would like to know where I stand on being able to set up on this field with my relevant equipment, which will be transported To and From the field upon upon my training sessions with clients.

I must add, I will NOT be using any of the marked out, Hemingford football club pitches, but an area of the field which is open, away from their pitches.

I will have Public liability insurance, FA coaching qualifications, a risk assessment completed, along with being first aid, safeguarding trained and DBS Checked. I previously worked within schools, teaching football and mentoring children so I have a history of doing this kind of thing within a school setting anyway.

My business involves teaching football from ages 8 to adult, I would be doing personal football coaching for 1-6 people per hour generally.

(under 18s been accompanied by their parents or an adult nearby or pitch side)

The dates and times of when I intend to use the field would be in accordance with when my clients have booked their session.

This could be in the morning day or evening and even weekends - I would try to work around other sporting events happening the best I can. But I would be in an area where I wouldn't be intrusive of their training/matches.

I have had a walk around this field and know it fairly well, so it is fairly suited for me as I know the area and I live locally. There is ample space for me to set up in other areas away from using their pitches.

I have a desire to really use this business for the community, and bringing people together, and making better footballers with that mentoring aspect also.

If you could please get back to me with where I stand regarding this matter??

I wanted to honour your rules and regulations and contact you via email, before I went ahead training Paying Customers.”

- 7.2 Resident – request that the picnic bench on Daintree Green adjacent to Apple Orchard be relocated
“As the Parish Council will be aware, it has recently installed a picnic bench on Daintree Green fairly close to [Redacted] The Apple Orchard.

Whilst I support the action of installing seats and benches, which is an obvious asset to the local community, the location of this one means that I can smell cannabis drifting across my property on a regular basis, which is very unpleasant and anti-social. Since the bench has been installed there has been four separate instances of groups of people in the evening shout and consuming illegally substances.

16/02/2023 19:20

22/02/2023 20:00

02/03/2023 19:50

27/03/2023 20:30 and as I write this email.

The shouting can be heard inside the property as can the smell of cannabis. The area which the bench is located is in darkness and away from people which promotes this kind of antisocial behaviour. The garden is my sanctuary and this kind of behaviour isn't fair. Therefore, I am requesting for the bench to be relocated please.”

- 7.3 HDC – Draft Settlement Hierarchy Methodology Consultation

<https://consult.huntingdonshire.gov.uk/kse/event/37392>

7.4 HDC – Call For Sites Spring 2023 Consultation

<https://consult.huntingdonshire.gov.uk/kse/event/37393>

7.5 HDC – Draft Land Availability Assessment Methodology Consultation

<https://consult.huntingdonshire.gov.uk/kse/event/37390>

8. **Closure of meeting**

HEMINGFORD GREY PARISH COUNCIL FINANCIAL STATEMENT

£

Apr-23

Balance B/Forward	249157.49
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ADJ'S + Chq's Approved at Previous Meeting/Between Meetings		
Adjustments		
Payments		
BUCHANS	ALLOTMENT 9&10 CLEARANCE	-598.80
HEMINGFORD PRIMARY SCHOOL	DEFIBRILLATOR ELECTRICITY	-100.00
MAGPAS	S137 GRANT	-500.00
Receipts		
UNITY TRUST	INTEREST	377.82
PLOT 44/66	MEMORIAL FEE	150
HMRC	VAT	9637.08
PLOT 9A	ALLOTMENT RENT * DEPOSIT	47.92
LEEDS DAY	REFUND - OVERPAYMENT	652.2
PLOT 9B	ALLOTMENT RENT * DEPOSIT	55.42
PLOT 46/66 & 47/67	TRANSFER FEE	100
HAPC	SUMMER SPORTS EVENT	228.96
SANTANDER	INTEREST	20.23
<i>Total Fund movement</i>		10,070.83
Balance revised after adjustments		259,228.32

Bank Reconciliation			
Item	Funds	Statement	Outstanding
Unity Trust Current Acc	70,108.42	70,363.66	-255.24
Unity Savings Acc	80,881.66	80,881.66	
Santander Current Acc	65,776.96	65,776.96	
Santander Deposit Acc	42,461.28	42,461.28	
Total	259,228.32	259,483.56	-255.24

Expenditure for month	Amount (£)
SALARIES & PENSION	2,558.66
CAPALC	704.68
VICTOIRE PRESS	599.00
LGS SERVICES	2,455.90
K&M LIGHTING	88.74
2COMMUNE	180.00
Total Expenditure	6,586.98

Balance c/f	252,641.34
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Notes:
Late invoices will be brought to the meeting.

Summer Sports Programme- Proposal to Council April 2023 amended 10.04.2023

Proposal that the Council approves a maximum expenditure of £820 for the provision of a Summer Sports Programme for primary aged school children living within the two Hemingford parishes. Programme to be organised in partnership with Hemingford Abbots Parish Council and to be delivered by One Leisure.

Rationale

The two parish councils agreed in principle to financially support the Summer Sports Programme offered by One Leisure for primary aged school children. Only children living within the 2 parishes are eligible for the programme.

Monday afternoons 2-4pm have been provisionally booked with One Leisure and access to the Pavilion arranged for lavatories and the main hall for wet weather activities.

The 5 sessions are as follows; 24th, 31st July, and 7th 14th and 21st August. Two coaches per session with 20 children per session (though the coaches will take a few extra children if appropriate).

The costs are as follows

Pavilion Hire 5 sessions @ £20.00 = £80.00

Admin 10 hours @ £23.00 = £230

Coaches 5 sessions @ £138.56 = £692.80

Total £1,002.80

Proposals for payment

The fixed costs of the Pavilion and the Admin costs will be shared equally.

The costs will amount to c£310 (dependant on the admin costs)

HGPC will book and pay for the hire of the Pavilion, and One Leisure.

Both parish councils to contribute 50% of the costs £155 each

One Leisure costs. These will be allocated on a % basis dependant on the number of children attending the sessions. Each parish to pay for their children and any out of parish children will be paid for on a 50-50 basis. (Last summer there were 97 attendances). HGPC as part of the admin would be responsible for obtaining the total number of attendances by each of the parish and the unknowns and then asking HAPC for their contribution.

The most HGPC would probably have to pay for is 90% of the places- £643.52

So, approval for a maximum expenditure of £820 should be more than sufficient. (90% of attendances and £155 contribution for admin costs and Pavilion Hire)

Councillor Anne Meredith March 20th 2023. Amended 10.4.2023

Amended as Hemingford Abbots Parish Council at their meeting in March decided that they could not provide the admin support. However, HGPC clerk is able to do so.