

HEMINGFORD GREY PARISH COUNCIL

I hereby give notice that the Meeting of the Parish Council will be held
on Monday 13 March 2023 at 7.30pm
in the Reading Room, High Street, Hemingford Grey

The order of business may be varied at the Chairman's discretion.

The Public and Press and County and District Councillors are invited to be present and Members of the Parish are welcome to attend and may speak under the Open Public Session item and make representation to the Council on items on the agenda during this section of the meeting

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder



Mrs Gail Stoehr, Clerk
07/03/23

AGENDA

Comments and observations on agenda items from members of the public and reports from the County & District Councillors

1. **To receive apologies for absence and declarations of interests from councillors on items on the agenda**
2. **To approve the minutes of the meeting on 13 February**
3. **To consider matters arising from the last or a previous meeting**
 - 3.1 (6.1) St James Church – request to use Christmas lights electricity supply to power an inflatable
 - 3.2 (7) Proposal to buy new/used lap top for HGPC to drive planning presentations. Budget £400 Could be new or used and exact spec TBA. ^(RW)
4. **Finance, procedure and risk assessment**
 - 4.1 To receive the financial report and approve the payment of bills
 - 4.2 Clerk report on any actions taken using delegated powers or because of risk or health and safety
 - 4.3 To consider any matter that is urgent because of risk or health and safety
 - 4.4 Review of the completion of Small Cell Agreement
5. **To receive reports and items from committees, working groups and members for decision**
 - 5.1 Environment Working Group report and recommendations ^(AM)
 - 5.1.1 Proposal that the Council notes the proposed EWG meeting dates for 2023-2024 and to approve expenditure for the hire of the Reading Room and for associated administrative support ^(AM)
 - 5.1.2 Proposal that the Council approves the expenditure for the purchase of a small tree plaque for the Yes Development “Jubilee Oak,” *Quercus robur*, 26.02.2023 ^(AM)
 - 5.2 Employee reviews (Confidential) ^(RA)
 - 5.3 Admin support contract renewal
 - 5.4 Further to the removal of Environment Agency’s bins at Hemingford Grey Moorings at the end of the 2021 season and no further communications from the EA confirming that they will be able to part fund or provide an alternative collection. Proposal that the Parish Council writes to both the EA and GOBA asking them to inform boaters, their members that waste collection services will no longer be available at the mooring and encourage them to be more environmentally friendly and take their waste home. In addition replace existing signs at the moorings (updating Clerk email address) but also asking boaters to take their rubbish home ^(RA)
 - 5.5 Proposal that the Parish Council purchases a TR6A 6 Place Toast Rack - Armortec Coated (Bike Stand) (<https://uk.glasdon.com/shelters/cycle-storage-racks-stands/cycle-toast-rack>) from Glasdon’s for a maximum of £250.00 and contracts with the Hemingford Handyman to install them at Hemingford Grey Moorings ^(RA)
 - 5.6 Proposal that any under-spend on this year’s Big Green Projects or Community Chest budgets (in addition to those already identified) along with an appropriate amount to cover any outstanding contracts are earmarked at financial year end while any other under-spends are released to general reserves ^(RA)
 - 5.7 Proposal that a payment of £100 be made the Hemingford Grey Primary School in lieu of the electricity used by the Parish Council’s defibrillator ^(RA)
 - 5.8 Proposal that Buchans are contracted to do another bramble clearance at Mitchell Close in mid-summer to weaken the brambles thus making maintenance of the shrub line easier ^(AM)

- 5.9 Proposal to move/or reorient our Speed Indicator Display in April. Suggestions are to Marsh Lane, Glebe Road, Manor Road, Gore Tree Rd or elsewhere? Limited to HGPC owned street lights with clear view of approaching traffic. Cllr WatersI will report on 3 weeks data before and since reduction to 20mph^(RW)
- 5.10 Proposal to involve residents and organisations to map drainage infrastructure across the parish in order to understand responsibilities for clearance and maintenance.
- 6. To consider correspondence/communications received**
 - 6.1 MAGPAS request for funding
 - 6.2 Resident - request for sign for the footpath between Braggs Lane and Gunnings Way at the Braggs Lane end of footpath saying all dogs on leads and no fouling and including details of the fine.
- 7. Closure of meeting**

CLERK REPORT TO HEMINGFORD GREY PARISH COUNCIL MEETING 13 MARCH 2023

Where I have info to support an agenda item this is below.

Please note that this meeting will take place at the Reading Room, High Street, commencing at 7.30 pm following the Planning Committee meeting.

1. To receive apologies for absence – Apologies and reasons if received will be reported to the meeting.
2. To approve the minutes of the last meeting – attached.
3. Matters Arising from the last or a previous meeting
 - 3.1 (6.1) St James Church – request to use Christmas lights electricity supply to power an inflatable

The Youth Minister has written:
“One of the councillors mentioned there was power to the Christmas tree lights, would it be possible to use that to power one of the inflatables? I would just need to check it is 13amps.”
4. **Finance, procedure and risk assessment**
 - 4.1 To receive the financial report and approve the payment of bills

Attached.
 - 4.2 Clerk report on any actions taken using delegated powers or because of risk or health and safety

The Clerk used delegated powers as follows:

 - The Daintree Green rent review. The rent had not been increased since the lease was signed in 2009. The lease is subject to 5 yearly rent reviews. HDC proposed an increase from £150 pa to £225 pa, backdated to 2019, which has been accepted by the Clerk (with a comment that the Parish Council hopes there will not be another increase net year).
 - To contract Buchans to remove a “structure” on the vacant four half plots. Tyres used by Buchans as a temporary measure to hold down the weed suppressing membrane will be removed by Buchans when requested by the Clerk.
 - To make minor changes to the grass cutting contract: -
 - with regards to the Yes Development- banks on grounds of health and safety. Due to the mowing equipment required for a cut and collect mow this raises concerns over the mowers tipping over. The following approach for the coming season will be trailed- . The north and east facing banks will be cut using a flail as per A2. The south facing bank along the Field Lodge boundary will be strimmed and the arisings removed from the growing surfaces. This hopefully will reduce health and safety concerns to an acceptable level and still facilitate wildflowers on the south facing bank. This will be reviewed mid-summer and end of season by the contractor and Cllr Meredith.
 - Bollards and edge of areas that get A2 treatment. The strips had been relatively narrow last year and Stuart agreed that the strips would be 5-7ft (whatever works for the mowers)
 - To ask the Handyman to clear random branches that either fall from trees on the public open space and conifer remains at the Millennium Orchard.
- 5.1.1 Proposal that the Council notes the proposed EWG meeting dates for 2023-2024 and to approve expenditure for the hire of the Reading Room and for associated administrative support ^(AM)

EWG	Council meeting
1.3.2023	13.3.2023
29.3.2023	17.4.2023
3.05.2023	15.5.2023
31.05.2023	12.6.2023
28.06.2023	10.7.2023
30.8.2023	11.9.2023
27.9.2023	9.10.2023
1.11.2023	13.11.2023

No meeting	8.1.2024
31.1.2024	12.2.2024
28.2.2024	11.3.2024

6. To consider correspondence/communications receive

6.1 Football Club request permission to roller the pitches at Daintree Green

The Hemingford Colts Club Secretary has written:

“I am writing on behalf of Hemingford Colts. As you know we currently use Daintree for football matches. The issue we have is the surface has become quite lumpy. Would it be possible for you to ask the council permission for us to have the surface rolled (at our expense) on the basis that it would improve the area for everyone?”

6.2 MAGPAS request for funding

Attached. The Council’s application form has been sent to MAGPAS.

6.4 Resident - request for sign for the footpath between Braggs Lane and Gunnings Way at the Braggs lane end of footpath saying all dogs on leads and no fouling and including details of the fine

The resident has raised this with HDC who provided a sticker for the post but resident says this has not worked. There used to be sign but when the street light was changed the sign wasn’t replaced (oversight?)

7. Closure of meeting

HEMINGFORD GREY PARISH COUNCIL FINANCIAL STATEMENT

£

Mar-23

Balance B/Forward	267052.09
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ADJ'S + Chq's Approved at Previous Meeting/Between Meetings		
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Adjustments		
Payments		
VICTOIRE PRESS	NEWSLETTER PRINTING	-599.00
SSE	STREETLIGHT ENERGY	-623.20
HEMINGFORD HANDYMAN	BIN RELOCATION AND REPLACEMENT	-600.00
LEEDS DAY	MICRO CELL AGREEMENT LEGAL FEE	-1416.60
Receipts		
SANTANDER	INTEREST	19.82
PLOT 8B	ALLOTMENT RENT	20.42
PLOT 24 A&B	ALLOTMENT RENT	47.92
PLOT 16B	ALLOTMENT RENT	20.42
<i>Total Fund movement</i>		-3130.22
Balance revised after adjustments		263921.87

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Bank Reconciliation			
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Item	Funds	Statement	Outstanding
Unity Trust Current Acc	74547.72	76,759.70	-2,211.98
Unity Savings Acc	80503.84	80,503.84	
Santander Current Acc	66429.26	66,429.26	
Santander Deposit Acc	42441.05	42,441.05	
Total	263921.87	266133.85	-2211.98

Expenditure for month	Amount (£)
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SALARIES & PENSION	1889.58
ST IVES TREE & GARDEN	8350.00
BOSTON SEEDS	300.00
K&M LIGHTING	88.74
2 COMMUNE	1026.00
CPRE	36.00
LGS SERVICES	2274.46
WAVE	7.27
SSE	205.13
UNITY TRUST	18.00
CME	97.20
HEMINGFORD HANDYMAN	442.00
HOUSE VALLEY TRUST	30.00
Total Expenditure	14764.38

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DD

Balance c/f	249157.49
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Notes:

Late invoices will be brought to the meeting.



Request for funding to Hemingford Grey Parish Council

Magpas Air Ambulance give the very best pre-hospital emergency care, in the air or on land, including treatments usually only available in hospital. Operating 24/7, the charity answers four calls for help a day on average, treating around 900 patients in life-threatening emergencies every year.

The Magpas advanced medical team combines the skills of a senior doctor and critical care paramedic together on every shift, attending incidents by air ambulance or rapid response vehicle, 24/7. All members of the team are specially trained in Pre-Hospital Emergency Medicine (PHEM). This means they can **support the ambulance service by bringing advanced A&E level care directly to their patients' side** when time is of the essence.

Magpas Air Ambulance is a charity which relies on generous public donations to continue saving lives. The charity needs to ensure it can provide hospital level care to everyone, to save lives and reduce disability.

I would therefore like to request to the Council, on behalf of Magpas Air Ambulance, for a grant to support the essential, lifesaving care that we provide for people in Cambridgeshire, and across the East of England.

Saving lives

People across the East of England rely on the lifesaving care of Magpas Air Ambulance. Across the last year, the charity was activated to Cambridgeshire **648** times.

- 200 patients suffered a medical incident, including cardiac arrests
- 131 patients were injured through road traffic collisions
- 317 other patients were treated for falls, accidents, exposure, and other incidents.



We treat life threatening incidences such as these every single day, and we need funding to ensure we can continue to provide this care for all. **Without our emergency care, people in life-threatening incidents may not survive.**

Magpas Air Ambulance delivers hospital level care to people in need, wherever they are. We regularly travel to Huntingdon and the surrounding villages – in 2022 we treated over 60 patients from the area, visiting at least once a week. These treatments includes lifesaving procedures that help to stabilise patients and treat urgent, time sensitive injuries. The procedures also serve to help provide pain relief and comfort to patients who are often be in severe distress, and help to reduce their trauma.



**Surgical
procedures**
43



**General
anesthetic**
144



Sedations
97

This emergency care can be needed by anyone, anytime, anywhere. With funding from you, Magpas Air Ambulance can continue to be able to respond to incidents in Hemingford Grey and beyond, provide life-saving care and help to reduce disability. Specifically, your funding could help fund:

- **£30 could fund a blizzard blanket to keep patients warm whilst we provide treatment**
- **£140 could fund the equipment and drugs needed to ventilate a patient and take control of their breathing**
- **£500 could refill a haemorrhage pouch to help stop a patient bleeding to death**
- **£1,000 could refill our helicopter fuel tank to ensure we can get out to patients**
- **£3,500 could fully fund the cost of one of our missions to go out to save a life**

Our request

We need funding to ensure that we are able to continue to save lives. It costs the charity £6 million every year to provide this life saving care. From our helicopter, to our equipment to our community outreach, **all of our work is entirely funded through voluntary donations.**

Your parishioners could be anywhere when they need us – at work, out walking the dog in an isolated field, out at the shops. We are asking for core funding to help ensure we can get to them. Any donation you can give will go towards saving lives and reducing disability in the event of emergency.

Thank you, on behalf of Magpas Air Ambulance patients and medical team, for considering our request.

“As soon as the Magpas medical team got to us, they really listened to everything I had to say about my son. I remember how they explained, step by step, exactly what they were doing whilst they treated my little boy and why. They started giving him oxygen and I watched the colour start to return to Zac’s cheeks. To stop his seizures, they gave him a lifesaving drug right there, and if we had had to wait for it, I’m not sure I’d have this 11-year-old that I’ve got today – and he’s a great boy.”



Ruth recalls the day that Magpas’ medical team saved her son’s life

For PC Agenda item 5.9

Our SID has recently been reprogrammed to 20mph and now has 3 weeks of data under the new limit. Attached graphs show the before and after speed data.

We can move the SID onto any of our own lamp posts subject to having clear lines of site to the traffic in places that might benefit. The most appropriate places are probably the main roads through the village.

Hemingford Rd, St Ives Rd, Glebe Rd, Manor Rd, Marsh Lane, Gore Tree Rd.

The cost of moving is about £50 a time and is carried out by K&M.

We have previously had the display facing both ways at its current site in Hemingford Rd and facing incoming traffic in Marsh Lane. The device collects speed data (but not number plates!) in both directions but the display only faces one way.

We need a councillor or other resident to take over data collection but it is for the PC to decide (or delegate the decision) on where the SID is located.

Please come to the meeting on Monday with of any further thoughts on locations for the SID (or let me know in advance).



Camera symbols show HGPC lamps probably suitable for the SID.

For PC Agenda item 5.10

Proposal to involve residents and organisations to map surface water drainage infrastructure across the parish in order to understand responsibilities for clearing and maintaining these drains and ditches.

Recent **Watercourse Guidance** publications from CCC – the **Lead Local Flood Authority** – explain (?) the rather complex responsibilities for surface water drainage in England. In our parish we have the EA, Anglian Water, CCC, HDC, HGPC and ‘riparian owners’.

The Environment Agency (EA) are responsible for ‘main rivers’ which are legally defined on a map on their web site. EA also has responsibility for our flood bank and the pumps at Filbert’s Walk (which were pumping on Friday and Saturday!)

Anglian Water (AW) are responsible for our foul water sewers which also carry rainwater from many older houses and buildings. AW recently surveyed our village and found over 200 such ‘misconnections’. In addition, AW are aware of ground water infiltrating the system due to the old porous infrastructure. Last year we had two major incidents – outside the shop & The Thorpe pump – which indicate the fragility of the system. AW also have, apparently, permissions (from the EA) to discharge overflows from two of their pumping stations in our parish – both through pipes directly into the main river. Maps of AW pipes, pumps, etc. can be seen at the office in Huntingdon.

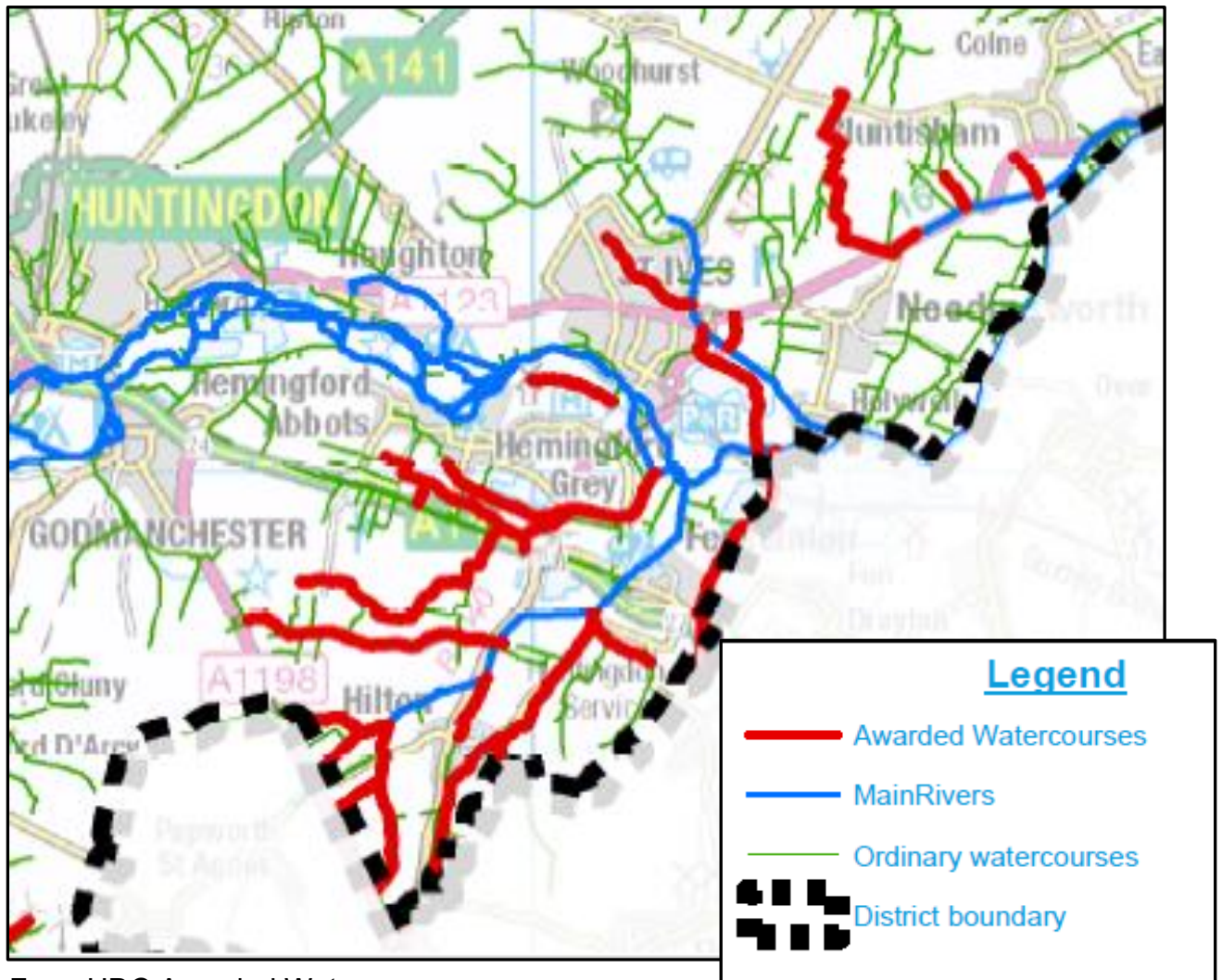
Cambs County Council (CCC) is the Lead Local Flood Authority with powers to enforce responsibility for watercourse maintenance. It is also the Highways Authority for the county with responsibility for the drainage of all adopted roads although there seems to be a very ‘grey area’ when it comes to roadside ditches. Road drainage may be connected to other ditches and watercourses or may only consist of soakaways into our gravel subsoil. Some highway drainage assets were mapped on My Cambridgeshire but disappeared several years ago.

Hunts District Council (HDC), as the local planning authority, have responsibility for the district wide Local Plan which lays out potential development sites taking flood zones into account. Its decisions on planning applications require consultation with the three organisations above on their responsibilities – including both foul and surface water discharge. The Local Plan is now being updated/revised. There is no agreement yet on a surface water plan for the Murketts site on London Rd.

HDC Operations maintain ‘awarded water courses’ which we believe include Lake Brook and Long Marsh Brook between our village and the A1307. Recently HDC advised that it are checking these ‘awards’ with the possibility that some may revert to riparian owners. The current map – see below - from their web site is very crude (small scale). It also shows the EA main rivers in blue and the ‘ordinary watercourses’ in green.

The proposal is that we should continue to press for a all organisations involved to properly record and make accessible their responsibilities and for residents to search for any documents that might help. (We were only able to

trace the route of the drain under Daintree Green from an original 1971 plan for a house in Margetts.) CCC Highways have already been contacted in connection with recent problems and a meeting with CCC LLFA and Anglian Water has been held. We await HDC information on their awarded watercourses.



From HDC Awarded Watercourses

RSW 13 March 2023