


HEMINGFORD GREY PARISH COUNCIL

I hereby give notice that the Meeting of the Parish Council will be held
on Monday 13 February 2023 at 7.30pm
in the Reading Room, High Street, Hemingford Grey

The order of business may be varied at the Chairman's discretion.

The Public and Press and County and District Councillors are invited to be present and Members of the Parish are welcome to attend and may speak under the Open Public Session item and make representation to the Council on items on the agenda during this section of the meeting

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder


Mrs Gail Stoehr, Clerk
07/02/23

AGENDA

Comments and observations on agenda items from members of the public and reports from the County & District Councillors

- 1. To receive apologies for absence and declarations of interests from councillors on items on the agenda**
- 2. To approve the minutes of the meeting on 9 January**
- 3. To consider matters arising from the last or a previous meeting**
- 4. Finance, procedure and risk assessment**
 - 4.1 To receive the financial report and approve the payment of bills
 - 4.2 Clerk report on any actions taken using delegated powers or because of risk or health and safety
 - 4.3 To consider any matter that is urgent because of risk or health and safety
 - 4.3.1 To consider a quotation for carrying out memorial inspections
- 5. To receive reports and items from committees, working groups and members for decision**
 - 5.1 Environment Working Group report and recommendations^(AM)
 - 5.1.1 Proposal that the Council approves the purchase of a maximum of 2,000 bulbs of Galanthus Nivalis (single snowdrop) in the green. A maximum of £300.00 excluding VAT to be spent on the purchase^(AM)
 - 5.2 Proposal that the Parish Council agree the date for the Annual Parish Meeting^(RA)
 - 5.3 Proposal to agree the date of the May meeting as the May meeting is currently scheduled to fall on the bank holiday Monday that has been added as part of the Coronation weekend – keep, cancel or reschedule^(RA)
 - 5.4 Proposal that the Council considers the St Ives NMU Study - Briefing Note for Parish Councils and appointment of member to attend meeting^(RA)
 - 5.5 His Majesty the King's Coronation - Proposal that the PC support the events being organised by the Pavilion to mark this event
- 6. To consider correspondence/communications received**
- 7. Closure of meeting**

CLERK REPORT TO HEMINGFORD GREY PARISH COUNCIL MEETING 13 FEBRUARY 2023

Where I have info to support an agenda item this is below.

Please note that this meeting will take place at the Reading Room, High Street, commencing at 7.30 pm following the Planning Committee meeting.

1. To receive apologies for absence – Apologies and reasons if received will be reported to the meeting.
2. To approve the minutes of the last meeting – attached.
3. Matters Arising from the last or a previous meeting
4. **Finance, procedure and risk assessment**
 - 4.1 To receive the financial report and approve the payment of bills
Attached.
 - 4.2 Clerk report on any actions taken using delegated powers or because of risk or health and safety
The Clerk used delegated powers to:
 - Refund the allotment deposit of £55 for plot 24B (and also 24a which was previously relinquished in reasonable order by the tenant).
 - Accept a quotation from the Hemingford Handyman for the repair of the fence at The Swale/Dunnock Way, Yes Development, at a cost of £442.00 as the Parish Council is required under the terms of the lease to keep at all times the fencing etc in good order.
 - 4.3 To consider any matter that is urgent because of risk or health and safety
This relates to any matter relating to Parish Council land or business only.
 - 4.3.1 To consider quotation for carrying out memorial inspections
Quotation document circulated.
This is considered specialist works and if the Council agrees this should be minuted to allow the one quotation received to be considered.
The Clerk recommends this quotation for a full inspection and rectification of any problems is accepted by the Council
5. **To receive reports and items from committees, working groups and members for decision**
 - 5.1 Environment Working Group Report and proposals:
Attached.
6. **To consider correspondence/communications received**
None at the time of writing requiring a decision from the Parish Council.
7. **Closure of meeting**

HEMINGFORD GREY PARISH COUNCIL FINANCIAL STATEMENT

£

Feb-23

Balance B/Forward	272773.19
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ADJ'S + Chq's Approved at Previous Meeting/Between Meetings		
Adjustments		
Payments		
SSE	STREETLIGHT ENERGY	-161.61
RPM	CABLEWAY REPAIR	-780.00
UNITY TRUST	SERVICE FEE	-18.00
LEEDS DAY	YES ESTATE TRANSFER LEGAL FE	-765.00
LEEDS DAY	MICRO CELL AGREEMENT LEGAL F	-759.60
Receipts		
SANTANDER	INTEREST	14.58
UNITY TRUST	INTEREST	260.08
PLOT NEW 145	GRAVE CHARGE FEE	180.00
PLOT 12B	ALLOTMENT RENT	20.42
PLOT 30A	ALLOTMENT RENT	20.42
PLOT 23A	ALLOTMENT RENT	20.42
CCF	GRANT - YES HEDGE	3500.00
PLOT 25	GRANT - YES HEDGE	40.84
PLOT 4B	GRANT - YES HEDGE	20.42
<i>Total Fund movement</i>		1592.97
Balance revised after adjustments		274366.16

Bank Reconciliation			
Item	Funds	Statement	Outstanding
Unity Trust Current Acc	84274.71	84,333.81	-59.10
Unity Savings Acc	80503.84	80,503.84	
Santander Current Acc	67166.38	67,166.38	
Santander Deposit Acc	42421.23	42,421.23	
Total	274366.16	274425.26	-59.1

Expenditure for month	Amount (£)
SALARIES & PENSION	1618.31
PLOT 24	55.00
BOSTON SEEDS	259.00
BINSHOP	689.90
N IRISH	3.35
HEMINGFORD HANDYMAN	100.00
BUCHANS	1563.00
LGS SERVICES	2228.75
K&M LIGHTING SERVICES	88.74
SSE	708.02
Total Expenditure	7314.07

Balance c/f	267052.09
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Notes:

Late invoices will be brought to the meeting.

Environment Working Group Report to Council February 2023

Councillor Anne Meredith on behalf of the EWG

Proposal to council.

Approves the purchase of a maximum of 2,000 bulbs of Galanthus Nivalis (single snowdrop) in the green. A maximum of £300.00 excluding VAT to be spent on the purchase.

Rational

The EWG projects budget for 2022-2023 is currently underspent by about £469.20 but approval has already been obtained for the purchase of 4 trees which should cost about £140.00.

The snowdrops would be planted to supplement the snowdrops planted over the last 3 years- Daintree Green, Village Sign area, Yes Development and Pound Road verge. Any surplus bulbs would be planted in the wildflower bed in Vicarage Fields.

Snowdrops are important source of pollen and nectar for early season insects and bees. In addition, they are a welcome sign that spring is around the corner.

A quick survey of suppliers on the web show that 1,000 bulbs would cost in the region of £125.00. Boston Seeds who supply our wildflower seeds offer 1,000 bulbs for £125.00 excluding VAT. Another supplier advertises 1,000 bulbs for £150.00 but doesn't state whether VAT is included or excluded. Boston Bulbs is £149 including VAT for 1,000 bulbs.

If the budget permits and council approves bulb planting in the autumn would focus on planting native daffodils.

Report to councillors for information.

- Community Litter pick April 1st 2023 and formation of a Marsh Lane Litter Picking Group.
- Yes Development Native Hedge planted-funded by Cambscuisine and HGPC.
- Picnic Table installed in Daintree Green
- Litter bins in the process of being re-organised/replaced.
- SCC will be undertaking some maintenance on the footpath between the church and the river end of the High Street.
- Revised mowing and hedge maintenance specification signed off.
- Yes Development, Authorised repair of low wooden barrier next to the swale on the northern side of the site facing Field Lodge.
- Wildflower growing project 2023 set up.

EWG has currently these current issues to follow up

- Wrongly positioned replacement Chicane by Cadent in the footpath between Weir Road and Apple Orchard (been chasing this since August 2022)

- The Thorpe- remedial work on verge following on major repairs at pumping station.
- Braggs Lane hedge laying project.
- Tree Planting- Yes Development and Jubilee Oak, and 3 small trees on High Street verge.

Specifications are being prepared for the following work prior to quotes being obtained for consideration by council.

- Widening of a Glebe Road pedestrian entrance into Vicarage Fields.
- The repair of the kissing gate at the end of the river frontage/entrance to Regatta Field (to be pushchair and bike friendly)
- Community Engagement Programme 2023.