


HEMINGFORD GREY PARISH COUNCIL

I hereby give notice that the Meeting of the Parish Council will be held
on Monday 9 January 2023 at 7.30pm
in the Reading Room, High Street, Hemingford Grey

The order of business may be varied at the Chairman's discretion.

The Public and Press and County and District Councillors are invited to be present and Members of the Parish are welcome to attend and may speak under the Open Public Session item and make representation to the Council on items on the agenda during this section of the meeting

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder


Mrs Gail Stoehr, Clerk
04/01/23

AGENDA

Comments and observations on agenda items from members of the public and reports from the County & District Councillors

- 1. To receive apologies for absence and declarations of interests from councillors on items on the agenda**
- 2. To approve the minutes of the meetings on 14th and 28th November**
- 3. To consider matters arising from the last or a previous meeting**
- 4. Finance, procedure and risk assessment**
 - 4.1 To receive the financial report and approve the payment of bills
 - 4.2 Clerk report on any actions taken using delegated powers or because of risk or health and safety
 - 4.3 To consider any matter that is urgent because of risk or health and safety
- 5. To receive reports and items from committees, working groups and members for decision**
 - 5.1 Proposal that the Parish Council makes changes to the mowing specification to create a uniform hedge height and to open up Vicarage Fields so that it becomes more inviting to residents ^(AM)
 - 5.2 Proposal that the Parish Council considers the request from Hemingford Abbots Parish Council that the invoice from One Leisure for the costs of the Summer Sports programme be split ^(AM)
- 6. To consider correspondence/communications received**
- 7. Closure of meeting**

CLERK REPORT TO HEMINGFORD GREY PARISH COUNCIL MEETING 9 JANUARY 2023

Where I have info to support an agenda item this is below.

Please note that this meeting will take place at the Reading Room, High Street, commencing at 7.30 pm following the Planning Committee meeting.

1. To receive apologies for absence – Apologies and reasons if received will be reported to the meeting.
2. To approve the minutes of the last meeting – attached.
3. Matters Arising from the last or a previous meeting
4. **Finance, procedure and risk assessment**
 - 4.1 To receive the financial report and approve the payment of bills
Attached.
 - 4.2 Clerk report on any actions taken using delegated powers or because of risk or health and safety
The Clerk has used delegated powers to:
 - Accept a quotation from Buchans for £228.00 plus CPI in Year 2 and 3 for the hedging at Mitchell Close this being less cost than the other quotes received.
 - Bins- order 100 litre bins rather than the 90 litre bins as 90ltrs are not available and 100ltrs are the same size as the others in the village.
 - 4.3 To consider any matter that is urgent because of risk or health and safety
This relates to any matter relating to Parish Council land or business only.
None at the time of writing.
5. **To receive reports and items from committees, working groups and members for decision**
 - 5.1 Proposal that the Parish Council makes changes to the mowing specification to create a uniform hedge height and to open up Vicarage Fields so that it becomes more inviting to residents.
Cllr Meredith writes
“There is one proposal for council that involves the maintenance of the hedges in Vicarage Fields as this involves an amendment of the mowing and hedge specification/contract.
Glebe Road hedge- that the top, sides of the hedge to be cut from Vicarage Fields to the junction with Braggs Lane. Height of hedge to be approximately ??? (height of the wooden fencing. The Braggs Lane hedge not to be maintained (as the Council will be getting the hedge laid)
Rationale - to create an uniform hedge height and to open up Vicarage Fields so that it becomes more inviting to residents.”
 - 5.2 Proposal that the Parish Council considers the request from Hemingford Abbots Parish Council that the invoice from One Leisure for the costs of the Summer Sports programme be split^(AM)
Hemingford Abbots Parish Council have written:
“We have recently had a PC meeting and, bearing in mind the uncertainty over the ‘other’ attendees (St Ives, Hilton, Wyton), we would like to propose the following way of finalising this year’s accounts and activities, in order that we can move on to look at 2023 and ways of improving registration etc:
The HDC bill was for £732.60 + VAT and the breakdown of the 96 attendees was Grey 50, Abbots 14, Other 32. This equates to £7.631 per attendee. Clearly both our PCs will want to pay in full for their own attendees and we propose, in the interests of being able to move forward, that the cost of the 32 ‘others’ (32 x £7.631 = £244.16) be split equally between us.
Summary: this would thus leave us with the following liability for the HDC invoice:
- Grey: 66 attendees x £7.631 = £503.64
- Abbots: 30 attendees £7.631 = £228.96
Next year: if we both agree to move forward next year I think we need to have much tighter way of identifying the location of attendees, a policy for no-shows and a policy for those wishing to attend who do not live in either of our parishes. I hope you will agree that this is a way of moving forward and look forward to hearing from you.”

6. To consider correspondence/communications receive

None at the time of writing requiring a decision from the Parish Council

7. Closure of meeting

HEMINGFORD GREY PARISH COUNCIL FINANCIAL STATEMENT

£ Jan-23

| | |
|--------------------------|------------------|
| Balance B/Forward | 290507.88 |
|--------------------------|------------------|

| ADJ'S + Chq's Approved at Previous Meeting/Between Meetings | | |
|--|-------------------------|------------------|
| Adjustments | | |
| | | |
| Payments | | |
| SALARIES | Dec-22 | -2583.44 |
| LEEDS DAY | LEGAL FEES | -1800.00 |
| BUCHANS | GRASSCUTTING | -1986.00 |
| HDC | ELECTION FEE | -222.58 |
| READING ROOM | ROOM HIRE | -60.00 |
| WAVE | ALLOTMENT WATER | -72.50 |
| K&M LIGHTING SERVICES | STREETLIGHT MAINTENANCE | -88.74 |
| VICTOIRE PRESS | NEWSLETTER PRINTING | -611.00 |
| FIELDFARE | COMMUNITY ENGAGEMENT | -1045.00 |
| CAPALC | TRAINING | -75.00 |
| BUCHANS | GRASSCUTTING | -1751.40 |
| Receipts | | |
| SANTANDER | INTEREST | 3.60 |
| SANTANDER | INTEREST | 3.60 |
| SANTANDER | INTEREST | 6.39 |
| SANTANDER | INTEREST | 7.20 |
| UNITY TRUST | INTEREST | 121.17 |
| PLOT 1 | ALLOTMENT RENT | 40.84 |
| PLOT 23B | ALLOTMENT RENT | 20.42 |
| PLOT 18B & 19A | ALLOTMENT RENT | 40.84 |
| PLOT 21B | ALLOTMENT RENT | 47.92 |
| PLOT 15 | ALLOTMENT RENT | 20.42 |
| PLOT 15 | ALLOTMENT RENT | 20.42 |
| PLOT 13A | ALLOTMENT RENT | 55.42 |
| PLOT 2A | ALLOTMENT RENT | 20.42 |
| PLOT 29 | ALLOTMENT RENT | 40.84 |
| PLOT 30B | ALLOTMENT RENT | 20.42 |
| PLOT 21A | ALLOTMENT RENT | 27.50 |
| PLOT 13B & 14B | ALLOTMENT RENT | 40.84 |
| Total Fund movement | | -9757.40 |
| Balance revised after adjustments | | 280750.48 |

| Bank Reconciliation | | | |
|----------------------------|------------------|------------------|-----------------|
| Item | Funds | Statement | Outstanding |
| Unity Trust Current Acc | 90678.70 | 97,866.98 | -7,188.28 |
| Unity Savings Acc | 80243.76 | 80,243.76 | |
| Santander Current Acc | 67421.37 | 67,421.37 | |
| Santander Deposit Acc | 42406.65 | 42,406.65 | |
| Total | 280750.48 | 287938.76 | -7188.28 |

| Expenditure for month | Amount (£) | |
|--------------------------|------------|----------------|
| SALARIES & PENSION | 2004.89 | |
| GLASDON | 1203.35 | |
| K&M LIGHTING | 88.74 | |
| LGS SERVICES | 2500.41 | |
| LGS SERVICES | 2179.9 | |
| Total Expenditure | | 7977.29 |

| | |
|--------------------|------------------|
| Balance c/f | 272773.19 |
|--------------------|------------------|

Notes:

Late invoices will be brought to the meeting.

£765.00 HAS BEEN PAID TO LEEDS DAY FOR THE INCREASED COSTS FOR THE 5G CELLS LEGAL FEES. THIS WILL BE RECOVERED FROM THE 3RD PARTY.

HDC HAVE SAID THAT THEY WISH TO INCREASE THE DAINTREE GREEN RENT TO £225 PA BACKDATED TO 2019.