

HEMINGFORD GREY PARISH COUNCIL

I hereby give notice that the Meeting of the Parish Council will be held
on Monday 11 October 2021 at 7.30pm
in the Reading Room, High Street, Hemingford Grey

The order of business may be varied at the Chairman's discretion.

The Public and Press and County and District Councillors are invited to be present and Members of the Parish are welcome to attend and may speak under the Open Public Session item and make representation to the Council on items on the agenda during this section of the meeting

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder

Ben Stoehr

Mr Ben Stoehr, Deputy Clerk
05/10/2021

AGENDA

Comments and observations on agenda items from members of the public and reports from the County & District Councillors

- 1. To receive apologies for absence and declarations of interests from councillors on items on the agenda**
- 2. To approve the minutes of the last Parish Council meeting**
- 3. To consider matters arising from the last or a previous meeting**
 - 3.1 (5.8) Proposal that the Council reconsider the appointment of its representative to the Memorial Peace Fields Trust (Pavilion)
 - 3.2 (5.9) Personal Flood Plan Card – to consider design and budget ^(TJ)
 - 3.3 (5.10.1) To consider application for financial support from Hemingford Hub if received
 - 3.4 Update on Christmas lights in Vicarage Fields
- 4. Finance, procedure and risk assessment**
 - 4.1 To receive the financial report and approve the payment of bills
 - 4.2 Clerk report on any actions taken using delegated powers or because of risk or health and safety
 - 4.3 To consider any matter that is urgent because of risk or health and safety
- 5. To receive reports and items from committees, working groups and members for decision**
 - 5.1 Environment Working Group report ^(RW)
 - 5.2 Trees overhanging the highway in Hemingford Grey causing an obstruction to double decker buses and other high sided vehicles requiring access to Hemingford Grey and Hemingford Abbots ^(DD)
 - 5.3 Estate agent “Sold” sign in Pound Lane 9 months after the house sale ^(SD)
 - 5.4 Proposal for more seating in the village, particularly the stretch from London Road and into the village centre ^(SD)
 - 5.5 Proposal that the Parish Council supports/works with St James on this act of remembrance and purchases a wreath to lay at the Lychgate ^(RA)
- 6. To consider correspondence/communications received**
- 7. Closure of meeting**

CLERK REPORT TO HEMINGFORD GREY PARISH COUNCIL MEETING 11 OCTOBER 2021

Where I have info to support an agenda item this is below.

1. To receive apologies for absence – Apologies and reasons if received will be reported to the meeting.
2. To approve the minutes of the last meeting in September – attached.
3. Matters Arising from the last or a previous meeting
- 3.1 (5.8) Proposal that the Council reconsider the appointment of its representative to the Memorial Peace Fields Trust (Pavilion)
Deferred at the last meeting pending outcome of discussion with the Trust. Cllr Duma to report.
- 3.2 (5.9) Personal Flood Plan Card – to consider design and budget
Deferred at the last meeting. Cllr Jackson to report.
- 3.3 (5.10.1) To consider application for financial support from Hemingford Hub if received
Application awaited at the time of writing.
- 3.4 Update on Christmas lights in Vicarage Fields
Other to note:
(4.1) Re-seeding quotations
Unfortunately the quotation from St Ives Tree was received too late for consideration at the meeting as it was sent at 5.52 pm on the day of the meeting after the office closed, so was not seen until the following day. The quote was higher than the one accepted by the Council at the meeting.
4. **Finance, procedure and risk assessment**
- 4.1 To receive the financial report and approve the payment of bills
Attached.
- 4.2 Clerk report on any actions taken using delegated powers or because of risk or health and safety
None at time of writing
- 4.3 To consider any matter that is urgent because of risk or health and safety
None at time of writing
5. **To receive reports and items from committees, working groups and members for decision**
Reports for information from working groups will be circulated (when received) for information only.
- 5.1 Environment Working Group report
- 5.2 Trees overhanging the highway in Hemingford Grey causing an obstruction to double decker buses and other high sided vehicles requiring access to Hemingford Grey and Hemingford Abbots
Cllr Dew to report.
A resident of Hemingford Abbots has complained that overhanging trees in Hemingford Grey are preventing the double decker school bus from travelling all the way from St Ivo Academy to Hemingford Abbots. The bus turns round in Hemingford Grey as the overhanging branches prevent it going any further, and passengers returning to Hemingford Abbots have to walk.
CCC have stated that they will take a look at the problem in Manor Road and Glebe Road.
They have suggested that the Parish Council could send a letter asking the resident to cut the trees back.
The minutes of 12 October 2020 record:
“7.2.4 Proposal that standard template letter be prepared regarding vegetation overhanging the road/pavement
RESOLVED having noted the Clerk’s advice on responsibilities, that occurrences should be reported to CCC.”
- 5.3 Estate agent “Sold” sign still in place 9 months after the house has sold
Cllr Duma to report.

- 5.4 Proposal for more seating in the village, particularly the stretch from London Road and into the village centre
Cllr Duma to report.
- 5.5 Proposal that the Parish Council supports/works with St James on this act of remembrance and purchases a wreath to lay at the Lychgate
As in previous years a short civil service will be held in St James' at 10am with time walk to the Lychgate at the Pound Road Cemetery to observe the 2 minutes silence at 11am and the laying of wreaths on Sunday 14th November. Coffee will be provided in the Parish Centre afterwards.
6. To consider correspondence/communications received
7. **Closure of meeting**

HEMINGFORD GREY PARISH COUNCIL FINANCIAL STATEMENT

£

Oct-21

Balance B/Forward	223508.89
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ADJ'S + Chq's Approved at Previous Meeting/Between Meetings		
Adjustments		
SSE	CORRECTION	-10.57
Payments		
HEMINGFORD HANDYMAN	GATE POSTS	-652.00
HEMINGFORD HANDYMAN	DUNNOCK WAY FENCING	-106.00
PAVILLION	ROOM HIRE	-54.00
R ALLEN	EXPENSES - PADLOCK	-21.12
BOSTON SEEDS	SNOWDROPS	-525.99
HEMINGFORD REGATTA	S137	-750.00
Receipts		
SANTANDER	INTEREST	0.35
SANTANDER	INTEREST	0.36
<i>Total Fund movement</i>		-2118.97
Balance revised after adjustments		221389.92

Bank Reconciliation			
Item	Funds	Statement	Outstanding
Unity Trust Current Acc	8674.77	17,152.19	-8,477.42
Unity Savings Acc	15005.17	15,005.17	
Santander Current Acc	155339.80	155,339.80	
Santander Deposit Acc	42370.18	42,370.18	
Total	221389.92	229867.34	-8477.42

Expenditure for month	Amount (£)
SALARIES & PENSION	1619.69
R ELLIOT	EXPENSES - TRAINING 77.27
VICTOIRE PRESS	NEWSLETTER PRINTING 528.00
LGS SERVICES	ADMIN SUPPORT SEPTEMBER 2236.32
PAVILLION	ROOM HIRE 27.00
Total Expenditure	4488.28

Balance c/f	216901.64
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Notes:

Late invoices will be brought to the meeting.

HEMINGFORD GREY PARISH COUNCIL Environment Log 25 Sept 2021

Ser No	Date	Issue	Comment	Response	Action	Status 25 Sept 2021	WHO!	Due Date
87	Jul 20	Fences on YES Estate	Clerk has raised issues about state of fencing and use of barbed wire		Need to decide whether fences can be repaired or need to be replaced	Clerk still awaiting responses from HDC. Cllr Dew to check	Clerk	Urgent
88	Jun 20	Resident request for public slipway	Repair of existing landing stage has been ordered. Sub group convened to consider further launching proposals.	Sub group convened by Cllr Jackson to make proposal(s).	Estimate for repair received and £3k budget allocated by PC	Clerk chasing contractor. Sub group convened	Clerk Cllr Jackson	Asap Oct 21
89	Jul 20	Green policy for the Parish	Proposed Green working group to draft a parish policy for managing parish owned land and for engaging with residents and landowners on wider environmental issues.	EWG proposes a sub group	Liaise with St Ives and other parishes, agree common themes, create supplement for March newsletter	Meeting planned for 25 May delayed until June	Green Group, RM, CB, SJ, PQ	Urgent
96	Oct 20	Overhanging trees and hedges	There are many footways obstructed by overgrowing trees and hedges	Prepare template letter to residents	Clerk advises caution based on previous bad experience	New plea in current newsletter	RW, DD to monitor	Ongoing
100	Oct 20	Pennywort in river	A volunteer group is clearing pennywort from our stretch of river and liaising with riparian owners and HAPC	No action required from PC at this time	n/a	Volunteers led by Cllr Jackson (TJ) but outwith PC insurance etc.	Volunteers	Ongoing
101	Oct 20	Effects of gravel pit re-opening	Infrastructure work in progress but paused for flooding	CB monitoring. LL are checking drainage weekly	n/a - monitor	No complaints. CB reports no effect on nightingales so far.	Ongoing liaison with Land Logical by RW, CB	Ongoing
103	Oct 20	Orchard and hedge planting near allotments	To be arranged	Quotes received	PC agreed to accept local SITG quotation	Postponed to autumn – contractor could not deliver in spring	Tree group. See also 127.	Ongoing
112	Mar 21	Parish Tree Policy	New HDC Tree Policy has been adopted HGPC's policy needs to follow within the limitations of our resources	AM to draft HG policy for April meeting		Proposal deferred	AM	Deferred
114	Mar 21	New/replacement litter bins	Some smaller litter bins overflowing despite more frequent emptying.	Replace some smaller bins with larger.	Proposal approved at April PC	New bins installed at School & Mitchell Close	Clerk	Completed
115	Mar 21	Verge project (flowers)	County council is experimenting with 'protected' verges allowing wild flowers to flourish.	Apply for protected status for some verges	PC approved	No response from CCC Clerk chasing	Clerk	??
116	Apr 21	Picnic bench(es) being donated	Donor is offering funding picnic bench(es) for Daintree Green	Have identified possible site(s) in Daintree	Contact donor with approx. costs	Foundation completed Delivery delayed by 4 weeks	Clerk	Nov 21?
117	Apr 21	Repair of grass along riverside	Heavy usage during a wet winter and a dry spring have left the riverside as bare soil.	Re-seeding needed	Get quotes in August	Order placed with 'Majestic' @ £280	Clerk	Autumn 21

Ser No	Date	Issue	Comment	Response	Action	Status 25 Sept 2021	WHO!	Due Date
119	May 21	Encourage involvement of local organisations	To encourage participation in wild flower planting	Propose contacts and joint action	Propose to PC; make contact with orgs.	Some contacts made	AM, JF, Clerk	23 Oct
120	May 21	Review of maintenance regime	Maintenance contract to out to tender this winter. This includes mowing and hedge cutting for Daintree Green, YES estate, Vicarage Field & Mitchell Close	Sub Grp to organise consultation with residents in September	PC has authorised £100 for consultations.	On site management Cllr meetings Oct19/20 Final on-site consult Oct 23. See Actions below.	RA, RW, AM, JF, SJ, RM, JG	Oct 21
121	May 21	WI tree	WI will be asking for permission to plant a tree for Climate week in September.	EWG believes front of cemetery rather than Vicarage Field	Propose that we accept proposal for a native tree and suggest cemetery location	WI declined to plant in cemetery. Refer to Tree Grp	Tree group	Oct 21
122	May 21	Bare verge in the Thorpe.	Verge cleared by resident but house now for sale.	? involvement of PC resources or leave to resident(s)	RW and AM to discuss off line	Decided to defer actions until nature takes its course.	RW/AM	?
123	Jul 21	Tree damage at front of YES estate	Reported that unofficial lopping of branches to tree (s) on Tern Drive	Report to HDC which is still responsible for this area.	None for us	Now cleared – within area of HDC responsibility	HDC	Completed
124	Jul 21	Dead branches opposite V. Terr.	Reported to tenant farmer who said he would follow up.	Contact farmer	Keep chasing	Chase or order clearance from tree surgeons.	RSW/Clerk	Oct 21
125	Sep 21	Hedging for London Rd bdry of the YES estate	NI has made a recommendation for hedging along part of London Rd boundary	EWG to endorse or amend	Make proposal to PC for Clerk to solicit quotes in time for a Nov. decision	Agreed proposal below	PC Oct meet	Oct 21
126	Sep 21	Suggested trial wild flower strip	Cllr Meredith suggests a trial strip of annual wild flowers along verge near Mitchell Close play area.	EWG to endorse or amend	Make proposal to PC for to budget for FY21/22	Agreed proposal below	PC Oct meet	Spring 22
127	Sep 21	Fruit trees near allotments	Cllr Meredith suggests asking the Tree Grp (inc wardens) to specify fruit trees and appropriate budget	EWG to endorse or amend	Make proposal to PC for to budget for FY21/22	For consideration 29th	PC Oct meet	Oct 21
128	Sep 21	Queens Green Canopy	See email recently sent to all Cllrs and forwarded to other members of EWG	EWG to consider possible actions for PC	? proposal or note to PC	Publicise to significant land owners in parish	PC Oct meet	Oct 21
129	Sep 21	Hedge, verge and tree house issues in Mill Lane	Issues of hedge overhang, verge fly tipping and tree house permission	Resident made aware of parish concerns.	Now passed to CCC, HDC and Cllr Dew aware.	CCC and HDC officers on the case	CCC & HDC Cllr Dew & officers	Ongoing

Proposals to October council meeting

120 That Council notes the report on the consultations about our ‘Green Spaces’ and will have management plan for the next maintenance contract at the November meeting after further consultation with Cllrs and residents during w/b 18th Oct.

125 That the Clerk should solicit quotations for hedging along the London Rd boundary of the YES Estate between Dunnock Way and the Field Lodge fence. (Proposed specification from Cllr Irish below). Funds from this year’s budget.

126 That PC should include trial planting of wild flowers in verge at Mitchell Close play area this FY if possible or in budget for FY21/22

127 (and 103) That PC should include purchase and planting of fruit trees near the allotments this FY if possible or in the budget for FY21/22

128 That the Clerk should write to significant land owners in parish with notification of Queens Green Canopy and whether any suitable land could be made available.

Proposal for YES estate London Rd hedging. (for 125 above)

We would like to recommend to the Parish Council that we improve the front portion of the roadside on the YES estate, we think that it would help improve the safety and reduce the noise and roadside pollution that comes from the A1096 by planting a native hedge. In the first instance this is for the section of the boundary between Dunnock Way and Field Lodge.

There are two options. 1) a quote for 52 metres of hedging which will infill between the existing beds and 2) a quote to remove the green willow like shrubbery which is on the corners and continue the hedging along the edge all the way along, this would be an extra 21 metres of native hedging. This quote would be for a total of 73 metres of hedging. (Note that the remaining stretch of London Rd frontage from Dunnock Way to the St Ives Youth Theatre store is about 150m

- The hedging should be of a native variety including blackthorn, hawthorn, holly, field maple and hazel which can provide a home and food for small birds and other small mammals.
- A semi-permanent fence should be erected to help ensure the survival of the hedge. Possibly a tall chicken wire.
- A staggered planting consisting of 4-6 plants per metre.
- The contractor should water the plants for the first year and replace any that die during the first year.

(thanks to Cllr Irish)

Further consultations on changes to maintenance of Green Spaces (for 120 above)

In order to present PC with a management plan for our Green Spaces at the November meeting there will be a group of Cllrs meeting at each location:

Tuesday 19th October YES Estate 13.00 – Cllrs Waters, Meredith, Jakes, Irish and Jade Gunnell and Tree Warden if available.

Wednesday 20th October Vicarage Fields – Cllr Waters, Meredith, Flint & Allen. Roger Mitchell, JG and Tree Warden if available.

Wednesday 20th October Daintree Green – Cllr Waters, Meredith, Flint, Jakes & Allen. RM, JG and Tree Warden if available.

Management plans then to be available for public consultation on 23rd October on site and on web and social media. Times TBA.

Drafts will be circulated before the 19/20 meetings.