

HEMINGFORD GREY PARISH COUNCIL

I hereby give notice that the Meeting of the Parish Council will be held
on Monday 12 July 2021 at 7.30pm
in The Hayward Hall, The Pavilion, Manor Road, Hemingford Grey, PE28 9BX

The order of business may be varied at the Chairman's discretion.

The Public and Press and County and District Councillors are invited to be present and Members of the Parish are welcome to attend and may speak under the Open Public Session item and make representation to the Council on items on the agenda during this section of the meeting

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder


Mrs Gail Stoehr, Clerk
07/07/2021

AGENDA

Comments and observations on agenda items from members of the public and reports from the County & District Councillors

1. **To receive apologies for absence and declarations of interests from councillors on items on the agenda**
2. **To approve the minutes of the last Parish Council meeting**
3. **To consider matters arising from the last or a previous meeting**
 - 3.1 (3.5) To note venue for future meetings and planning meetings
 - 3.2 (5.7) To consider suggestions for Hemingford Hub liaison ^(RE)
 - 3.3 (6.2) WI offer to plant tree – to consider response received
 - 3.4 (6.3) Speed restrictions in London Road – to consider report on discussions with Fenstanton PC ^(RA)
 - 3.5 (6.5) Resident's request regarding trees and shrubs in Sadlers Way – to consider report and recommendations from Tree Working Group ^(AM)
 - 3.6 (6.2.1 of 12.4.21) Request for Protected Road Verge status – to consider response from CCC and to decide if the Parish Council will collate required information to proceed with Protected Road Verge Status or work with the residents
4. **Finance, procedure and risk assessment**
 - 4.1 To receive the financial report and approve the payment of bills
 - 4.2 Clerk report on any actions taken using delegated powers or because of risk or health and safety
 - 4.3 To consider any matter that is urgent because of risk or health and safety
5. **To receive reports and items from committees, working groups and members for decision**
 - 5.1 Report to the Council on the meeting held with Martin Elwood (Cambridge County Council) and Andy Newton (Director at Tough Runner) regarding the Cambridge Standard Triathlon to be held on Sunday 12th September ^(RA)
 - 5.2 Proposal that a letter is sent to Stocker Bros with a copy of the running map and the date and time (12 Sept 08.00 to 12.00 of the Triathlon ^(RW))
6. **To consider correspondence/communications received**
 - 6.1 Hemingford Grey WI invitation for two members to attend meeting on climate change on 21 July
7. **Closure of meeting**

CLERK REPORT TO HEMINGFORD GREY PARISH COUNCIL MEETING 12 JULY 2021

The meeting is to be held in the Hayward Hall at the Pavilion, Manor Road.

Where I have info to support an agenda item this is below.

1. To receive apologies for absence – Apologies and reasons if received will be reported to the meeting.
2. To approve the minutes of the last meeting on 5 May 2021 – attached.
3. Matters Arising from the last or a previous meeting
 - 3.1 (3.5) To note venue for future meetings and planning meetings

The Reading Room has been booked for the Parish Council’s meetings from September onwards (second Monday) and for the planning meeting on the fourth Monday each month.
 - 3.2 (5.7) To consider suggestions for Hemingford Hub liaison

Proposed at the last meeting.
 - 3.3 (6.2) WI offer to plant tree – to consider response received

A response from the WI has been received:
“We have had a meeting with our members and sadly are not happy to plant a tree in the cemetery. Our hope was to offer the village another tree in a locality where everybody had a chance to benefit from it.
So our answer is no.
Best wishes,
Diana Warbrick-Smith”
 - 3.4 (6.3) Speed restrictions in London Road – to consider report on discussions with Fenstanton PC

The Chairman to report.
“I have just talked through the issue of a potential London Road speed reduction from 40 to 30 mph, with your Chairman Cllr Richard Allen and we have agreed the following approach / action.

There is currently no evidential data to support the case for a London Road speed reduction or otherwise, so this is the first activity we need to undertake before any decisions can be taken jointly by FPC & HG Parish Councils.

Fenstanton PC has acquired its own speed monitoring equipment and obtained a licence to erect our equipment on a lamp post on London Road. Richard and I have agreed that the speed monitoring equipment will be deployed ASAP, potentially Monday 28th June.

As our two PC’s boundaries adjoin London Road, any initiative must be agreed and undertaken jointly, including any LHI Bid that is submitted. FPC will therefore include HGPC in all communications and share traffic data as soon as it becomes available, enabling both Parish Council’s to be presented with meaningful data to enable effective decision making.

We look forward to working with HG Parish Council on this initiative, in respect of which Richard and myself will continue to communicate directly.

Best Regards

Paul Kent

Chairman Fenstanton Parish Council”

- 3.5 (6.5) Resident’s request regarding trees and shrubs in Sadlers Way – to consider report and recommendations from Tree Working Group

The Tree Warden writes “I have now visited [the resident] myself as well and it does seem mainly to be an environmental issue because it's to do with maintaining a two-metre gap between their fence and the Parish's hedge. As far as the oak tree is concerned, it is at present only a sapling, but I feel it may as well be removed as it is likely to cause problems in the future as it grows. The residents also mentioned the problems with a strip of land adjoining their property in relation to a sycamore and a yew tree.”

“I’ve spoken to Robin about both of these trees and the other matters which [the resident] raised. We agreed that the bush, which is a yew tree, should be trimmed; and the sycamore removed when the contractors are next available. I trust this information enables you to progress it at the next Council meeting along with any input from Robin.”

3.6 (6.2.1 of 12.4.21) Request for Protected Road Verge status – to consider response from CCC and to decide if the Parish Council will collate required information to proceed with Protected Road Verge Status or work with the residents

CCC have responded:

“Thank you for submitting the southern verge on Glebe Road West for consideration of Protected Road Verge status.

Protected Road Verges are assessed against a set criteria based on the botanical quality of the site (see PRV criteria attached). I will undertake an initial inspection of the verge and if it potentially meets the PRV criteria, we will include it within our Protected Road Verge surveys for 2022 to determine whether it meets the standard. If the verge meets the required standard, we will consult with the Wildlife Trust and county botanical recorder to confirm whether it should be designated as a PRV. We will inform you about our decision.

If you have any knowledgeable botanists in your community, I would welcome any records of species recorded on this site as supporting evidence for the PRV assessment process. Particularly any calcareous / neutral grassland indicator species or nationally rare or scarce populations – list of these species can be found at Appendix 3A of the Cambridgeshire CWS Selection Criteria (attached). Please don’t hesitate to contact us (ecology@cambridgeshire.gov.uk) if you have any further questions.”

Deborah Ahmad
Ecology Officer

Cambridgeshire and Peterborough County Wildlife sites selection guidelines and Selection Guidelines for Protected Road Verges in Cambridgeshire (2021) have been forwarded to Cllr Meredith.

Other

(5.2) The Somersham Town Band have replied that the second Saturday in December is not available this year.

The Band has been asked if the third Saturday (18 December) is available as this would be preferable, but if this date is not available the Council wishes to confirm the booking on 4 December this year.

The Band has also been asked to confirm the ongoing standing booking for the second Saturday in December.

LHI Bid 2021-2022

CCC has sent notification that the 2021/22 LHI bid for a proposed 20mph speed limit reduction across various roads in the village has been successful.

4. Finance, procedure and risk assessment

4.1 To receive the financial report and approve the payment of bills

Attached

4.2 Clerk report on any actions taken using delegated powers or because of risk or health and safety

HDC has been asked to empty the litter bins when the Handyman is on annual leave and bin bags have been ordered.

4.3 To consider any matter that is urgent because of risk or health and safety

Nothing at the time of writing.

5. To receive reports and items from committees, working groups and members for decision

Reports for information from working groups will be circulated (when received) for information only, including Grasscutting management plan, EWG report and NHP.

5.1 Report to the Council on the meeting held with Martin Elwood (Cambridge County Council) and Andy Newton (Director at Tough Runner) regarding the Cambridge Standard Triathlon to be held on Sunday 12th September^(RA)

The Chairman to report.

- 5.2 Proposal that a letter is sent to Stocker Bros with a copy of the running map below and the date and time (12 Sept 08.00 to 12.00^(RW))

Cllr Waters to report.

6. To consider correspondence/communications received

- 6.1 Hemingford Grey WI invitation for two members to attend meeting on climate change on 21 July

“ON BEHALF OF HEMINGFORD GREY W.I.

I WOULD LIKE TO INVITE TWO PEOPLE FROM YOUR ORGANISATION

TO ATTEND OUR NEXT MONTHLY MEETING

WHICH IS ON CLIMATE CHANGE.

THE TALK IS BEING GIVEN BY W.I. CLIMATE AMBASSADOR

MARIA PIDRUX

ON WEDNESDAY, JULY 21st, 2.45 p.m. AT THE PAVILION”

7. **Closure of meeting**

Selection Guidelines for Protected Road Verges in Cambridgeshire (2021)

Background

Cambridgeshire County Council and the Wildlife Trust are co-ordinating efforts to identify and protect verges of special wildlife value in the County. Some of these verges are selected Protected Road Verges (PRVs) and some are also selected as City Wildlife Sites (CiWS), County Wildlife Sites (CWS) and Sites of Special Scientific Interest (SSSI).

The purpose of this document is to describe the processes involved in the selection and assessment of protected road verges in Cambridgeshire. It should be read in conjunction with the Cambridgeshire and Peterborough County Wildlife Site handbook.

In broad terms sites are selected by assessing their wildlife importance in a county context. Survey data is gathered and then assessed against the carefully constructed selection criteria below. The application of selection criteria in this standardised, objective manner promotes confidence that a PRV meets a minimum standard. The thresholds contained within the selection criteria are sensitive to local conditions and are a matter of judgement based on a number of factors including an understanding of ecological processes, the distribution, abundance and trends in the wildlife resource.

The aim is to select all sites that meet the thresholds within the selection criteria enabling sites to be evaluated against a structured framework and demonstrate why some are selected and others are not. The selection criteria will be reviewed as necessary and or in conjunction with changes to the CWS Selection Criteria.

Selection criteria for protected road verges

Sites will be selected for protection if they are at least 50m in length with a width in excess of 1m over most of its length

AND

Either

have 3 or more strong neutral grassland indicator species or 6 or more strong calcareous grassland indicator species in at least locally frequent numbers¹.

Or

have semi-natural grassland vegetation containing at least 6 neutral grassland indicator species or 12 chalk grassland indicator species, in at least locally frequent numbers¹.

Or support populations of a nationally rare or scarce species.

The selection of new PRVs

Cambridgeshire County Council in conjunction with the Wildlife Trust will carry out selection and

¹ Indicator species as listed within the CWS Selection Criteria for Cambridgeshire & Peterborough

- collate a list of candidate sites (anyone can ask for a site to be considered)
- assess which potential new sites should be surveyed
- organise for surveys to be undertaken at appropriate times of the year and reports to be written for evaluation

Decisions will be based on up to date survey information and made on robust advice. Additional advice will be sought from particular specialists or experts as necessary.

If the site meets the thresholds within the selection criteria it will be selected as PRV and added to the list. If a site does not qualify the information will be held on file for reference.

Existing PRVs

Existing PRVs will be retained on the list with a view to restoring their biodiversity interest over the next 10 years in line with the current Cambridgeshire County Council Highways Maintenance Contract.

Verges will remain protected until data is collected that proves that they no longer meet the selection criteria and there is no hope of their rehabilitation. If following survey a verge no longer meets the selection criteria it will be de-selected and removed from the list of PRVs.

PRV survey

The number of existing PRVs and new sites surveyed each year will depend on the resources available. However the aim is to survey all PRVs on a 5-year rolling programme and evaluate each site against the selection criteria. As a result of survey some PRVs may be added, some may be deleted and others may have their boundaries amended.

Surveys are based upon an extended 'Phase 1' type survey with habitat descriptions, a map and species list being produced. Surveyors will record details of the structures and features on the site, any management issues and current condition status based on a standardised monitoring methodology². The County Council and Wildlife Trust make the final decision on sites.

PRV data

It is essential that information on PRVs is available to those who need to know in reasonable timescales and those who receive it know the importance of keeping their records up to date. The list of the current approved PRVs is prepared and maintained by Cambridgeshire County Council and shared with the Wildlife Trust, Cambridgeshire and Peterborough Biological Records Centre and other key partners. The list of PRVs (including maps) will be updated annually and distributed to

- Cambridgeshire County Council colleagues (CCC highways)
- Local authorities (Cambs, East Cambs and Huntingdonshire District Councils & Cambridge City Council)

² This is being developed for the CWS system and should be applicable to PRVs.

- Cambridgeshire and Peterborough Environmental Records Centre
- Natural England

Information is also available on the County Council website and PRV locations are shown on [My Cambridgeshire](#).

PRV management

The majority of PRVs are managed by CCC Highways, with a few PRVs managed by the local parish council or farmer.

The PRVs receive two full width grass cuts per year with arisings deposited at the back of the verge / removed from the verge. The cuts are timed to avoid the main flowering period for the grassland, or target grassland species, either:

Regime A: first cut – early spring; second cut – autumn

Regime B: first cut – late summer; second cut - autumn

For further information please contact the Ecology Officer at Cambridgeshire County Council

Telephone - (01223) 715688

Email - ecology@cambridgeshire.gov.uk

Visit e- www.cambridgeshire.gov.uk/info/20012/arts_green_spaces_and_activities/88/nature_conservation_sites

HEMINGFORD GREY PARISH COUNCIL FINANCIAL STATEMENT

£

Jul-21

Balance B/Forward	229568.96
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ADJ'S + Chq's Approved at Previous Meeting/Between Meetings		
Adjustments		
Payments		
HEMINGFORD PAVILION	ROOM HIRE	-54.00
K FERGUSON	GRASSCUTTING	-8292.00
J FLINT	EXPENSES - LITTER PICK	-23.40
CME	PAYROLL	-108.00
2 COMMUNE	WEBSITE & EMAIL	-1110.00
UNITY TRUST BANK	SERVICE FEE	-24.00
UNITY TRUST BANK	0	-1.80
Receipts		
NEW353	MEMORIAL FEE	145.00
NEW156	TRANSFER FEE	40.00
HMRC	VAT	11253.34
HMRC	VAT	10655.79
PLOT 14B	ALLOTMENT RENT & DEPOSIT	36.83
NEW395 & NEW 396	TRANSFER FEE & CHARGE	235.00
<i>Total Fund movement</i>		12752.76
Balance revised after adjustments		242321.72

Bank Reconciliation			
Item	Funds	Statement	Outstanding
Unity Trust Current Acc	28998.01	29,290.52	-292.51
Unity Savings Acc	15005.17	15,005.17	
Santander Current Acc	155949.43	155,949.43	
Santander Deposit Acc	42369.11	42,369.11	
Total	242321.72	242614.23	-292.51

Expenditure for month	Amount (£)
SALARIES & PENSION	1619.69
K&M STREETLIGHTS	87.88
JW ELECTRICAL	135.60
LGS SERVICES	2259.01
LGS SERVICES	2231.94
LGS SERVICES	2245.92
MY LITTLE SHOP	35.00
SSE	161.61
Total Expenditure	8776.65

DD

Balance c/f	233545.07
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Notes:
Late invoices will be brought to the meeting.