

HEMINGFORD GREY PARISH COUNCIL
Meeting of Hemingford Grey Parish Council held on Monday 10 October 2022
at 7.30 pm in the Parish Centre, High Street

Present: Cllrs: Richard Allen (Chairman) Sarah Jakes
 Sue Duma Anne Meredith
 Janice Flint Robin Waters
 Tony Jackson

In attendance: 3 members of the public and Mr Ben Stoehr (Deputy Clerk).

The meeting commenced at 7.55 pm following the Planning Committee meeting.

Comments and observations from members of the public and from the County and District Councillors

None.

1. To receive apologies for absence and declarations of interest from councillors on items on the agenda

Apologies were also received from District Cllr David Keane and County and District Cllr Doug Dew.

Cllr Meredith declared an interest in item 6.2 as the company were providers for her network.

Cllr Jakes declared a pecuniary interest in items 5.3, 5.4.2, 5.4.4 and 5.4.5 relating to her family business.

Cllr Allen declared a non-pecuniary interest as a friend of the person proposing the plan for item 6.2.

2. To approve the minutes of the last Parish Council meeting

RESOLVED that the minutes of the meeting on 11 July 2022 be approved and signed by the Chairman as a true record after an amendment to delete bullet point 4 "The next full Council meeting is on Wednesday" from the District Councillor's report. ^(Prop RA, 2nd TJ, carried with 7 in favour and 1 abstention)

On a proposition by the Chairman, the order of business was varied to take item 6.4 next.

6.4 Environment Agency bins –the Parish Council to consider the response from the Environment Agency about the lack of Riverside Bins

Cllr Waters reported.

RESOLVED that the Parish Council needs to carry out an audit of the bins and consider the emptying of all bins and the options involved.

RESOLVED that the Finance & Policy working Group should consider the costs.

RESOLVED to note that Hemingford Grey was one of four moorings to have the bins removed.

RESOLVED to defer this matter to the next meeting for further consideration

3. To consider matters arising from the last or a previous meeting

None.

4. Finance, procedure and risk assessment

4.1 To receive the financial report and approve the payment of bills

RESOLVED that the payments listed in the finance report should be paid, plus RPM (Cableway) £756.00, and Hemingford Flower Club £41.49. ^(Prop RA, 2nd RW, unanimous)

Salaries and Pension	£1435.07
LGS Services (Admin support Sept)	£2242.44
K&M Lighting Services (Street light maintenance)	£88.74
Buchans (Grass cutting)	£1464.00

PKF Littlejohn (External audit)	£480.00
DRE Pest Control (Allotment wasps)	£70.00

Credits, including cemetery fees and receipt of the precept, were noted.

4.2 Clerk report on any action taken using delegated powers or because of risk or health and safety

RESOLVED to note the following use of delegated powers

The Clerk has used delegated powers to:

- Accept a quotation from Buchans for £12.50 plus VAT to strim the north-south path at the allotments.
- The Clerk and Chair used delegated powers to accept a quotation from RPM for £630 plus VAT to repair the Daintree Green cableway. Three quotes were obtained and the Clerk consulted with the Chairman before placing the order.
- To place a contract with pest control to clear a wasps' nest in an allotment tenant's compost bin after she failed to take action herself. Any deposit (unlikely) on the plot will be forfeited as the plot was left with a problem.

4.3 To consider any matter that is urgent because of risk or health and safety

None.

4.4 Option to opt out of the SAAA central external auditor appointment arrangements

RESOLVED to remain in the SAAA scheme. (Prop RA, 2nd RW, unanimous)

4.5 Street lighting energy from 1st November 2022

The Chairman reported on the quotation received. It was noted that this had been issued before the Government budget and capping of the unit price.

RESOLVED to re-approach SSE to confirm whether the price will be lower since the Government cap and to delegate to the Clerk to accept a suitable price. (Prop RA, 2nd JF, unanimous)

RESOLVED that Cllr Waters should investigate energy saving options for street lights.

5. **To receive reports and items from Committees, working groups and members for information only unless stated**

5.1 Proposal that the Hemingford Grey defibrillator is registered on the new database "The Circuit" and that new replacement pads are purchased

RESOLVED to receive Cllr Irish's report on the defibrillator.

RESOLVED to order two sets of new pads as they will be out of date by January 2023.

RESOLVED to register the defibrillator on the new database "The Circuit." (Prop NI, 2nd SJ, unanimous)

On a proposition by the Chairman, it was agreed to take items 5.2 and 5.5 together.

5.2 Proposal that the Council review LHI bids and consider the next steps to get a cycle path along Hemingford/St Ives Road and

5.5 Proposal that the Council approves the detailed design for the 20 mph scheme in Hemingford Grey as presented to the Council by Matheus H Souza, of Cambridgeshire County Council

RESOLVED to receive Cllr Waters's report on the initiatives. The 20 mph scheme has been designed. The cost of the additional areas would be an additional £8,375.74 under the PFHI.

RESOLVED that the Parish Council is happy to proceed in principle with the inclusion of the additional areas subject to a maximum commitment of £10,000. (Prop AM, 2nd RA, unanimous)

RESOLVED with regard to the 2021-2022 joint bid with Fenstanton Parish Council to note that two options were currently being designed. The bidding process is changing next year with two bands, one similar to the present one and another for large projects.

- 5.3 Proposal that the Council approves covering the shortfall from the Parish Council's Big Green Project's budget if the CCF grant for the proposed hedge along the Yes Development frontage is awarded

Cllr Jakes, having previously declared an interest in this item, left the meeting at 8.21 pm.

RESOLVED to fund any shortfall from the Big Green Project budget if required. (Prop AM, 2nd RA, unanimous)

- 5.4 Environment Working Group report and proposals

RESOLVED to receive the report and note the highlighted points on the log.

It was agreed to take items 5.4.1, 5.4.4 and 5.4.5 together.

- 5.4.1 Proposal that the Council obtains quotes to remove the tree and large bramble patch on plot 10. In addition to obtain quotes to cover plots 9 and 10 with durable weed proof membrane (water permeable) on the 4 half plots.

- 5.4.4 Proposal that the Council seeks quotes to trim the yew bush on the verge left of the vehicle access to the allotments. This quote to be for the remainder of this council's term of office

- 5.4.5 Proposal that the Council seeks quotes for the cutting back of the Mitchell Close shrub line (at southern boundary of play area, and in addition the shrub -a type of laurel?- on western boundary fence to be reduced in height to level with fence). As the shrub line is of mixed planting (such as buddleia, viburnum tinus and hazel) the quotes should include information on how the shrubs will be dealt with. The brambles should be cut back severely where needed. As this will need to be done annually the quotation should be for the remaining life of the current Council.

RESOLVED, given that only one quotation had been received, to defer this item to the next meeting.

Cllr Jakes re-joined the meeting at 8.26 pm.

- 5.4.2 Proposal that the Clerk is given the flexibility to offer plots 9 a and b and Plots 10 a and b to a new tenant rent free for a year- based on either current status or after the tree/brambles and weed suppressing membrane has been laid

RESOLVED to approve the proposal . (Prop AM, 2nd RW, unanimous)

- 5.4.3 Proposal that the Council agrees the formula for the allotments water charges to the allotment tenants. Proposal that the Council's water usage August 21-September 22 should be regarded as that of 4 half plots and this to be used in the calculations for charging the tenants and PC for their water usage. Clerk requested to inform all the tenants that each year the PC will 'pay' for the water it uses (this will vary from year to year).

RESOLVED that the Parish Council should take on the four vacant half plots 9a, 9b, 10a and 10b and cover the water charges for the four half plots.

Cllr Jackson declared an interest as an allotment tenant.

RESOLVED that the Council should write to explain the system to tenants and confirm that the Council will meet the shortfall for the vacant plots.

RESOLVED that this should be subject to annual review. (Prop AM, 2nd SJ, carried with 6 in favour and 1 abstention)

- 5.4.6 Proposal that the Parish Council applies to HDC for Asset of Community Value Status (ACV) for two open green spaces in Gunnings Way. Councillors Waters and Meredith being appointed to submit the application on behalf of the Council

RESOLVED to apply to HDC for Asset of Community Value status for the two green spaces in Gunnings Way, and that Cllrs Waters and Meredith be appointed to submit the application on behalf of the Council. ^(Prop RW, 2nd AM, unanimous)

5.6 To consider a report from Cllr Jackson on the slipway and if any further action is required

RESOLVED to note the report and put the project in abeyance.

5.7 Proposal that the Parish Council works with the environmental group to help people engage with their village environment and history by installing strategically placed lecterns around the parish

RESOLVED that Cllr Elliott should provide a costed proposal and plan.

6. To consider correspondence/communications received

6.1 Resident request to remove leylandii trees in her garden on the boundary with Daintree Green

RESOLVED to respond that the Parish Council has no objections to the resident removing the trees and replacing it with a fence, subject to compliance with planning regulations.

6.2 VMO2/Ontix – request for deployment of 4G outdoor small cells on Parish Council lighting columns

RESOLVED that the Clerk and the Finance and Policy Working Group should negotiate a contract, including break clauses, and any modifications required, seeking legal advice before any agreement, (preferably funded by VMO2/Ontix). ^(Prop RW, 2nd JF, carried with 6 in favour and 2 abstentions)

6.3 Hemingford Hub – Request for Parish Council representative on Transport Scheme Group

RESOLVED to let the Hub know that there were no volunteers.

6.4 Environment Agency bins –the Parish Council to consider the response from the Environment Agency about the lack of Riverside Bins

Taken earlier.

6.5 CCC – Transport Strategies 2022 – Public consultation

RESOLVED that Cllrs Waters, Irish and Meredith be appointed to respond to the consultation on the Council's behalf. ^(Prop RA, 2nd NI, unanimous)

6.6 CCC – Community Gritting Volunteers

RESOLVED to add the request for volunteers to the website to raise the interest of residents.

6.7 Commonwealth War Graves Commission – installation of signs indicating War Graves at Hemingford Grey Cemetery

RESOLVED that the Parish Council has no objections and that the Cemetery Working Group should complete the form and submit it. ^(Prop RA, 2nd JF, unanimous)

7. Closure of Meeting

There being no further business, the Chairman declared the meeting closed at 8.56 pm.

Signed _____ (Chairman) _____(Date)