

HEMINGFORD GREY PARISH COUNCIL
Meeting of Hemingford Grey Parish Council held on Monday 11 July 2022
at 7.30 pm in the Parish Centre, High Street

Present: Cllrs: Richard Allen (Chairman) Tony Jackson
 Sue Duma Sarah Jakes
 Riva Elliott Anne Meredith
 Janice Flint Robin Waters

In attendance: 1 member of the public, District Cllr David Keane, and Mr Ben Stoehr (Deputy Clerk).

1. To receive apologies for absence and declarations of interest from councillors on items on the agenda

The apologies of Cllrs Duma and Irish were received. Apologies were also received from County and District Cllr Doug Dew.

Cllr Waters declared a pecuniary interest in item 4.1 relating to his expenses claim for Zoom.

Cllr Jakes declared a pecuniary interest in items 3.2 and 4.1 as they involved her family's tree surgery business.

The Chairman declared a non-pecuniary interest in 3.1 as a member of the Regatta Committee.

Comments and observations from members of the public and from the County and District Councillors

A member of the public explained that he was doing a 6 months' walk in support of East Anglia Children's Hospices and was walking ten miles a day for 200 days. This would involve 5 million steps and he was hoping to take the last step at Milton Hospice. The Parish Council undertook to publicise this on the website and in the newsletter.

District Cllr David Keane reported:

- The rebate scheme of £150 to direct debit payers was being rolled out.
- The hot weather warning on the website.
- The Active 4 Health initiative was being promoted to bring people into One Leisure.
- The next full Council meeting is on Wednesday.
- There was no update on the Liquid Skillz applications going to the DMC.

2. To approve the minutes of the last Parish Council meeting

RESOLVED that the minutes of the meeting on 13 June 2022 be approved and signed by the Chairman as a true record after an amendment under item 1, to change "pecuniary" to "non-pecuniary." (Prop RA, 2nd AM, unanimous)

3. To consider matters arising from the last or a previous meeting

On a proposition by the Chairman, it was agreed to take items 3.1 and 5.7 together.

3.1 (5.2) To consider arrangements for the Carol event – update

RESOLVED to note that the Regatta Committee no longer wished to run the event but the Pavilion was happy to run it at the playing field. No response had yet been received from the Huntingdonshire Town Band.

5.7 Proposal that the Council makes a grant of £200 to the Hemingford Pavilion to cover the cost of the band for the village Christmas carols

RESOLVED to make a grant of £200 to the Hemingford Pavilion to cover the cost of the band for the village Christmas carol event. (Prop RA, 2nd AJ, unanimous)

3.2 (Feb 2022) To consider quotations for high, medium and low priority tree survey works

Cllr Jakes, having previously declared an interest in this item, left the meeting at 7.45 pm.

RESOLVED to note that the quotation of £495.00 for the high priority works had already been accepted by the Clerk using her delegated powers.

RESOLVED to accept the quotations from St Ives Tree for the medium and low priority tree works and to accept their advice recommending reduced pollarding of the oak tree, subject to an appropriate downwards adjustment to the cost of the quotation for the medium priority work. (Prop RW, 2nd AM, unanimous)

Cllr Jakes re-joined the meeting.

4. Finance, procedure and risk assessment

4.1 To receive the financial report and approve the payment of bills

RESOLVED that the payments listed in the finance report should be paid, plus K & M Lighting Services (Street light maintenance) £88.74, RPM (RoSPA repairs) £972.00, and CAPALC (Affiliation fee) £671.42. (Prop RA, 2nd AM, carried with 5 in favour and 2 abstentions)

Salaries and Pension	£1684.59
CME (Payroll)	£108.00
LGS Services (Admin support June)	£2208.68
Buchans (Grass cutting)	£1716.00
Mick George (Cemetery skip)	£306.50
SSE (Street light energy) (DD)	£156.60
Fieldfare (Community engagement)	£1300.00
St Ives Tree & Garden (Tree works)	£695.00
R Waters (Expenses – Zoom)	£158.29

Credits, including allotment rents and bank interest, were noted.

4.2 Clerk report on any action taken using delegated powers or because of risk or health and safety

RESOLVED to note the following use of delegated powers

The Clerk has reported an uncapped inspection cover on the path between the allotments and Daintree Green at the southern end, to Anglian Water (Cambridge Water said it was not their responsibility).

The Clerk together with the Chairman used delegated powers to renew the insurance cover for the mandatory cover as previously agreed but also included the YES Development play equipment, which is required for the lease (as agreed when the lease was signed).

Delegated decisions relating to cemetery transactions as detailed in the finance report.

4.3 To consider any matter that is urgent because of risk or health and safety

None.

5. To receive reports and items from Committees, working groups and members for information only unless stated

On a proposition by the Chairman, the order of business was varied to take item 5.9 next.

5.9 Proposal that the Council extends its contract with LGS Services until March 23 based on the existing terms and that it procures admin support for the EWG at £20 per hour during this period

RESOLVED to approve the proposal. (Prop RA, 2nd RW, carried with 6 in favour and 1 abstention)

5.1 Proposal that the Council considers whether the Zoom licence is still required

RESOLVED to note that Zoom had been successful but not to renew the licence as the free version might be sufficient and that if circumstances necessitate, the Clerk and the EWG Chair can re-activate it. (Prop RA, 2nd AM, unanimous)

- 5.2 Proposal that the Parish Council co-ordinates a collection for the Godmanchester Food Bank on Sunday 9 October with up to £50.00 authorised for room hire and other expenses
RESOLVED to approve the proposal as with the current economic situation the Council feels further food banks may be needed. (Prop AM, 2nd SJ, unanimous)
- There were no items 5.3 and 5.4.
- 5.5 Summer Sports Programme – Proposal that the Council authorises additional expenditure of a maximum of £200 so that One Leisure can provide an additional coach for 3 of the 5 sessions
RESOLVED HDC having said the sessions are very popular and would like to hire another coach which would allow more attendees. Hemingford Abbots Parish Council had agreed to pay some fees depending on attendance, to approve expenditure of up to £200.00 towards the cost of an additional coach, and to let Tom Leonard know. (Prop AM, 2nd RE, unanimous)
- 5.6 Environment Working Group report and proposals
RESOLVED to receive the report and note the highlighted points on the log.
- 5.6.1 Proposal that the Council spends £250 on native daffodils and single snowdrops for planting on Daintree Green and native bluebells on Vicarage Fields. Event to be held on Saturday 10 September at 2 pm
RESOLVED to approve the proposal. (Prop RW, 2nd RA, unanimous)
- 5.6.2 Proposal that the Council undertakes a midyear review of the mowing contract in October; specification, performance of the contractor, residents' views. This is so any changes to the specification can be negotiated and put in place for March 2023. Request that this is included in the September issue of the Newsletter. The EWG will also at that meeting present a report on its aspirations for 2023-2024 so that Finance and Policy Group can consider this when drafting the budget for 2023-4. Again, Newsletter coverage would be appreciated
RESOLVED noting that the current contract provides for a two year review, to approve a review as proposed. (Prop AM, 2nd RA, unanimous)
- 5.6.3 Proposal that the Council authorises the expenditure for hire of a meeting room for the EWG for six meetings in this financial year and that LGS Services is asked to provide a minutes secretary to provide notes for the meeting and to draft a monthly action sheet
RESOLVED to contract LGS Services to provide admin support for the EWG meetings. (Prop RA, 2nd AM, carried with 6 in favour and 1 abstention)
RESOLVED to provide funding for in person meetings for the rest of the financial year 2022-23. (Prop RA, 2nd SJ, unanimous)
- 5.6.4 Proposal that the Council considers whether to ask Buchans to undertake an extra cut at the Cemetery in preparation for Remembrance Sunday if the Cemetery is not due for a cut on Tuesday 8 November
RESOLVED to ask Buchans to undertake an extra cut provided it is done sympathetically as some areas are cut very low. (Prop RW, 2nd SJ, unanimous)
RESOLVED the Chairman is to notify the Clerk whether the event is proceeding.
- 5.6.5 Vehicle access to the allotments verge. Proposal that the Council seeks quotations to remove a small shrub and brambles so that 2-3 trees can be planted. This will increase the tree stock in the parish and prevent cars parking on the verge
RESOLVED to seek quotations to remove the shrub and brambles on the allotments' verge and replace them with trees which the Parish Council already has in stock, subject to notifying the neighbours. (Prop AM, 2nd JF, carried with 6 in favour and 1 abstention)

- 5.6.6 Proposal that the Council establishes a Task and Finish Group for the creation of a Nature Recovery Plan for the Parish
RESOLVED to establish a Task and Finish Group for the creation of a Nature Recovery Plan for the parish with the deadline of January 2023.. Membership - Chris Bowden (Convenor) and Cllr Jakes. Terms of reference to be submitted for consideration at the September meeting. ^(Prop AM, 2nd SJ, unanimous)
- 5.7 Proposal that the Council makes a grant of £200 to the Hemingford Pavilion to cover the cost of the band for the village Christmas carols
Taken earlier.
- 5.8 Proposal that the Council purchases additional section(s) of Christmas tree lights
RESOLVED to purchase two additional sections of Christmas tree lights to go with the existing set. ^(Prop RW, 2nd SJ, carried with 6 in favour and 1 against)
- 5.9 Proposal that the Council extends its contract with LGS Services until March 23 based on the existing terms and that it procures admin support for the EWG at £20 per hour during this period
Taken earlier.
- 5.10 Proposal that the Clerk sources three stickers to be placed on the signs at the Hemingford Moorings to update the Clerk's email address to a maximum value of £90.00
RESOLVED to purchase three stickers to a maximum value of £90.00. ^(Prop RA, 2nd RE, unanimous) The Chairman to provide the size to the Clerk.
6. **To consider correspondence/communications received**
RESOLVED to note the Task and Finish Group's circulated report on potential cyclepaths.
7. **Closure of Meeting**
There being no further business, the Chairman declared the meeting closed at 8.30 pm.

Signed _____ (Chairman) _____ (Date)