

**HEMINGFORD GREY PARISH COUNCIL**  
**Meeting of Hemingford Grey Parish Council held on Monday 14 March 2022**  
**at 7.30 pm in the Parish Centre, High Street**

**Present:** Cllrs:       Richard Allen (Chairman)       Janice Flint  
                           Doug Dew                               Tony Jackson  
                           Sue Duma                               Sarah Jakes  
                           Riva Elliott                             Anne Meredith

**In attendance:**       3 members of the public including the tree warden for part of the meeting, District Cllr David Keane and Mrs Gail Stoehr (Clerk).

The meeting commenced at 7.37 pm following the Planning Committee meeting.

**Comments and observations from members of the public and from the County and District Councillors**

County and District Councillor Dew reported on:

County Council

- Highways. A small amount of funding had been allocated to Active Travel. Cllr Dew had met with the Combined Authority Mayor regarding Highways. The Mayor was now aware of the Hemingford Grey projects. The presentation by Fenstanton Parish Council for the joint LHI application had taken place. Funds for the contribution were in the reserves.
- The Communications and Partnership Group was now known as COSMIC.
- There was a lack of funding for capital projects.
- There had been no challenges to the CCC budget. Approximately 90% of the work related to Adult and Child Social Care and approximately 5% to Highways.
- A one-year grant from the Government has been allocated.
- There was currently no Highways Supervisor.

District Councillor David Keane reported on:

- The HDC budget had been passed. There was a 3.6% increase in Council Tax on Band D properties. HDC was the collector for all the authorities.
- The Climate Consultation.
- £150 Council Tax rebates for houses up to Band D.

**1. To receive apologies for absence and declarations of interest from councillors on items on the agenda**

The apologies of Cllrs Waters (Personal - isolating) Irish and Puttick (work commitment) were approved.

Cllr Meredith declared an interest in item 4.1 with regard to the payment to be made to her.

**2. To approve the minutes of the last Parish Council meeting**

RESOLVED that the minutes of the meeting on 14 February 2022 be approved and signed by the Chairman as a true record. (Prop RA, 2nd AM, carried with 6 in favour and 2 abstentions)

**3. To consider matters arising from the last or a previous meeting**

3.1 (5.1.5) Proposal that the Parish Council rescind part of its decision made at its February meeting under agenda item 5.1.5 that the location of the picnic tables be in Vicarage Fields and Daintree Green. If the Council is agreeable to rescind its decision regarding the locations the two new Jubilee picnic tables be installed instead at the Yes Development and Vicarage Fields.

RESOLVED to rescind part of the decision made at the February meeting under agenda item 5.1.5 regarding the location of the picnic tables.

RESOLVED that the locations for the two new Jubilee picnic tables be installed instead at the Yes Development and Vicarage Fields. (Prop RA, 2nd SJ, unanimous)

3.2 (3.2 of July 2021 meeting) Proposal that the Parish Council approves the Community Resilience Working Group's Terms of Reference

RESOLVED to adopt the following Terms of Reference for the Community Resilience Working Group:

“To seek to develop village-wide plans to enable the community to prepare for, cope with, and recover from large scale emergencies.”

3.3 To consider any Queen's Platinum Jubilee small grant applications received including:

3.3.1 Hemingford Grey WI

RESOLVED to approve a grant of £50.00 towards the cost of banners for the Queen's Platinum Jubilee. (Prop RA, 2nd TJ, unanimous)

3.4 LHI 2021-2022 – update

RESOLVED having noted the County Council's current and proposed policy to place the LHI application for 2021-2022 on hold until July 2022. (Prop RA, 2nd DD, unanimous)

On a proposition by the Chairman, the order of business was varied to take item 4 later in the meeting.

**5. To receive reports and items from Committees, working groups and members for information only unless stated**

5.1 Proposal that the Parish Council continues with the Great Ouse Valley Trust membership at a cost of £30

RESOLVED to continue with the Great Ouse Valley Trust membership at a cost of £30.00 per annum. (Prop RA, 2nd TJ, unanimous)

5.2 Request to host a Jubilee picnic on Daintree Green on Thursday 2 June

RESOLVED, noting the article in the Times newspaper, that the Parish Council agrees to the request from the Jubilee Working Group that a picnic be held on Daintree Green on 2 June, subject to the committee letting Huntingdonshire District Council (as landowner) know, and complying with any licences etc, they require. If any written risk assessment is required a copy should be sent to the Parish Council. (Prop RA, 2nd TJ, unanimous)

5.3 Proposal that consideration be given to the One Leisure – Parish Sport Programme and if the Parish Council could fund activities

RESOLVED to receive Cllr Meredith's report that she had met with Philip Cook of Hemingford Abbots Parish Council and Tom Leonard of HDC regarding the Parish Sport Programme, under which staff from HDC would provide two hour sessions free of charge to children and three hour sessions for two people at a cost of £22.20 per hour. Booking will be required. Six weeks of Pavilion use at a cost of £90 for six sessions for Hemingford Abbots and Hemingford Grey using the Pavilion would result in a payment from each parish of £444.60 plus a small administration cost.

RESOLVED that Cllr Meredith should double check the costs.

RESOLVED to participate in the scheme in collaboration with Hemingford Abbots.

RESOLVED that Cllr Meredith should be the Parish Council's representative. (Prop RA, 2nd JF, unanimous)

5.4 Environment Working Group report and proposals

5.4.1 Proposal that the Parish Council endorses the Environmental and Sustainability Policy.

RESOLVED to adopt the Environmental and Sustainability Policy.

5.4.2 Proposal that given the donation of the wildflower seeds the Council agrees that the budget may be spent on a grass cutter instead

RESOLVED to spend the budget previously allocated for wildflower seeds on the hire of a turf cutter instead. (Prop RA, 2nd DD, unanimous)

- 5.4.3 Proposal that the Clerk explores the permissions needed (if any) for bunting in the High Street  
RESOLVED to note that the Clerk was making enquiries already.
- 5.4.4 Proposal that Clerk writes to HDC to request reinstatement of litter bin at Armes Corner. Original destroyed in accident before Christmas  
RESOLVED to note that the Clerk had already written to HDC.
- 5.5 Proposal that the Annual Parish Meeting be held on Monday 25 April and that the HDC Community Protection and Enforcement Officer is invited to attend  
RESOLVED that the Annual Parish Meeting should be held on Monday 25 April.  
RESOLVED to note that the HDC officer was unable to attend.  
RESOLVED that the meeting should include an item on Environment and Green Issues.
- 5.6 Report on recent Anglian Water sewer repairs in the village and proposal that the Council write to them to acknowledge this long awaited work  
RESOLVED that the draft letter be approved and sent to Anglian Water following minor corrections. (Prop AM, 2nd SD, unanimous)
- 4. Finance, procedure and risk assessment**
- 4.1 To receive the financial report and approve the payment of bills  
RESOLVED that the payments listed in the finance report should be paid, plus Anne Meredith (Expenses) £117.78 and UKLC (Website fee) £1110.00. (Prop RA, 2nd SJ, carried with 1 abstention)
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|---|----------|
| Salaries and Pension                                | £1297.18 |
| CME (Payroll)                                       | £97.20   |
| LGS Services (Admin support February)               | £2308.01 |
| Hemingford Handyman (Village gates)                 | £480.00  |
| K&M Lighting Services (Street light maintenance)    | £88.74   |
| WAVE (Allotment water)                              | £25.50   |
| CPRE (Affiliation fee)                              | £36.00   |
| Hemingford Handyman (Daintree Green bin relocation) | £70.00   |
| SSE (Street light electricity)                      | £151.40  |
| Payments made between meetings                      |          |
| HDC (Rent)  | £75.00   |
| SSE (Street light electricity)                      | £151.40  |
| Leeds Day (Legal fees)                              | £1800.00 |
- Credits, including a contribution from a resident towards wildflower seeds were noted.
- 4.2 Clerk report on any action taken using delegated powers or because of risk or health and safety  
RESOLVED to note that the Clerk used delegated discretionary powers to ask St Ives Tree to attend to several fallen branches on Vicarage Fields and on Daintree Green and removal of an ash tree at Vicarage Fields on Health & Safety grounds following storm damage and for Cemetery administration as shown in the finance report.
- 4.3 To consider any matter that is urgent because of risk or health and safety  
None.
- 5.7 Finance & Policy Working Group report and proposals  
On a proposition by the Chairman, the order of business was again varied to defer item 5.7 to the end of the meeting.
- 5.8 Proposal that the Parish Council authorises funds to cover plaques for the two new Jubilee benches

RESOLVED that Cllr Waters be delegated to order two plaques at a maximum cost of £100.00. (Prop RA, 2nd AM, unanimous)

**6. To consider correspondence/communications received**

6.1 MAGPAS - request for financial support

RESOLVED, in the light of their assistance recently, to approve a grant of £500.00 to MAGPAS, which, in the opinion of the Council, is in the interests of the village and its inhabitants. (Prop RA, 2nd TJ, unanimous)

6.2 Resident request that cemetery trees are trimmed to provide more light to their garden

RESOLVED that the Tree Working Group and the Tree Wardens should look at the trees against the HDC Trees Policy and bring a recommendation to the next meeting.

6.3 Huntingdonshire District Council – Model Code of Conduct

The Clerk advised on the new Code of Conduct and the main changes to the current model.

RESOLVED to adopt the LGA Code of Conduct. (Prop RA, 2nd JF, unanimous)

5.7 Finance & Policy Working Group report and proposals

5.7.1 Report from the F&P on FY21/22 revenue and expenditure.

RESOLVED to note the report and the main two areas of overspend and the reasons why. (Prop RA, 2nd SD unanimous)

5.7.2 Proposal that the budgets for new litter bins, tree planting programme, community chest, YES play area, Daintree Green play area, Big Green projects, New cemetery fund, Drainage and Replacement/repair of gates at Marsh Lane and Gore Tree Road fund along with an appropriate amount to cover any outstanding contracts are earmarked at financial year end while any other under-spends are released to general reserves.

RESOLVED to earmark the funds as proposed. (Prop RA, 2nd SD unanimous)

5.7.3 Proposal that Clerk, Deputy Clerks and Handyman salaries are increased in line with the agreed LGA pay award from the 1st April 2022

On a proposition by the Chairman, carried unopposed, in accordance with S1 (2) of the Public Bodies (Admissions to Meetings) Act 1960, in view of the confidential nature of the business to be transacted, that is, employment matters, the public were temporarily excluded from the meeting and were instructed to withdraw. The public left the meeting. The Clerk was invited to remain.

RESOLVED that the Clerk, Deputy Clerks and Handyman salaries are increased in line with the agreed LGA pay award from the 1st April 2022 (Prop RA, 2nd SJ unanimous)

The meeting was reopened to the public. No-one rejoined the meeting.

5.7.4 Proposal that a payment of £100 be made the Hemingford Grey Primary School in lieu of the electricity used by the Parish Council's defibrillator

RESOLVED to pay the School £100 (Prop RA, 2nd RE unanimous)

5.7.5 Proposal that the Parish Council hold an informal session at the Grey House Cafe between 10-12 on Saturday 26th March for anyone interested in standing for election in the forthcoming PC elections and budget of £30 be allocated to buy refreshments. (RA)

RESOLVED to agree to the proposal (Prop RA, 2nd AM unanimous)

RESOLVED that Cllrs Allen and Jakes make the arrangements assisted by Cllr Dew if required.

**7. Closure of Meeting**

7.01 RESOLVED to suspend Financial Regulations to consider the responses received to the invitation to quote for the Workshops

RESOLVED to seek references for Fieldfare as the quote which had been received was in principle acceptable and to formally consider the appointment at the next meeting.

There being no further business, the Chairman declared the meeting closed at 8.38 pm.

Signed \_\_\_\_\_ (Chairman) \_\_\_\_\_(Date)

APPROVED