

4. Finance, procedure and risk assessment

4.1 To receive the financial report and approve the payment of bills

Cllr Dew left the meeting.

RESOLVED that the payments listed in the finance report should be paid, plus RPM (Playground repairs) £1896.00 and the balance of £80 to the Somersham Town Band following its recent correspondence. (Prop RA, 2nd RW, unanimous)

RESOLVED to note that there were funds to come under the S106 agreement for the Yes development transfer.

Salaries and Pension	£1297.18
CME (Payroll)	£97.20
LGS Services (Admin support January)	£2323.67
Victoire Press (Newsletter printing)	£528.00
K & M Lighting Services (Street light maintenance)	£88.74
RPM (Play equipment maintenance)	£156.00
RPM (Play equipment maintenance)	£2004.00
Glasdon (Highway gates)	£3729.36

Payments made between meetings

Majestic Garden Services (Riverbank seeding)	£336.00
SSE (Street light electricity)	£182.39

Credits, including cemetery fees and bank interest, were noted.

4.2 Clerk report on any action taken using delegated powers or because of risk or health and safety

RESOLVED to note that the Clerk used delegated discretionary powers to approve a reduced fee on 2x transfers and an assignment, in order to clear the outstanding charge on a grave and in return for an unused grave being returned to the Council.

The Clerk and Chairman used delegated powers to confirm to Leeds Day that the Council would pay reasonable legal fees for the transfer of Phase 1 and Phase 2 public open space at the Yes Development.

The Clerk used delegated powers to contract St Ives Tree to carry out works to a tree on Daintree Green and to contract Buchans to cut suckers at the Community Orchard. Cemetery admin as included in the finance report.

4.3 To consider any matter that is urgent because of risk or health and safety

RESOLVED to note that the RoSPA inspection is due in April.

5. To receive reports and items from Committees, working groups and members for information only unless stated

5.1 Queen's Platinum Jubilee Task Group – to consider report and proposals from the Task Group

5.1.1 That the council promotes community events for the Jubilee primarily through the Newsletter, website and social media. The publication date of the May/June Newsletter being brought forward.

RESOLVED to approve the proposal. (Prop AM, 2nd RW, unanimous)

5.1.2 The Parish Council encourages all organisations to promote their events throughout the parish

RESOLVED to approve the proposal. (Prop AM, 2nd RW, unanimous)

5.1.3 The Parish Council in November 2022 plants a Jubilee Oak in the Yes Development (as part of the proposed hedge along the London Road boundary)

RESOLVED to approve the proposal. (Prop AM, 2nd RW, unanimous)

- 5.1.4 The fruit trees planned to be planted on Saturday 12 Feb to be named the Jubilee Orchard to match the Millennium Orchard
RESOLVED to approve the proposal. ^(Prop AM, 2nd RW, unanimous)
- 5.1.5 A number of picnic tables are planned for the open spaces in the parish and the ones at Vicarage Fields and Daintree Green are used to celebrate the Jubilee. Council approves the expenditure for 2 picnic tables (as per the picnic table donated by a resident in Daintree Green). The tables to be in place before the Jubilee weekend with an opening ceremony held at some point over the weekend.
RESOLVED to approve the proposal. ^(Prop AM, 2nd RW, unanimous)
- RESOLVED to accept the quotation of £100.00 from the Hemingford Handyman to install the Jubilee benches and that the Handyman should liaise with the Chairman if assistance is required with the benches delivery. ^(Prop AM, 2nd RA, unanimous)
- 5.1.6 The Parish Council invites applications from local organisations for small grants of c£50 to support community events and activities open to all.
RESOLVED to approve the proposal and that Councillors are to draw village groups and organisations attention to the scheme and that applications be considered at the March and April meetings within a total budget of £400.00. ^(Prop AM, 2nd RW, unanimous)
- 5.2 Environment Working Group report and proposals
- 5.2.1 Proposal to allow up to £60 incidental expenses for wildflower planting on parish land including refreshments for helpers. To note that half the wildflower seed budget has been spent (£40) and the rest will be spent this year.
RESOLVED to approve the proposal. ^(Prop RW, 2nd RA, unanimous)
- 5.2.2 To note the proposed tree planting schedule for 2022
Noted.
- 5.2.3 Proposal to order oak tree for YES estate as part of the Jubilee celebrations; three small native (if possible) trees for High Street verge; and associated stakes, mulch, tree ties and guards as required; for up to £400
RESOLVED, to order three small native (if possible) trees for the High Street verge, and associated stakes, mulch, tree ties and guards as required, for up to £400.00. ^(Prop RW, 2nd RA, unanimous)
- RESOLVED to note the oak tree as this had been previously agreed under 5.1.3.
- 5.2.4 Proposal to organise a community litter pick on 9 April and to advertise in the next newsletter
RESOLVED to approve the proposal. ^(Prop RW, 2nd RA, unanimous)
- 5.3 Update on the defibrillator
RESOLVED to receive Cllr Irish's report that all the equipment was working and was regularly inspected. London Hearts had not been able to carry out the training but had sent some materials, which Cllr Irish will circulate to members.
RESOLVED that the Chairman will include the information in the newsletter and on the website.
- 5.4 Request for Parish Council support for Hemingford Hub's expression of interest in Department for Transport trial transport support system scheme
RESOLVED to support the initiative. ^(Prop RA, 2nd RE, unanimous)
- 6. To consider correspondence/communications received**
- 7. Closure of Meeting**
There being no further business, the Chairman declared the meeting closed at 9.04 pm.

Signed _____ (Chairman) _____(Date)