

HEMINGFORD GREY PARISH COUNCIL
Meeting of Hemingford Grey Parish Council held on Monday 11 October 2021
at 7.30 pm in the Reading Room

Present: Cllrs: Richard Allen (Chairman) Tony Jackson
 Doug Dew Sarah Jakes
 Susan Duma Tim Puttick
 Riva Elliott Robin Waters
 Janice Flint

In attendance: District Cllr D Keane, and Mrs Gail Stoehr (Clerk)

Comments and observations from members of the public and from the County and District Councillors

The Council paid tribute to Colin Dyche, a former Chairman, who had recently died.

Cllr Dew, as County Councillor, reported on:

- The new administration is now holding quarterly meetings with 5 motions per meeting.
- CCC is looking at flooding. All authorities have prepared a Flood Plan
- Phil Hardy is the temporary Highways Supervisor.
- CCC is looking at flooding near Fenstanton and works to the banks required following the A14 works.
- The joint LHI with Fenstanton had been submitted.

District Cllr Keane reported on:

- Work on Pathfinder House. The roof is being upgraded.
- Carbon reduction. The District Council is in the top five of authorities for recycling.
- The Welcome Back fund
- The activities of the Round Table for local business.
- Budgeting.
- Cllr Dew reported that there were still problems with planning.

1. To receive apologies for absence and declarations of interest from councillors on items on the agenda

Cllr Meredith's apologies (personal), were approved. (Prop RA, 2nd RE, unanimous)

Cllr Elliott declared a non-pecuniary interest in item 3.3 as Deputy Chair of Hemingford Hub.

2. To approve the minutes of the last Parish Council meeting

RESOLVED that the minutes of the meeting on 13 September 2021 be approved and signed by the Chairman as a true record. (Prop RA, 2nd TP, unanimous)

3. To consider matters arising from the last or a previous meeting

3.0.1 RESOLVED to book the Parish Centre for the next Parish Council meeting and from January to June 2022 inclusive for forthcoming meetings.

3.1 (5.8) Proposal that the Council reconsider the appointment of its representative to the Memorial Peace Fields Trust (Pavilion)

RESOLVED to defer this item to the January meeting pending Cllr Duma receiving a response to her request for the Trust's meetings not to be held on a Tuesday.

3.2 (5.9) Personal Flood Plan Card – to consider design and budget

RESOLVED, noting the quotations received, that Cllr Jackson should make an application to Aviva to see if they would be willing to fund the Flood Plan Card, which is to be delivered by volunteers.

RESOLVED that if the application to Aviva is unsuccessful, that the Parish Council provide funding of £400 to cover the costs, and that if Aviva require a contribution from the Parish Council that this should be taken from the £400 budget. (Prop TJ, 2nd RA, unanimous)

3.3 (5.10.1) To consider application for financial support from Hemingford Hub if received

Cllr Elliott reported that the application was not yet ready to submit as the Hub were considering its financial position.

3.4 Update on Christmas lights in Vicarage Fields

RESOLVED, subject to the licence application to connect to the CCC street light for a three year term being granted to accept the quotation from K&M Lighting Services for feeder pillar services at Vicarage Fields, for the sum of £1784.50. (Prop RA, 2nd RW, unanimous)

4. Finance, procedure and risk assessment

4.1 To receive the financial report and approve the payment of bills

RESOLVED to note that the External Audit had been completed and the Auditors' report that "on the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met."

RESOLVED that the Finance and Policy Working Group should hold a meeting to draft the budget and that members should put forward funding suggestions. RESOLVED that the payments listed in the finance report should be paid, plus PKF Littlejohn (External Audit) £400 plus VAT and SSE (Street light electricity DD) £161.61. (Prop RA, 2nd RW)

SALARIES & PENSION		1619.69
R ELLIOT	EXPENSES - TRAINING	77.27
VICTOIRE PRESS	NEWSLETTER PRINTING	528.00
LGS SERVICES	ADMIN SUPPORT SEPTEMBER	2236.32
PAVILLION	ROOM HIRE	27.00

Credits, including bank interest were noted.

4.2 Clerk report on any action taken using delegated powers or because of risk or health and safety

None.

4.3 To consider any matter that is urgent because of risk or health and safety

The letters regarding graves which were not in line with regulations were in hand.

The contractor for the landing stage was trying to fit the work in around other works and after floods, but would complete it before the regatta.

5. To receive reports and items from Committees, working groups and members for information only unless stated

5.1 Environment Working Group report

5.1.1 Proposal that the Council notes the report on the consultations about our 'Green Spaces' and will have management plan for the next maintenance contract at the November meeting after further consultation with Cllrs and residents during w/b 18th October

Noted.

5.1.2 That the Clerk should solicit quotations for hedging along the London Rd boundary of the YES Estate between Dunnock Way and the Field Lodge fence. Funds from this year's budget.

RESOLVED to seek quotations based on the specification in the EWG report with the inclusion of a 2m gap at the Field Lodge end and to delegate to the Clerk and Finance and Policy Working Group to accept a quotation and to put the works in hand. (Prop RW, 2nd TP, carried with 8 in favour and 1 abstention)

5.1.3 Proposal that the Council should include trial planting of wild flowers in verge at Mitchell Close play area this FY if possible or in budget for FY21/22

RESOLVED to ask Majestic Garden Services to prepare and sow an area measuring 25 metres by 1 metre with UK wild flowers, to be carried out as soon as possible or in March 2022. (Prop RW, 2nd RE, unanimous)

5.1.4 Proposal that the Council should include purchase and planting of fruit trees near the allotments this FY if possible or in the budget for FY21/22

RESOLVED to purchase trees using the budget as agreed last year, to be planted by the Tree Wardens and Tree Group.

5.1.5 Proposal that the Clerk should write to significant land owners in parish with notification of Queens Green Canopy and whether any suitable land could be made available

RESOLVED to write to significant landowners in the parish and that Cllr Waters should provide the Clerk with a list of landowners for use in relation to this project only. (Prop RW, 2nd TP, unanimous)

5.2 Trees overhanging the highway in Hemingford Grey causing an obstruction to double decker buses and other high sided vehicles requiring access to Hemingford Grey and Hemingford Abbots

RESOLVED, noting that Cllr Dew as County Councillor has a meeting with the Highway Supervisor, to place an article in the newsletter asking residents to ensure that vegetation and trees do not obstruct the highway..

5.3 Estate agent "Sold" sign in Pound Lane 9 months after the house sale

RESOLVED to note that in response to an anonymous letter Cllr Duma had already contacted the estate agent.

5.4 Proposal for more seating in the village, particularly the stretch from London Road and into the village centre

RESOLVED to refer this item to the Environment Working Group to consider and to the Finance and Policy Working Group to look the EWG recommendation in relation to the budget; a recommendation to be brought to the Council if appropriate at a future meeting. (Prop RA, 2nd TJ, unanimous)

5.5 Proposal that the Parish Council supports/works with St James on this act of remembrance and purchases a wreath to lay at the Lychgate

RESOLVED that the Council supports/works with St James' on the annual act of remembrance and purchases wreath the same size as the District Council's on an annual basis until further notice. (Prop RA, 2nd RW, unanimous)

RESOLVED that Cllrs Waters, Elliott, Dew and Allen should read out the names.

RESOLVED that Cllr Dew should purchase a wreath this year on the Parish Council's behalf and reclaim the cost via an out of pocket expenses claim.

6. To consider correspondence/communications received

None.

7. Closure of Meeting

There being no further business, the Chairman declared the meeting closed at 8.14 pm.

Signed _____ (Chairman) _____ (Date)