

HEMINGFORD GREY PARISH COUNCIL**Meeting of Hemingford Grey Parish Council held on Monday 12 April 2021 at 7.30 pm
Held remotely via Zoom due to the current pandemic**

Present: Cllrs: Richard Allen (Chairman) Tony Jackson
Riva Elliott Sarah Jakes
Janice Flint Anne Meredith
Nick Irish Robin Waters

In attendance: 7 members of the public, County Cllr Ian Bates and Mr Ben Stoehr (Deputy Clerk)

Comments and observations from members of the public and from the County and District Councillors

The Chairman read a short statement expressing condolences to the Queen and the Royal Family on the death of His Royal Highness, The Prince Philip, Duke of Edinburgh. A minute's silence was observed in remembrance.

A resident spoke regarding the landing stage and supported the repair of the staging but had concerns about the possibility of it being extended as he and his neighbours already found it difficult accessing their properties due to people parking when loading/unloading.

County Cllr Ian Bates reported on:

- The Parish Council's LHI bid had been successful. It will not go to Committee until after the elections. There are unlikely to be problems but due process was being observed.
- Cllr Bates announced his retirement after 20 years as a member of Cambridgeshire County Council, and bade farewell to the Parish Council. The Council thanked him for his service and wished him a happy retirement.
- A question was asked about the traffic lights in London Road. No updates had been received from officers but Cllr Bates undertook to let the Council know when he hears. Cllr Bates left the meeting.

1. To receive apologies for absence and declarations of interest from councillors on items on the agenda

Apologies were received from Cllrs Puttick (work commitment), Duma and Dew, and from District Cllr David Keane.

Cllr Flint declared a non-pecuniary interest in item 3.1.3 as a nearby resident.

2. To approve the minutes of the previous Parish Council meeting

RESOLVED that the minutes of the meeting on 8 March 2021 be approved and signed by the Chairman as a true record after deleting bullet point 3 of the District Councillor's report, open session; under item 3.1.6, changing "the Parish Council" to "nominated Housing Association;" and under item 4.10 changing "other facilities" to "toilet and refreshments". (Prop RA, 2nd AM, unanimous)

3. To consider planning applications, decision notices and tree works applications or pre-application approaches received**3.1 Planning applications****3.1.1 21/00454/HHFUL – 4 High Street – Replacement of existing garage with new single storey extension to the existing dwelling**

RESOLVED to support the application as the proposed works are at the rear and not visible from the street. The scale of the proposals does not overpower the plot. (Prop AM, 2nd RW, unanimous)

The Chairman briefly left the meeting at 8.07 pm and re-joined at 8.08 pm.

3.1.2 21/00326/HHFUL – 5 The Brambles, St Ives – Proposed patio and increase of height as part of boundary fence

RESOLVED to object to the application, noting that the works had already taken place and the application was retrospective. There are privacy and overlooking concerns for neighbour's garden from the raised patio area which should be addressed.

The Parish Council has no objections to the height of the fencing onto the open space.
(Prop AM, 2nd TJ, carried with 6 in favour and 2 abstentions)

3.1.3 21/00277/HHFUL – 38 Marsh Lane – First floor extension, demolition of conservatory and rear extension

RESOLVED to object to the application. The design is out of keeping with the street scene due to the large amount of glass used. The size of the proposals is disproportionate with the scale of other developments on the street and is too large for the plot.

The proposed 6' boundary wall is out of keeping with the semi-rural nature of the area and native planting and hedging would be preferred.

It is noted that there is a concrete foundation at the end of the garden which is not referenced in the plans.

If HDC is minded to approve the plans consideration to the loss of privacy and overlooking from the balconies should be considered. (Prop RA, 2nd AM, unanimous)

3.1.4 20/02165/HHFUL – The Cock Inn, 47 High Street – Installation of two pods within the garden of the pub to accommodate external dining (Sui Generis)

RESOLVED to support the application on the proviso that the pods could be moved to the garden area, suitable planting put in to screen their visibility from the conservation area/High Street in their current location, or a temporary 2-3 year permission to allow reconsideration once the immediate necessity (due to COVID) is not a consideration.

It was noted that the application was retrospective and the pods had already been installed. (Prop RW, 2nd RE, carried with 7 in favour and 1 abstention)

3.2 Decision notices, appeals notices, enforcement notices and planning correspondence

3.2.1 20/02308/LBC – 32 Limes Park – Remedial damp work – Permission granted

3.2.2 20/01784/LBC – 31 Limes Park – Removal of ground floor fireplace within kitchen – Permission granted

3.2.3 20/02494/LBC – 40 High Street – Retention of replacement window – Permission granted

3.3 Tree Works applications

3.3.1 21/00706/TREE – 74 High Street

Noted that this was considered at the last meeting.

3.3.2 21/00712/TREE – 7 Mill Lane

RESOLVED to support the application. (Prop AM, 2nd RA, unanimous)

3.3.3 21/00655/TREE – High Trees, Church Street

RESOLVED to support the application. (Prop AM, 2nd RA, unanimous)

3.3.4 21/00462/TREE – 3 Oakfields

RESOLVED to support the application. (Prop AM, 2nd RA, unanimous)

3.4 Houghton Grange consultation

RESOLVED to submit the draft responses proposed by Cllr Waters. (Prop RW, 2nd RA, unanimous)

4. To consider matters arising from the last or a previous meeting for info only unless detailed

4.1 (4.1) Sewage issues in Hemingford Grey – update and to note response from Anglian Water

RESOLVED to receive Cllr Jackson's report that matters were moving forward. A meeting was being arranged and issues were being reiterated. Cllr Waters has asked the Environment Agency if there is any discharge into the drains at Victoria Terrace and why tankers have appeared again.

- 4.2 (4.1) Correspondence from West Deeping Drainage Action Group and also Fenstanton Parish Council – requests for liaison on drainage issues
RESOLVED to respond that West Deeping is too far away and the Parish Council is already in contact with Fenstanton. (Prop RW, 2nd RE, unanimous)
- 4.3 (4.3) Christmas lights at Vicarage Fields – to consider quotation from UKPN and the next steps
RESOLVED to note that a reply was still awaited from UKPN as to why the quotation was much higher than originally advised by telephone.
RESOLVED to ask CCC whether the feeder column could be adopted. (Prop RA, 2nd NI, unanimous)
- 4.4 (4.7) To consider draft Tree Policy for Hemingford Grey
RESOLVED that the policy should be brought back for further consideration when it was ready.
- 4.5 (4.9) LHI application 2021-2022 - update
RESOLVED to note that the LHI application for the 20 mph scheme had been successful.
RESOLVED that Cllrs Meredith and Jackson should liaise with CCC about the bid going forward. (Prop RA, 2nd RE, unanimous)
- 4.6 (4.11) To note Planning Training arrangements
RESOLVED to seek a date for training to allow holiday dates to be booked.
- 4.7 (7.2) Footpath No 9 – to consider correspondence from CCC
RESOLVED to note the response from CCC.
- 4.8 (3.5 of 8.2.21) Marsh Lane Quarry – issue of Water Resources licence to abstract water and notification that work is about to commence
RESOLVED to note the response.
- 4.9 To consider defibrillator training
RESOLVED to arrange training in late June/early July if possible and to invite people from the Pavilion if they are able to host the training. (Prop RA, 2nd AM, unanimous)
- 5. Finance, procedure and risk assessment**
- 5.1 To receive the financial report and approve the payment of bills
RESOLVED to receive the financial report and that the invoices and bank statements be checked before the payments are made at bank.
RESOLVED that the payments as listed in the finance report should be paid, plus Hunts Forum (Subscription) £25.00 and Shaw and Sons (Book of condolence) £49.14. (Prop RA, 2nd AM, unanimous)
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| Salaries and Pension | £1715.69 |
| 2 Commune (Domain name hosting) | £180.00 |
| HDC (Rent) (DD) | £37.50 |
| K&M Lighting Services (Street light maintenance) | £87.88 |
| Victoire Press (Newsletter printing) | £520.00 |
| LGS Services (Admin support) | £2219.22 |
| Fields in Trust (Affiliation fee) | £65.00 |
- RESOLVED to check the position regarding the Hunts Volunteer Centre as the Parish Council had committed funds for three years in relation to the car transport scheme and find out who is now the Co-ordinator. (Prop RA, 2nd AM, unanimous)
- Credits, including allotment rents, cemetery fees and bank interest, were noted.
- 5.2 Clerk report on any action taken using delegated powers or because of risk or health and safety

RESOLVED to note delegated decisions with regard to the Cemetery and Allotment administration as shown in the finance report.

The Clerk used delegated powers to:

- Arrange removal by St Ives Tree of a broken branch on a tree in the Cemetery (overhanging the road).
- Arrange Planning training; 3 sessions at £25 each and CAPALC training at £250 .

5.3 To consider any matter that is urgent because of risk or health and safety
It was observed that the horse field fence near Daintree Green was broken.

5.4 Annual Parish Meeting – to confirm the date and to consider arrangements for the May meeting

RESOLVED to hold the Annual Parish Meeting on Thursday 29 April at 7.30 pm and the May (Annual) meeting on Wednesday 5 May. (Prop RA, 2nd RE, unanimous)

RESOLVED to write to the MP to express the Council's view that not extending permission for remote meetings is ill-considered. (Prop RW, 2nd AM, unanimous)

6. To receive reports and items from Committees, working groups and members for information only unless stated

6.1 Neighbourhood Plan Steering Group – proposal that the Council notes the report
RESOLVED to note the report.

6.1.1 Proposal that the Parish Council approves in principle funding for public meetings (village location and Yes Estate) concerning the Neighbourhood Plan as the Steering Group wishes to establish if residents support the development of a Neighbourhood Plan and are willing to actively participate in the process
RESOLVED that the proposal be approved. (Prop AM, 2nd RW, unanimous)

6.2 Environment Working Group proposals

6.2.1 Proposal to put Hemingford Grey forward for CCC verges mowing trial
RESOLVED that the proposal be approved. (Prop RW, 2nd AM, unanimous)

6.2.2 Proposal that the Parish Council suspends mowing of Vicarage Fields for the month of May and promotes “No Mow May” to residents through the newsletter and other media
RESOLVED that the proposal be approved. (Prop RW, 2nd AM, unanimous)

6.2.3 Proposal that the Parish Council should commission repairs to the existing landing stage in time for the regatta now scheduled for August 2021. Budgetary estimate required.
RESOLVED that the proposal be approved. RESOLVED to put aside £3000 from the contingency budget and obtain a quotation from the contractor. (Prop RW, 2nd TJ, unanimous)

6.2.4 Proposal to organise a parish litter pick on 12 June as part of Great British Spring Clean – organisation as before with coffee and cake at garden room or new café
RESOLVED that the proposal be approved. (Prop JF, 2nd RW, unanimous)

6.2.5 Proposal to install two large bins – outside School and outside Reading Room. Exact locations to be discussed with school head teacher and Reading Room committee. Also produce a paper on rationalisation of existing bins with a full inventory and costs of installation and emptying.

RESOLVED to install two new bins of a similar price for supply and installation.

RESOLVED that in FY21-22 the following rationalisations are carried out:

- Install one new large bin on pavement in front of school car park.
- Replace P5 next to Reading Room with a new large bin.
- Remove P4 from Pound Road bus stop (only 30 m from D6)
- Remove P13 from inside the Mitchell Close play area (P24 is a new large bin immediately opposite)

- Remove P1 from Hemingford Road – HDC bins D2 and D3 are only 50m away (Prop RW, 2nd RA, unanimous)

6.2.6 Proposal to recommend two verges for protected status under CCC scheme. If not possible then HGPC to take responsibility and persuade property owners or CCC to change mowing regime to suit

Cllr Meredith proposed an amendment to the proposal.

RESOLVED to recommend one verge (Glebe Road West) for protected status under the CCC scheme. If not possible then HGPC to take responsibility and work with property owners/CCC to change the mowing scheme; In respect of the second verge in Manor Road opposite the Pavilion entrance the HGPC to work with the relevant residents to develop a mowing regime that will protect the cowslips in the verge. (Prop AM, 2nd RW, unanimous)

6.3 Proposal that the Council asks the grass cutting contractors not to start grass cutting until 8am

RESOLVED to instruct the contractor not to mow any open spaces until after 8 am. (Prop RW, 2nd SJ, unanimous)

6.4 Proposal that the Council co-ordinates another collection for the Godmanchester Food Bank for Sunday 11 July and that expenses of a maximum of £50 can be claimed for room hire, publicity and refreshments

RESOLVED that the proposal be approved. (Prop AM, 2nd JF, unanimous)

6.5 Proposal that the Council considers whether to re-introduce planning visits and the approach the Tree Wardens take to tree applications, and what the arrangements should be

RESOLVED to resume planning visits in time for the June meeting. (Prop RA, 2nd RW, unanimous)

RESOLVED to continue with the current system of dealing with tree applications for the time being and to review this again when the Tree Wardens have responded.

7. To consider correspondence/communications received

7.1 Hemingford Pavilion – Request for financial support

RESOLVED to approve a donation of £2,400 for playing field maintenance to the Hemingford Peace Memorial Field which, in the opinion of the Council, is in the interests of the area and its inhabitants. (Prop RA, 2nd RW, unanimous)

7.2 Rotary Club of St Ives – Picture trails

RESOLVED to support the initiative. (Prop RA, 2nd RW, unanimous)

8. Closure of Meeting

There being no further business, the Chairman declared the meeting closed at 9.30 pm.

Signed _____ (Chairman) _____(Date)