

HEMINGFORD GREY PARISH COUNCIL**Meeting of Hemingford Grey Parish Council held on Monday 12 October 2020 at 7.30 pm Held remotely via Zoom due to the current pandemic**

Present: Cllrs: Richard Allen (Chairman) Tony Jackson
 Doug Dew Sarah Jakes
 Susan Duma Anne Meredith
 Riva Elliott Robin Waters
 Janice Flint

In attendance: 16 members of the public, County Cllr Ian Bates, District Cllr David Keane and Mr Ben Stoehr (Deputy Clerk)

Comments and observations from members of the public and from the County and District Councillors

A resident outlined his objections to the Liquid Skillz application, which he believed was degrading a natural resource, and queried whether the application was detrimental to the nightingale population which is second best in Cambridgeshire. Birds were more disturbed by people than machinery and the noise from Liquid Skillz would reduce people's enjoyment of the area.

County Cllr Ian Bates reported:

- Marshalls were unlikely to move to Wyton. The future of the site is yet to be decided.
- The LHI meeting would take place in February. 153 applications were being considered.
- The County Council was to start looking at its budget for 2021/22 which would be decided in February as usual.
- Active travel – there were about 90 schemes across the county, mainly in high density areas, but not many in villages.
- Ongoing support for the elderly and vulnerable for Covid-19.

Cllr Dew as District Cllr reported:

- Local leisure centres had managed to open and were now taking new members.
- Local government reorganisation. The Government was keen but Covid took priority.
- Work had started on an alternative river crossing. It was important that St Ives was properly bypassed.

1. Apologies for absence

Apologies were received from Cllr Puttick (holiday) and from District Cllr David Keane (anticipated lateness).

Cllr Flint declared a pecuniary interest in item 4.1.1 as a nearby resident.

Cllr Dew declared that as Chair of the Planning Committee, he would abstain on item 4.1.1.

2. To consider an application for co-option from Tony Jackson, 12 Madeley Court

RESOLVED to co-opt Tony Jackson as a member of the Parish Council. Cllr Jackson introduced himself and signed his declaration of acceptance of office before taking his seat. (Prop RW, 2nd DD, unanimous)

Cllr Bates left the meeting at 7.56 pm.

3. To approve the minutes of the meeting held on 14 September 2020

RESOLVED that the minutes of the meeting on 14 September 2020 be approved and signed by the Chairman as a true record, after amendments under item 2 to show Cllr Elliott declared an interest in item 5.1.3 and not 9.1.3; under 9.5 to add "play areas" after "Dunnock Way;" and correct "Do" to "Dog." The Chairman is to forward a signed copy to the Clerk. (Prop RA, 2nd AM, unanimous)

4. To consider planning applications, decision notices and tree works applications or pre-application approaches received

4.1 Planning applications

4.1.1 (5.1.7) 20/01621/FUL - Liquid Skillz, Lake Ashmore, Gore Tree Road – Construction of a boat slipway and access track, boat hut and jetty, part change of use of changing rooms and toilet block to café (Use Class E) and diversification of existing activities relating to the approved use of the site as a water-based activity centre (to include private use)

RESOLVED to object to the application and recommend refusal on the following grounds:

- 1) The application is contrary to LP10 and LP23.
- 2) The noise impact on residents - a new independent noise assessment is needed as the readings were taken before the A14 was relocated.
- 3) There are inconsistencies in the application - it is not clear what exactly is being applied for and what the hours of operation will be.
- 4) The impact on wildlife including wintering birds and nightingales, as set out by the Wildlife Trust that no development is to take place unless the previous ecological management plan has been implemented.
- 5) The toilet facilities are insufficient.
- 6) The outdoor gym has been installed but not applied for.
- 7) There should be safety standards to separate different users (either physical or timing).
- 8) More planting is needed to mitigate noise across open fields
- 9) The Parish Council would like the application to go to the Development Management Committee (DMC) and either Cllr Meredith or Cllr Waters will represent the Parish Council. (Prop AM, 2nd RW, carried with 1 abstention)

4.1.2 20/01774/HHFUL – 42 High Street – Erection of single storey extension linking main dwelling house with garage, and part conversion of garage to extend the kitchen

RESOLVED to support the application subject to a request that the HDC officer should assess the impact of additional windows on the neighbouring property in relation to no. 44's outdoor amenity space. (Prop RW, 2nd SJ, carried with 2 abstentions)

4.2 Decision notices, appeals notices, enforcement notices and planning correspondence

4.2.1 20/01332/HHFUL – 3 Lea Road – Single storey side extension replacing conservatory. Enlarged dormer window. First floor extension above existing garage incorporating dormer window. Ground floor utility room extension to rear of garage. Front entrance porch – Permission granted

4.2.2 20/01194/CLPD – 6 Skylark Place – Erect a fence and gate – Permission refused

4.2.3 20/01901/CLPD – 6 Skylark Place – Erect a fence and gate – Amended Scheme – Permission granted.

4.2.4 19/02559/FUL – Sycamore House, 8 Madeley Court – Demolition of existing building and erection of replacement dwelling – Permission granted.

4.2.5 20/80126/COND – Agricultural Buildings, Long Lane Farm, Long Lane – Conditional information for 19/01917/FUL: C4 (Hard and soft landscaping) and C6 (Ecology) – Condition reply issued

4.2.6 20/00285/FUL F Vindis And Sons Ltd Low Road Fenstanton St Ives - Demolition of existing structures and proposed erection of 105 dwellings together with associated works including a pedestrian boardwalk

RESOLVED, noting that further information had been put forward but that the Parish Council had not been notified, to write to HDC expressing the Parish Council's concerns at the lack of notification.

4.3 Tree Works applications

4.3.1 20/01802/TRCA – 2 Manor Road

RESOLVED to note the response of the Tree Wardens.

4.3.2 20/01776/TREE – Lark Rise, Mill Lane

Noted that an incorrect reference number appeared on the agenda.

5. To consider matters arising from the last or a previous meeting for info only unless detailed

5.1 (5.2.2) Homes England – to consider report on meeting regarding Phase 2 of Houghton Grange

Cllr Meredith reported on the meeting. RESOLVED to write to Homes England that the Parish Council would like to see indicative plans showing the views from inside and outside the site, both in summer and in winter.

RESOLVED that Cllr Waters, Cllr Meredith or Cllr Jackson should attend the next meeting on 4 November, and to confirm that a representative from the Parish Council will attend.

5.2 (6.2) To consider costed proposal for a slipway if received

No proposals received.

5.3 (6.4) To consider proposal for the location of Christmas lights at the Yes estate if received

RESOLVED, given no proposals had been received, that this might be considered next year.

5.4 (8.10) To consider NALC legal briefing paper on gates leading onto public open space

RESOLVED, given that there are three other gates onto Daintree Green, that the Parish Council has no objections subject to a letter of acknowledgement from the resident that the access is only by continuing permission of the Council, as set out in paragraph 6 in of the NALC Legal Topic Note 43 and subject to prior confirmation from HDC that they are happy with this proposed course of action, to write to the resident and others with gates leading on to Daintree Green. (Prop RW, 2nd JF, unanimous)

5.5 (9.5) Consultation on Huntingdonshire Dog Control Orders renewal – to consider response from HDC

RESOLVED to clarify to HDC that the area concerned is the fenced area in Daintree Green, but to hold the request for Dunnock Way in abeyance for now as this area is not fenced. (Prop RA, 2nd RW, unanimous)

6. Finance, procedure and risk assessment

6.1 To receive the financial report and approve the payment of bills

RESOLVED to receive the financial report and that the invoices and bank statements be checked before the payments are made at bank.

RESOLVED that the payments as listed in the finance report should be paid, plus Victoire (October newsletter) £647.00, and CME (Payroll) £97.20 (September 2020), £108.00 (June 2020), £90.00 (December 2019) and £90.00 (September 2019). (Prop RA, 2nd RW, unanimous)

Salaries and Pension	£1564.70
T Marsh (Expenses – PPE)	£13.98
Algar Signcraft (Playground signs)	£288.00
J & S Gardening (Play area paint removal)	£250.00
J & M Street lights (Streetlight maintenance)	£87.88
Boston Seeds (Snowdrop bulbs)	£192.00
Cambs ACRE (NHP Workshop)	£480.00
LGS Services (Admin support September)	£2252.53
SSE (Street light energy) (DD)	£157.08

RESOLVED to note the following payment made between meetings:

Victoire Press (July newsletter)

£569.00

Credits, including bank interest, allotment rents and receipt of the precept, were noted.

6.2 Clerk report on any action taken using delegated powers or because of health and safety

RESOLVED to note that the Clerk used delegated powers for the following:

- Street lights electricity contract – to continue with SSE for a further 2 years, having first consulted with the Chairman -
- To accept the quotation for moderate tree works identified in the tree survey from St Ives Tree for £1330

6.3 To consider any matter which is urgent because of risk or health and safety and to consider a programme of regular play area checks and who should carry them out

None.

RESOLVED having considered the Chairman's report that that it would not be possible for the Remembrance Service to be held due to Covid that Cllr Dew should purchase a wreath from the Parish Council and place it on the lych gate. (Prop RA, 2nd DD, unanimous)

6.4 Cemetery Regulations Review

To be taken under item 7.8

7. **To receive reports and items from Committees, working groups and members for information only unless specified**

7.1 Neighbourhood Plan Steering Group – Neighbourhood Plan update including report on Steering Group meeting on 15 September 2020 – for information

RESOLVED to note Cllr Meredith's previously circulated report.

7.2 EWG report and recommendations

7.2.1 Recommendation on specification for a three year contract 2021-2023 for grass cutting
RESOLVED, given there was still a year to run on the contract, to defer this item to a future meeting.

7.2.2 Hedges at Mitchell Close

RESOLVED to note that a contract was in hand.

7.2.3 Oak tree overhanging the road at Mitchell Close

RESOLVED to note that this was already in hand under the medium priority tree works.

7.2.4 Proposal that standard template letter be prepared regarding vegetation overhanging the road/pavement

RESOLVED having noted the Clerk's advice on responsibilities, that occurrences should be reported to CCC.

7.3 LHI London Road

RESOLVED that Cllr Dew should draw up some plans for next year's bid for measures along London Road, including siting the MVAS on CCC street lights and bring a final draft to the Parish Council for further consideration. (Prop RA, 2nd RW, unanimous)

7.4 Pot holes in Meadow Lane

RESOLVED, following comments from residents, to write to CCC supporting the repair of the potholes as the situation is becoming serious. (Prop DD, 2nd RA, unanimous)

7.5 Report on NALC training on Climate Change and action plans

RESOLVED to receive Cllr Elliott's report. The Parish Council will be working with the Green Working Group and Climate Champion.

- 7.6 Proposal that the notice board on the Yes Estate has “Hemingford Grey Parish Council” added to it, as currently there is nothing to indicate it belongs to the parish
RESOLVED to add a Hemingford Grey Parish Council banner to the top of the Yes estate notice board.
- 7.7 Government White Paper on Planning Reform
RESOLVED, having received Cllr Meredith’s report, that she should submit comments that not printing planning consultations in newspapers is detrimental as not everyone has internet access; land banking is a big problem and the planning process is sufficient if existing approved plans are built. (Prop RW, 2nd RA, unanimous)
- 7.8 Cemetery Working Group review of cemetery fees and regulations
- 7.8.1 Proposal that the Cemetery Regulation 12.12 is updated to match the NAMM Regulations for the thickness of the foundation stone
RESOLVED to approve the proposal. (Prop RA, 2nd DD, unanimous)
- 7.8.2 Proposal that the fee for the interment of the body of a child whose age at the time of death exceeded 1 year but did not exceed 18 years is reduced from £145 to Zero in line with latest Government policy and that the Parish Council applies to the government (Children’s Funeral Fund (CFF)) for reimbursement of the fees which would otherwise have been charged in such cases.
RESOLVED to approve the proposal. (Prop RA, 2nd DD, unanimous)
- 7.8.3 Proposal that the fee for permission to erect a headstone between two plots, Stone kerbs not permitted, (permission from exclusive rights holder/s of both plots required) be set at £145.00
RESOLVED to approve the proposal. (Prop RA, 2nd DD, unanimous)
- 7.8.4 Proposal that the fee for changes to the registers (name, address etc) and for copies of the registers or grants be set at £40
RESOLVED to approve the proposal. (Prop RA, 2nd DD, unanimous)
- 7.8.5 Proposal that a new clause is added to the cemetery regulation stating the size of the coffin or the ashes casket to be provided to the Council as part of the application for interment. A plan to be provided showing where in the grave the ashes are interred.
RESOLVED to approve the proposal. (Prop RA, 2nd DD, unanimous)
- 7.8.6 Proposal that that the Parish Council writes to all exclusive rights holders where the grave is currently in contravention of item 12.18 of the cemetery regulations. Letter to remind them that the cemetery is designated a lawn cemetery (which means that all graves have flat, grassed surfaces with vertical headstones). Shrubs, trees, bushes etc. may not be planted on the grave. If planted, graves will be cleared and laid to grass permanently and the PC will look to reclaim any expenses incurred. Flowers should not be placed on the graves only in the ornamental vases on or in the memorial
RESOLVED to approve the proposal and that three months should be allowed for the work to be completed by the exclusive rights holder from the date in the letter before the Council takes action itself. (Prop RA, 2nd DD, unanimous)
- 8. To consider correspondence/communications received**
- 8.1 Resident – Dogs at Daintree Green – suggestions for measures
RESOLVED to note that the Football Club had agreed to move the pitch away from the hedge to provide more space and that no further action was required at the moment. (Prop RW, 2nd RA, unanimous)
- 8.2 Resident – Allotments – Offer of assistance to tenants
RESOLVED to thank the resident for his offer and when the notice board is up and running allotment holders can offer help and assistance to other plot holders. (Prop RA, 2nd RW, unanimous)
- 8.3 Resident – Allotments – request for a skip

RESOLVED to put up a notice on the new notice board asking allotment holders to contact the Clerk if they are interested in having a skip, and to consider the matter further once more information is known.

8.4 Resident – Request that Braggs Lane be made a one-way street

RESOLVED to ask CCC to remove the blue “No HCV” sign at the Braggs Lane and Glebe Road junction as the Parish Council believes it is confusing for drivers when seen in conjunction with the HCV image. (Prop RW, 2nd RA, unanimous)

8.5 Resident – Request that action be taken regarding a tall ivy covered tree in Braggs Lane

RESOLVED to take no action at the moment.

8.6 HeartCibo – Request to operate pop-up bistro in the village

RESOLVED to respond that the Parish Council has no available land and to suggest that they contact the Pavilion or the Yes Estate Residents’ Association, or to put forward any other suggestions for a location for further consideration by the Parish Council. (Prop RA, 2nd RW, unanimous)

8.7 Resident – Speeding past Vine Close

Cllr Waters declared a non-pecuniary interest as he lives nearby.

RESOLVED that the Parish Council agrees that speeding is an issue and is willing to move the MVAS. RESOLVED to refer the matter to the Finance and Policy Working Group to look into other options such as the purchase of a possible additional MVAS if required, Speedwatch and the possibility of a convex mirror and investigate the budget implications, and that Cllr Waters should make enquiries with the owner of the hedge. (Prop RA, 2nd RW, unanimous)

9. Employee review and terms and conditions – confidential

At 9.47 pm, on a proposition by the Chairman, carried unopposed, in accordance with S1(2) of the Public Bodies (Admissions to Meetings) Act 1960, in view of the confidential nature of the business to be transacted, that is, employment matters, the public were temporarily excluded from the meeting and were instructed to withdraw. The members of the public and the Deputy Clerk left the meeting and did not return.

10. Closure of Meeting

The meeting was re-opened at 9.50pm.

There being no further business, the Chairman declared the meeting closed at 9.50pm.

Signed _____ (Chairman) _____(Date)