

HEMINGFORD GREY PARISH COUNCIL

I hereby give notice that the Meeting of the Parish Council will be held remotely due to the current pandemic
on Monday 11 May 2020 at 7.30pm

To join the Zoom Meeting
<https://zoom.us/j/98163897096>

Meeting ID: 981 6389 7096

Or dial by your location (charges apply)

[+44 330 088 5830](tel:+443300885830)

[+44 131 460 1196](tel:+441314601196)

The order of business may be varied at the Chairman's discretion.

The Public and Press and County and District Councillors are invited to be present and Members of the Parish are welcome to attend and may speak under the Open Public Session item and make representation to the Council on items on the agenda during this section of the meeting

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder



Mrs Gail Stoehr, Clerk
04/05/2020

AGENDA

Due to the lockdown, all existing appointments and arrangements under the Council's Annual Business will remain unchanged until the Council next holds a full meeting in the village

Comments and observations on agenda items from members of the public and reports from the County & District Councillors

- 1. To receive apologies for absence and consider a request for an approval for absence**
- 2. To receive declarations of interests from councillors on items on the agenda**
- 3. To approve the minutes of the previous Parish Council meeting**
- 4. To consider planning applications, decision notices and tree works applications or pre-application approaches received**
 - 4.1 To approve the minutes of the previous Planning Committee meeting
 - 4.2 Planning applications
 - 4.2.1 20/00414/HHFUL – 11A Gore Tree Road – Replacement garage – to note response made between meetings by the Clerk . The Parish Council supported the application.
 - 4.2.2 20/00375/HHFUL – 9 Gore Tree Road – Proposed addition of first floor accommodation, enlarged hall and removal of rear utility – to note response made between meetings. The Parish Council supported the application.
 - 4.2.3 19/01671/FUL - Land at former golf course, Houghton Road, St Ives – Full detailed application for approval of appearance, landscaping and layout for three units on the former golf club, St Ives - to note response made between meetings. The Parish Council was neutral.
 - 4.2.4 20/00216/HHFUL – 26 Weir Road – Proposed ground floor rear extension, side first floor extension and dormer window - to note response made between meetings. The Parish Council objected to the application.
 - 4.2.5 20/00569/S73 – Agricultural buildings, Long Lane Farm, Long Lane – Variation of condition 2 (approved plans) and condition 3 (construction materials on application 19/01917/FUL to amend elevation finishes and construction material specifications
 - 4.2.6 20/00535/HHFUL – 24 Weir Road – Proposed side and rear extension and internal alterations
 - 4.2.7 20/00675/FUL – 29 High Street – Change of use of existing dwelling to form 3 dwellings with minor external alterations
 - 4.3 Decision notices, appeals notices, enforcement notices and planning correspondence

- 4.4 Tree works applications
- 5. To consider matters arising from the last or a previous meeting for info only unless detailed**
- 5.1 (Open) Hemingford Memory Lane and Friendship Group – revised request that the Parish Council cover the cost of room hire for First Aid Training and make a donation to the Red Cross
- 5.2 (5.3) Daintree Green paint damage - to consider the next steps
- 5.3 (6.2) To consider quotations for the County Council’s fencing at the Thorpe
- 5.4 (6.6) To consider parking on the pavement in the village ^(DD)
- 5.5 (7.1) Resident – street lighting in Meadow Lane – to consider report and recommendation ^(RW)
- 5.6 (7.6) CCC – LHI applications 2021/2022 – to consider whether the Council should submit an application
- 5.7 To consider the village’s response to the proposed first aid training
- 6. Finance, procedure and risk assessment**
- 6.1 To receive the financial report and approve the payment of bills
- 6.2 Clerk report on any actions taken using delegated powers or because of risk or health and safety
- 6.3 To consider any matter that is urgent because of risk or health and safety
- 6.4 Changes to Parish Council legislation and report on business continuity ^(RA, Clerk)
- 6.5 To consider the RoSPA report and any action required
- 7. To receive reports and items from committees, working groups and members for info only unless stated**
- 7.1 Neighbourhood Plan Steering Group ^(MS)
- 7.2 Environment Working Group proposals ^(RW)
- 7.2.1 Resident complaint about dogs on Daintree Green – to consider recommendation from EWG
- 7.3 Proposal that Cllr Waters be appointed as the Parish Council’s representative to the Great Ouse Valley Trust
- 7.4 Speed sign report and proposal that a someone is appointed to take over ongoing responsibility
- 7.4 Finance and Policy Working Group proposals ^(RA)
- 7.4.1 Proposal that the current standing order regarding the maximum grant award available under S137 budget provisions be increased from £500 to £1000
- 7.4.2 Proposal that the Parish Council award the Hemingford Hub a grant of £1000 in support of the excellent work that is being undertaken in supporting those vulnerable parish residents who are shielding or self isolating
- 7.5 Proposal the next two editions of HGPC newsletter to be published 30th May and 18th July are online only versions if current social distancing arrangements are still in place. ^(RA)
- 7.6 Proposal that the Council considers the Communities Capital Fund ^(RA)
- 8. To consider correspondence/communications received**
- 8.1 Resident request that a Pocket Park be set up in the village
- 8.2 Resident’s complaint about dogs by Daintree Green ^(RW)
- 9. Closure of meeting**

CLERK REPORT TO HEMINGFORD GREY PARISH COUNCIL MEETING 11 MAY 2020

Due to the lockdown, all existing appointments and arrangements under the Council's Annual Business will remain unchanged until the Council next holds a full meeting in the village

Where I have info to support an agenda item this is below.

3. To approve the minutes of the last meeting on 9 March 2020 – attached.
4. **To consider planning applications, decision notices and tree works applications or pre-application approaches received**

4.1 To approve the minutes of the last planning meeting on 9 March 2020 – attached.

4.2 Planning applications

Supporting information is available on the Planning Portal <https://publicaccess.huntingdonshire.gov.uk/online-applications/> The search criteria is the application reference.

The following responses were made by the Clerk between meetings to ensure business continuity during the National Emergency: The Council is encouraged to adopt a formal policy should circumstances in the future require it.

4.2.1 20/00414/HHFUL – 11A Gore Tree Road – Replacement garage – to note response made between meetings

“Hemingford Grey Parish Council supports the application. The proposed garage will be forward of the building line for the dwellings but that the 2 other garages are in the front of the plots. The proposed building will detract from the open nature of the small development of 3 houses. It isn't intrusive and is not negative for the street scene.”

4.2.2 20/00375/HHFUL – 9 Gore Tree Road – Proposed addition of first floor accommodation, enlarged hall and removal of rear utility – to note response made between meetings.

The Parish Council supported the application.

“Large plot and extra storey does not interfere with properties on either side or behind. Existing bungalow is 'tired' and this will improve housing stock in the village.

It will not affect the street scene and is not a big change to the design. The Council is also pleased to see it will protect the trees in the property.”

4.2.3 19/01671/FUL - Land at former golf course, Houghton Road, St Ives – Full detailed application for approval of appearance, landscaping and layout for three units on the former golf club, St Ives - to note response made between meetings.

The Parish Council was neutral.

“Hemingford Grey Parish Council asks that the potential light implications of the application be re-considered as there are views in and out of the Hemingford Meadows conservation area.”

4.2.4 20/00216/HHFUL – 26 Weir Road – Proposed ground floor rear extension, side first floor extension and dormer window - to note response made between meetings.

The Parish Council objected to the application.

“This is a large extension. Facing the house from the road the proposed extension to the right of the property is acceptable but request that a condition is attached ensuring that the proposed window on the first floor to the side does not impact on 24 Weir road. Facing the house the extension to the left is large and the Council has concerns about the impact of the mass of the extension on the street scene and also no 28 Weir road. Request that a condition is attached that states that the window of the bathroom should be of obscured glass as there is a large window in no 28 facing the proposed new window. Please also note that the plans for the application gave the address as 23 Weir Road and not 26.”

- 4.2.5 20/00569/S73 – Agricultural buildings, Long Lane Farm, Long Lane – Variation of condition 2 (approved plans) and condition 3 (construction materials on application 19/01917/FUL to amend elevation finishes and construction material specifications
- 4.2.6 20/00535/HHFUL – 24 Weir Road – Proposed side and rear extension and internal alterations
- 4.2.7 20/00675/FUL – 29 High Street – Change of use of existing dwelling to form 3 dwellings with minor external alterations
- 4.3 To consider and note any HDC planning decisions (supporting information is available on the Planning Portal <https://publicaccess.huntingdonshire.gov.uk/online-applications/> The search criteria is the application reference.
- 4.3.1 20/00461/EXTDET – 5 Stepping Stones – Proposed single storey rear extension partly to replace existing – to be used as family/kitchen and utility (extends beyond the rear wall 3.9m, max height 3.45m, height to eaves 3.0m) – Permission granted
- 4.3.2 20/00465/EXTDET – 5 Pound Road – Single storey rear extension (extends beyond the rear wall by 7.2 m, maximum height 4m, height to eaves 2.35m) – Permission granted
- 4.3.3 20/00262/NMA – 5 The Thorpe – Amendment to 19/01614/HHFUL – Materials and fenestration alterations to rear extension – Permission granted
- 4.3.4 20/00228/CLPD – 14 Skylark Place, St Ives – Single storey extension to rear – Permission granted
- 4.3.5 20/00290/HHFUL – 10 Pound Road – Proposed single storey side extension and insertion of first floor side window – Permission granted
- 4.3.6 20/00051/HHFUL – 41 St Ives Road – Construction of a detached garage in the front garden area with associated minor changes to driveway slope – Permission refused
- 4.3.7 20/00004/HHFUL – 19 Pound Road – New porch to front elevation – Permission granted
- 4.3.8 19/02531/LBC – 67 High Street – Re-roof artist’s studio – Permission granted
- 4.3.9 19/80377/COND – Lake Ashmore, Gore Tree Road – Conditional information for 19/01168/FUL C4 (Rescue boat), C5 (Additional landscaping), C9 (materials) – Condition letter issued
- 4.3.10 19/80025/COND – Water’s Edge, Meadow Lane – Application of details reserved by Conditions C8 A & B (Archaeology WS1) attached to planning permission 19/02087/FUL – Condition letter issued.
- 4.4 Tree Works applications
None at the time of writing.

5. Matters Arising

The Clerk advises the Parish Council to defer matters until a future meeting if information is not available rather than the next or a specific meeting. If the Council’s minutes record the next or a specific meeting the Clerk has to include on the agenda even if no information has been received.

- 5.1 (Open) Hemingford Memory Lane and Friendship Group – revised request that the Parish Council cover the cost of room hire for First Aid Training and make a donation to the Red Cross
- 5.2 (5.3) Paint damage update and to consider the next steps
HDC have replied
“I have spoken to our Street Cleansing Manager – they are a bit short on the ground at the moment, but he will send one of the team over later to take a look to see whether it is something they can do. It all depends on what type of paint it is.”
The Pavilion have responded that they have passed on the enquiry to the Trustees to see if it can be claimed via their insurance as the paint was stolen from the pavilion..
Two quotations were brought to the previous meeting.
- 5.3 To consider quotations for fencing at The Thorpe
The quotations have been passed to Cllr Waters so he can make a recommendation on the specification and also on the preferred supplier.

5.4 (6.6) Parking on the pavement in the village

Cllr Dew to report.

5.5 (7.1) Resident – street lighting in Meadow Lane – to consider report and recommendation

Referred to the EWG at the last meeting.

5.6 (7.6) CCC – LHI applications 2021/2022 – to consider whether the Council should submit an application

It was agreed at the last meeting that members should email the Clerk with suggestions. At the time of writing nothing has been received.

“I am pleased to inform you that we are now accepting Local Highway Improvement (LHI) 2021/22 applications!

In light of the current COVID-19 situation, and in relation to the Local Highway Improvement for 2021/22, the deadline of 31st May has been removed and we will be accepting applications until further notice. We will regularly review the situation and provide as much notice as possible of when the submission deadline will be. Once a submission deadline has been agreed, this will affect and have an impact on the Local Highway Improvement timescale throughout the year. We will keep each and every one updated with any amendment and changes throughout this process.

Following the submission date, you will be contacted by an officer to develop your Feasibility Study. They will work with you to ensure your project scope and budget are accurate and achievable. Your Feasibility Study will then be presented to the LHI Member Advisory Panel.

Please ensure you have read through the supporting LHI guidance available online before completing the application. Please complete the application form electronically, save and submit via email Local.Projects@cambridgeshire.gov.uk.

<https://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/roads-and-pathways/improving-your-local-highway/local-highway-improvement-funding/>

If you have any queries or questions, please do not hesitate to contact us using Local.Projects@cambridgeshire.gov.uk”

5.7 To consider the village’s response to the proposed first aid training

The response has been positive. The Council to consider arranging training after the lockdown is lifted.

6. Finance, procedure and risk assessment

6.1 To receive the financial report and approve the payment of bills

Attached

6.2 Clerk report on any actions taken using delegated powers or because of risk or health and safety

The Clerk used emergency powers in conjunction with the Chair and Vice-Chair for the following:

- Made temporary changes to an employee’s contract until the Council can consider by Instructing an employee not to work as a vulnerable worker. Approved full payment until the Parish Council can formally consider.
- Contracted HDC to empty bins until the Employee returns to work.
- Gave approval for ashes interment without memorial removal – the Cemetery Working Group are asked to give consideration for discretion to Clerk in exceptional circumstances.
- Approval of interment in grave NEW353.
- Approved payment for Clerk for training from CAPALC on HR and Coronavirus at a cost of £40 (shared between councils).
- The Clerk together with the Chairman has raised payment of £2,310 to Hemingford Peace Memorial Fields for maintenance of the playing field during 2020 as in previous years.

- The Clerk together with the Chairman gave the Parish Council's support to the Hub's grant applications to the County Council and Cambridge Community Foundation towards funding for the vulnerable

6.3 To consider any matter that is urgent because of risk or health and safety
None at the time of writing.

6.4 Changes to Parish Council legislation and report on business continuity

In the light of the recent government announcements about the coronavirus outbreak, the Parish Council is asked to consider how it will conduct its business in the event that it is unable to make decision, e.g. due to member illness or other issues

NB The Parish Council can delegate most of its functions to an officer. Notable exceptions are, approving the budget/precept, suspending/amending standing orders/financial regulations, approval of borrowing and approval of the annual accounts/annual return.

The Clerk recommended sometime ago a policy for extending delegation to the Clerk for responding to planning applications when a meeting was not possible or urgent decision required. This recommendation was as identified by Paul Claydon Solicitor who co-authored the Charles Arnold Baker Local Council Administration Guidance.

In the last month before the Government made the Local Authorities and Police and Crime Panels (Corona Virus) (Flexibility of Police and Crime Panel Meetings) (England and Wales) Regulations 2020 enabling Parish Councils to hold remote meetings the Clerk submitted planning responses on the Council's behalf having first consulted with all members as to their views and recommendations. These will be reported to the Planning Committee when it next meets.

6.5 To consider the RoSPA report and any action required

<http://playbase.rosaplaysafety.co.uk/Inspections/index.php?ID=2E7AFB8E-6164-B343-9336-18131C490A21>

7. To receive reports and items from committees, working groups and members for information only unless stated

7.1 Neighbourhood Plan Steering Group

Cllr Sheridan to report.

7.2 Environment Working Group proposals

7.2.1 Resident complaint about dogs on Daintree Green – to consider recommendation from EWG

A resident has written:

“Daintree green dog walkers every morning barking dog outside the house when owner is walking about with other owners not paying a any head to what the dogs are doing”

7.3 Proposal that Cllr Waters be appointed as the Parish Council's representative to the Great Ouse Valley Trust

The Great Ouse Valley Trust has asked the Parish Council for a nominated person to attend the Great Ouse Valley Trust's AGM, the date of which has since passed.

Cllr Waters has indicated his willingness to be nominated.

7.4 Finance and Policy Working Group proposals ^(RA)

7.4.1 Proposal that the current standing order regarding the maximum grant award available under S137 budget provisions be increased from £500 to £1000

7.4.2 Proposal that HGPC award the Hemingford Hub a grant of £1000 in support of the excellent work that is being undertaken in supporting those vulnerable parish residents who are shielding or self isolating

7.5 Proposal the next two editions of HGPC newsletter to be published 30th May and 18th July are online only versions if current social distancing arrangements are still in place. ^(RA)

7.6 Communities Capital Fund ^(RA)

New £5m Communities Capital Fund to help Cambridgeshire community-led projects

A new £5m fund aimed at creating opportunities and improving lives and skills across Cambridgeshire has been launched by Cambridgeshire County Council today (Tuesday, 7 April).

The Communities Capital Fund will support projects that will make positive changes in the community, bringing people together and meeting the priorities that matter most to local people.

Grants of up to £500,000 are available to support community-led projects which improve the health, wellbeing, social and economic opportunities and outcomes in communities.

Projects will need to show how they will:

- Bring people together and involve them in the design and implementation
- Improve local places and spaces that are important to communities
- Help to address local priorities e.g. increasing skills, reducing loneliness, improving physical and mental health
- Improve access to new or existing services or activities e.g. sports, leisure, education
- Demonstrate match funding – this include in kind contributions, land transfer etc
- Minimise any potential impact on carbon emissions

The fund is open to any voluntary, community organisation or social enterprise alongside public bodies such as district, parish and town Councils, schools or any other organisation that can demonstrate how their project will benefit Cambridgeshire residents. Applications can relate to buildings, land, vehicles, equipment or any other capital related item.

The Communities Capital Fund was announced by Cambridgeshire County Council Leader Councillor Steve Count as part of the 20/21 Budget in February and its rollout will be overseen by the council's Communities and Partnership Committee.

Community organisations that wish to submit an application must do so through their county councillor or community champion to ensure that projects meets with the strategic aims of the council and will add real value to local communities.

“We want to encourage bids for projects which will help to fill gaps in provision or service, and where the community wants some support to help them take the lead in meeting local need. For example, we want this fund to help more rural communities to have the same opportunities to engage with services or activities that more urban places already enjoy,” said Cllr Steve Criswell, Chairman of Cambridgeshire County Council's Communities and Partnerships Committee.

Further details of the Communities Capital Fund are available on the Cambridgeshire County Council [website](#).

8. To consider correspondence/communications received

8.1 Resident request that a Pocket Park be set up in the village

“I would like to propose to you an uplifting idea at this time of Covid-19.

The ‘Big Idea’ is to create a ‘Pocket Park’.

I have used the term Pocket Park here, but equally valid alternatives might be Community Woodland, Community Forest or Pocket Forest.¹ There is significant amount of literature supporting the creation of these spaces, and funding initiatives as well as practical support is offered by The Woodland Trust.²

The Pocket park would serve a number of mutually supporting purposes, including, but not limited to:

- Nature conservation
- Carbon sequestration³
- Enhancing Mental Health⁴
- Educational opportunities for Children⁵
- Social Health and Quality of Life⁶

- Social Enterprise ⁷

Importantly, at this time of Covid-19 pandemic, the Pocket Park could have an important function as an *act of memorial*. Whilst we all hope for the best possible outcome, it is possible that Hemingford Grey will be affected more than other Parishes due to the age profile of its residents.⁸ Residents or relatives may wish to memorialise loved ones by planting or sponsoring the planting of trees within the Pocket Park.

A location that may prove suitable is at the end of The Thorpe (see Annex A for location). Clearly arrangements would need to be agreed with the landowner, options may include lease or transfer of ownership. The particular piece of land is small, perhaps the size of a tennis court. It is bordered by a water course and other mature trees. The piece of land is not in active use by the land owner. The field was recently (Apr 20) ploughed and re-seeded; this parcel of land is an awkward shape and therefore left unploughed and unplanted.

With appropriate and sensitive discussions, it might be possible to secure this piece of land for the wider benefit of the Parish.

Were this idea to secure backing from the Parish Council, I would look forward to working with the Environment Committee to progress this from concept to implementation.”

1

https://www.forestresearch.gov.uk/documents/1046/England_community_woodland_report_Oct_09.pdf

² <https://www.woodlandtrust.org.uk/publications/2011/07/community-ownership-for-woodland-management/>

³ <https://www.sciencedirect.com/topics/earth-and-planetary-sciences/carbon-sequestration>

⁴ <https://www.sciencedirect.com/science/article/abs/pii/S1353829207000111>

⁵ https://link.springer.com/chapter/10.1007/978-90-481-9806-1_12

⁶ <http://www.openspace.eca.ed.ac.uk/wp-content/uploads/2018/05/Open-Space-and-Social-Inclusion-Summary-Report-fcrp005.pdf>

⁷ <https://www.forestresearch.gov.uk/research/social-enterprise-and-community-woodland-hill-holt-wood-case-study/>

⁸ <https://www.hemingfordgreyparishcouncil.gov.uk/uploads/hgpc-hns-report-2018-11-public.pdf>

9. Closure of meeting

HEMINGFORD GREY PARISH COUNCIL FINANCIAL STATEMENT

£

May-20

Balance B/ Forward	171981.57
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ADJ'S + Chq's Approved at Previous Meeting		
Adjustments		
Payments		
K FERGUSON	GRASSCUTTING	-2280.00
BROXAP	BIN	-283.14
HDC	DAINTREE GREEN RENT	-37.50
WAVE	ALLOTMENTS WATER	-147.99
K&M STREETLIGHTS	MONTHLY MAINTENANCE	-87.88
R WATERS	NEIGHBOURHOOD PLAN EXPENSES	-19.32
M CRAVEN	BIRD BOX EXPENSES	-6.75
PARROT PRINT	NEIGHBOURHOOD PLAN PRINTING	-125.00
PARROT PRINT	NEIGHBOURHOOD PLAN PRINTING	-1000.20
ROYAL MAIL	NEIGHBOURHOOD PLAN FREEPOST	-119.40
CAMBS ACRE	NEIGHBOURHOOD PLAN SUPPORT	-2880.00
ROYAL MAIL	NEIGHBOURHOOD PLAN FREEPOST	-119.40
FIELDS IN TRUST	AFFILIATION FEE	-65.00
CAPALC	TRAINING - HR & COVID-19	-20.00
ICCM	AFFILIATION FEE	-95.00
K&M	STREETLIGHT MAINTENANCE	-87.88
LGS SERVICES	ADMIN SUPPORT - Feb	-2261.28
LGS SERVICES	ADMIN SUPPORT - Mar	-2247.53
SALARIES		-2987.98
Receipts		
HDC	PRECEPT	57173.00
<i>Total Fund movement</i>		42301.75
Balance revised after adjustments		214283.32

Bank Reconciliation			
Item	Funds	Statement	Outstanding
Unity Trust Current Acc	72461.84	31,317.04	41,144.80
Unity Savings Acc	5180.06	5,180.06	
Santander Current Acc	94316.99	94,316.99	
Santander Deposit Acc	42324.43	42,324.43	
Total	214283.32	173138.52	41144.8

Expenditure for month	Amount (£)
SALARIES & PENSION	TBC
SSE	157.08
HDC	37.50
HEMINGFORD PAVILION	48.00
K&M STREETLIGHTS	87.88
PLAYSAFETY LTD	267.60
Total Expenditure	598.06

Balance c/f	213685.26
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Notes:

Late invoices will be brought to the

HEMINGFORD GREY PARISH COUNCIL Environment Log 30 January 2020

Ser No	Date	Issue	Comment	Response	Action	Status 24 Apr 2020	WHO!	Due Date
9	Apr -18	Village street lights	Council accepted proposals for 89 lamps and 25 columns on 14 Jan 19	Orders placed on UKPN and K&M in Feb/Apr 19.	Need to reclaim unused fee for traffic controls for 119 and resist invoice for Manor Rd crossing	All contracted lights installed and working	Clerk to chase UKPN for refund	asap
16	Jun 18	Thorpe/Manor Rd junction yellow lines	Pavilion committee has asked for double yellow lines by the noticeboards at the Thorpe/Manor Rd junction	Formal request made but also complaint about parking on inside of bend on pavement.	PC agreed to meeting with police to include school parking – from 38 below	RSW has contacted Hunts cops & received holding reply	No action to date. Is this still urgent?	Defer?
17	Jun 18	Dog control	Ongoing issue with enforcement responsibility with HDC.	Contact HDC officers and cllrs.	Contact DD and RA	DD checking with HDC dog warden.	No action to date. New complaint dogs in Daintree	See attached.
19	June 18	Dog poo bins on YES Estate	Location for these to be advised by Cllrs Puttick and Dew	Locations agreed by Cllrs Puttick & Waters	Both bins stored with DC	Awaiting lease of land from HDC.	HDC Clerk	ASAP
43	April 19	Status of large trees on YES Estate	Two trees covered in ivy on boundary of YES Estate with Field Lodge.	Email to Tamsin Miles at HDC on 29 th April	Response received mid December! Survey was done in May.	Clerk to report and tree wardens ready to carry out PC survey Jan 2020	?	?
45	April 19	Speed indicating sign	Sign now in use for 6 weeks. Bi directional stats now being recorded	Continuous monitoring – see 3 graphs printed.	Keep in touch with other users	Working.	Volunteer(s) to monitor please	Ongoing
49	June 19	State of Roads in the Parish	PC has asked EWG to report on the state of roads in the Parish for next meeting.	EWG to produce paper on how various highway issues are reported and prioritised	Road surfaces mostly acceptable but some markings invisible	Pound Rd Glebe Rd junction markings have been renewed!	Everyone	Ongoing
51	June 19	Road and animal safety.	The new hedgehog warning sign could help with slower speeds and fewer road kills of small animals.	Considered by PC in July	Deferred by PC for more information	Awaiting JF action on more info	JF	Deferred
55	July 19	Wild flower verges	Proposal from AM, SJ and JF to plant trial verge asap	To be agreed and recommended to council	Agreed in principal but needs clarification of responsibilities	SJ, RW agreed methodology for recording areas.	SJ, RW	Deferred
56	Sep 19	Replace Bin at Shop	Bin outside shop is rusted and needs replacing	Need to order replacement	Approved by PC	Bin delivered. Now needs installation.	Clerk	asap
58	Sep 19	Tree maintenance recommendations	Tree wardens report that tree no 134 on Daintree Green and nos 6 & 11 need removing.	EWG agreed that these trees should be removed.	Approved by PC. Clerk is tendering	Tenders to be presented to next pc meeting?	PC	Jun 20
62	Oct 19	Consider CCC lack of maintenance	Various footpath and road signs not being repaired/replaced and railing around ditches in potentially dangerous condition	Continue to report on CCC website. Should we do more?	Gather further site specific evidence	Quotes for Thorpe fence available	PC to debate	May PC

Ser No	Date	Issue	Comment	Response	Action	Status 24 Apr 2020	WHO!	Due Date
63	Nov 19	Tree clearance around lights	Some lights need clearance of branches and/or addition of cantilever arms	RSW, DD identified needs 28/1	Completed	Completed	K&M	Completed
64	Nov 19	Confusing signage for cycles in Hemingford Rd	CCC signage opposite Pembroke Close can be interpreted as encouraging cycling on the north side pavement.	Raise again with CCC	Have put on CCC report site	CCC email suggests that no longer needed and can be removed.		
67	Dec 19	Climate Change and Environment Strategy Action Plan for Cambs.	CCC have published New Climate Change and Environment Strategy and Action Plan for Cambridgeshire and require PC comments by 31 Jan	To be considered by next EWG meeting	Resolution passed at Feb PC meeting	Incorporate into other policies and particularly NP	SJ, RW	Ongoing
68	Dec 19	Broken manhole cover outside No 9 St Ives Road	Finally accepted as CCC responsibility	Keep chasing Highways	Nothing yet	Still needs chasing! New local Highways Officer responsible	Clerk	asap
70	Jan 20	Broken safety fence at end of The Thorpe	This was reported to CCC and Emma from Highways has verbally declined responsibility.	PC agreed Clerk to get quotations	CCC position has been confirmed by email	Quotes received	Clerk to bring to PC	PC May
71	Jan 20	Damaged footpath next to village sign	This has been damaged for some time but is now dangerous for walkers and pram pushers on dangerous bend.	Reported to CCC on-line	Await CCC response	Phone call from new Highways officer – ongoing programme for footways delayed.	CCC	ASAP
73	Jan 20	Resident request for kerb Church St	Apparently CCC have suggested shared expense with parish in 2015?		PC asking CCC for quotation	Await letter	Clerk	n/a
74	Jan 20	Bulb planting in autumn	EWG have asked that sites be identified for bulb planting in autumn 20 and that	Next EWG meeting	?	?	?	?
75	Mar 20	Pavements in Daintree Way	Large trees affecting pavement	MC contacted CCC	Emails to CCC Highways and web site report	Standard response – 3 year cycle!!	CCC	?
76	Apr 20	Paint on Daintree playground	Paint daubed on equipment and play area surface	Get quotes for clean up/repairs	One quote received for £650!	Play area closed. Query to Pavilion insurance co.	Clerk/cllr Sheridan	asap
77	Apr 20	Trees next to No 11 Vicarage Fields	Request from resident to reduce trees next to their fence	Pass to tree wardens for recommendations (and tree survey)	With tree wardens	Await response	Tree wardens	Apr/May 20
78	Apr 20	Lights in Meadow Lane	Resident queried efficacy of 171 and asked for new one in Meadow Lane	Passed to EWG at March meeting.	171 is certainly obscured	Suggest ask for budgetary estimates from UKPN & K&M	Clerk, RSW	Jun 20

Ser No	Date	Issue	Comment	Response	Action	Status 24 Apr 2020	WHO!	Due Date
79	Apr 20	Resident suggestion for 'Pocket Park'	Need to contact landowner if EWG recommend to PC	EWG to make rec.	None to date	Make rec. to PC	EWG	Longer term?
80	Apr 20	HDC Open Spaces Strategy	RSW and AM attended separate Zoom meetings on strategy	Slides on strategy progress received 1 May.				

Proposals to council for 11 May

9 & 78 Propose that Clerk continues to press UKPN for refund of advance payment for traffic management at light no 119 and resist request for payment at Manor Road for light No 217. Propose holding reply to resident in Meadow Lane and get budgetary estimate for possible actions from K & M for lights 169 – 172.

45 That PC requests volunteers to monitor speed sign in Hemingford Rd. in the next Newsletter

56, 58, 68, 70, 73, 76, Clerk to report on progress if any.

67 Cllr Jakes to report on any progress.

77 Tree wardens to report and/or await Tree Survey.

79 Propose that the Clerk determines the owner of land in question and ascertains whether there could be any co-operation.

80 Note HDC progress on strategy and decide who will lead HGPC response.