

**HEMINGFORD GREY PARISH COUNCIL**

**Meeting of Hemingford Grey Parish Council  
held on Monday 11 February 2019 at 7.45 pm in the Reading Room  
following the Planning Committee meeting**

**Present:** Cllrs: Richard Allen (Chairman) Sarah Jakes  
Mark Burke Kim Loader  
Derek Clifton Anne Meredith  
Riva Elliott Tim Puttick  
Janice Flint Robin Waters  
Janet Brasnell

**In attendance:** 8 members of the public and Mrs Gail Stoehr (Clerk)

**Comments and observations from members of the public and from the County and District Councillors**

A representative of the Langley WI spoke to their request to plant a WWI commemorative tree, preferably a rowan tree.

**1. Apologies for absence**

Apologies were received from Cllrs Elmstrom (out of parish), and Dew (unwell).

**2. Declarations of interests**

None.

**3. To approve the minutes of the meeting held on 14 January 2019**

RESOLVED that the minutes of the meeting on 14 January 2019 be approved and signed by the Chairman as a true record, after an amendment under item 7.5 to change “joining the scheme” to “running a similar scheme.” (Prop RA, 2nd KL, unanimous)

**4. To consider matters arising from the last or a previous meeting for info only unless detailed**

**4.1 (Open) To consider resident’s request for a second defibrillator and to consider possible location**

RESOLVED that Cllrs Allen and Waters should discuss the School as a suitable location with the Head Teacher at their next meeting.

**4.2 (4.1) Yes Estate transfer and legal advice**

RESOLVED that this item be deferred as the legal advice was still awaited.

**4.3 (4.3) Update on parish lights**

Cllr Waters reported that the light in Glebe Road was awaiting the UKPN connection. The order had been placed for the rest of the lights and the Parish Council has to pay in advance.

**4.4 (6.2) Proposal to confirm provisional booking of Somersham Town Band for Carol Evening 2019**

RESOLVED that the booking be confirmed. (Prop DC, 2nd RE, unanimous)

**4.5 (7.3) Bikeability training – to consider whether to contribute financially and how this should be funded**

The Clerk’s advice on funding was noted.

**4.6 (7.5) Hemingford Hub – to consider further information and recommendation**

Cllr Elliott reported. Brampton Parish Council had set up their scheme without any funding. Cllr Elliott had spoken to Hemingford Abbots.  
RESOLVED to defer this item to a future meeting.

**5. Finance, procedure and risk assessment**

**5.1 To receive the financial report and approve the payment of bills**

RESOLVED to receive the financial report and that the invoices and bank statements be checked before the cheques are signed at the end of the meeting.

RESOLVED that the payments as listed in the finance report should be paid, plus Salaries £1266.71, K & M Lighting (Street light maintenance) £87.88, and Eastern Tree Surgery (Tree work) £2382.00. <sup>(Prop DC, 2nd MB, unanimous)</sup>

K Fergusons (Grass cutting)	£1273.08
Cemetery Plot B3 (Refund)	£30.00
UKPN (Street lights replacement VAT)	£3095.20
LGS Services (Admin support)	£2252.06

Credits, including bank interest and allotment rent, were noted.

5.2 Clerk report on any action taken using delegated powers or because of health and safety

RESOLVED to note that the exclusive rights to ashes plot B3 have been surrendered and a refund of £30 has been agreed in line with the Council's Regulations and Fees.

5.3 To consider any matter which is urgent because of risk or health and safety

None.

**6. To receive reports and items from Committees, working groups and members for information only unless specified**

6.1 To receive the Environment Working Group report and consider their recommendation:

On a proposition by the Chairman, the order of business was varied to take item 6.1.4 next.

6.1.4 Proposal that the WI should plant a tree and plaque in Vicarage Fields, near the village sign, or on the Pound Road/Long Lane junction (item 36)

RESOLVED to note the Clerk's advice to the Parish Council that it does not have the power to erect a memorial. <sup>(Prop RA, 2nd RW, unanimous)</sup>

RESOLVED to accept the offer by the WI to purchase a rowan tree and plant it in St Ives Road near the village sign, liaising with the Tree Warden as to the exact location. If the Langley WI wishes the Parish Council to maintain the tree in the future it would need to be donated to the Parish Council.

RESOLVED to note that the work to the footpath on Gore Tree Road had been completed and paid for.

6.1.1 Proposal to meet with Police about parking on pavements or bends in St Ives Road and Manor Road and to provide warning notices of illegality (items 16 and 38)

RESOLVED to accept the proposal with the addition of the words "encourage the Police" to provide warning notices of illegality. <sup>(Prop RW, 2nd DC, unanimous)</sup>

RESOLVED to talk to the Police about parking generally.

6.1.2 Proposal to replace speed indicating sign now refunded with proven device with reference to CCC, St Ives Town Council and Hemingford Abbots Parish Council (item 18)

RESOLVED to delegate to the Clerk and the Environment Working Group a budget of up to £4000.00, and to investigate whether there is an opportunity to receive funding from the A14 Community Fund. <sup>(Prop RW, 2nd DC, unanimous)</sup>

6.1.3 Proposal to have a parish clean up on Saturday 16 March including litter picking and sign cleaning, and to request that the District Council provides materials (item 35)

RESOLVED that the proposal be accepted and that Cllr Waters should be the contact for arrangements. <sup>(Prop RW, 2nd TP, unanimous)</sup>

6.1.4 Proposal that the WI should plant a tree and plaque in Vicarage Fields, near the village sign, or on the Pound Road/Long Lane junction (item 36)

Taken earlier.

- 6.1.5 Proposal that the Clerk should ask Fergusons to add the maintenance of shrubs and hedges on the Yes Estate to the new contract  
RESOLVED to seek a quotation and if it comes in within the specified amount delegated to the Clerk to accept the quotation.
- 6.2 To receive a report from the Transport Task Group  
Cllr Meredith reported. Bus funding should be available for the next 2-3 years. It is intended to add Morrisons to the route in April.
- 6.3 To receive a report from the Neighbourhood Plan Working Group  
Cllr Meredith spoke to her report. Applications for designation as Assets of Community Value have been submitted, or are in the process of being submitted, for the Cock, Daintree Green and the Fishing Lake. The Housing Needs Survey had identified 12 households in need of affordable housing. The implications for the village of the flood plain as discussed at the HDC development management committee meeting were noted. A full report will be made to the next meeting.
- 6.4 To consider Cemetery administration  
On a proposition by the Chairman it was agreed to vary the order of business to take item 6.4.6 next.
- 6.4.6 Proposal that the Parish Council establishes a Cemetery Working Group to deal with matters concerning the administration, upkeep and the day to day running of the current cemetery together with the Parish Clerk and to identify and acquire a suitable new cemetery site if one can be identified  
RESOLVED to establish a Cemetery Working Group to deal with matters concerning the administration, upkeep and the day to day running of the current cemetery together with the Parish Clerk and to identify and acquire a suitable new cemetery site if one can be identified with following membership: Cllrs Allen (Convenor), Flint, Elliott, Loader, Clifton and Brasnell.  
The Working Group is to also look at the shed in the cemetery.
- 6.4.1 Footpath burial plots – accessibility to the plots for funerals  
RESOLVED that the Cemetery Working Group should bring a report and a recommendation to the next meeting, and that there should be no sale of exclusive rights on the footpath until the report has been considered by the Parish Council..
- 6.4.2 Headstone requiring remedial work – to note that the stone mason has been asked to rectify  
A response is awaited from the memorial mason.
- 6.4.3 Leaf clearance at cemetery  
Cllr Jakes declared an interest.  
RESOLVED that St Ives Tree and Garden should be contracted to clear all leaves from the northern and eastern part of the old cemetery as soon as possible. <sup>(Prop RA, 2nd DC, carried with 1 abstention)</sup>  
RESOLVED to delegate to the Environment Working Group together with the Clerk to deal with leaves deposited in Loves Lane by person or persons unknown.
- 6.4.4 Ivy removal from graves by the Memorial Gate  
RESOLVED to contract St Ives Tree and Garden to remove the ivy from the graves by the memorial gate. Cllr Jakes declared an interest. <sup>(Prop RA, 2nd DC, carried with 1 abstention)</sup>
- 6.4.5 Annual review of Cemetery fees  
RESOLVED that this should be considered by the Cemetery Working Group to bring a report and recommendation to the next meeting.

- 6.4.6 Proposal that the Parish Council establishes a Cemetery Working Group to deal with matters concerning the administration, upkeep and the day to day running of the current cemetery together with the Parish Clerk and to identify and acquire a suitable new cemetery site if one can be identified  
Taken earlier.
- 6.5 Proposal to extend the Planning Committee's Terms of Reference to include trees outside the conservation area and also to take a pro-active approach to identify and register trees for a tree preservation order (TPO)  
RESOLVED to defer this item to the next meeting.
- 7. To consider correspondence/communications received**
- 7.1 Hemingford Peace Memorial Field – request for donation  
RESOLVED to defer this item to the April meeting.
- 7.2 CCC – Question about the Parish Council's views on the parish rumble strips  
RESOLVED to respond that the Parish Council does not believe it has any but if it does, to ask CCC to give the location. (Prop RA, 2nd RW, unanimous)
- 8. Closure of Meeting**  
There being no further business, the Chairman declared the meeting closed at 8.35 pm.

Signed \_\_\_\_\_ (Chairman) \_\_\_\_\_ (Date)