

HEMINGFORD GREY PARISH COUNCIL

I hereby give notice that as previously arranged, the Meeting of the Parish Council will be held on
Monday 14 January 2019 in the Reading Room, High Street Hemingford Grey at 7.30pm

The Public and Press are cordially invited to be present.

The order of business may be varied at the Chairman's discretion.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

Ben Stoehr

Ben Stoehr, Acting Clerk 07/01/19

AGENDA

Comments and observations on agenda items from members of the public and reports from the County & District Councillors

- 1. To approve apologies for absence**
- 2. To receive declarations of interests from councillors on items on the agenda**
- 3. To approve the minutes of the previous meeting**
- 4. To consider matters arising from the last or a previous meeting for info only unless detailed**
 - 4.1 (4.1) Yes Estate transfer and legal advice ^(DD)
 - 4.2 (4.3) Street lights– to consider quotations received ^(RW)
 - 4.3 (6.3) To consider tenders for the Grounds Maintenance contract ^(RW)
- 5. Finance, procedure and risk assessment**
 - 5.1 To receive the financial report and approve the payment of bills
 - 5.2 Clerk report on any actions taken using delegated powers or because of risk or health and safety
 - 5.3 To consider any matter that is urgent because of risk or health and safety
- 6. To receive reports and items from committees, working groups and members for information only unless stated**
 - 6.1 To receive a report from the Neighbourhood Plan Working Group ^(AM) and consider their recommendations that the Council:
 - 6.1.1 To initiate informal discussions with landowners in relation to the need for a new burial site in the parish
 - 6.1.2 To note the resignation of Cllr Brasnell from the Working Group
 - 6.2 To receive the Environment Working Group report and consider their recommendations ^(RW)
 - 6.3 To receive a report from the Transport Task Group including the Bus Survey Analysis Report ^(AM)
- 7. To consider correspondence/communications received**
 - 7.1 CCC – Winter Health packs – to consider if any are required and if so how they will be distributed
 - 7.2 CCC – County Council Business Planning consultation
 - 7.3 CCC – Funding for Bikeability cycle training in schools
 - 7.4 CAPALC – Buckingham Palace Garden Party nominations
 - 7.5 Hemingford Hub – Proposal that the Parish Council discuss their willingness to initially be considered the lead body for a trial Good Neighbour Scheme
- 8. Closure of meeting**

CLERK REPORT TO HEMINGFORD GREY PARISH COUNCIL MEETING 14 JANUARY 2019

Where I have info to support an agenda item this is below.

1. Apologies – any received will be reported to the meeting.
3. To approve the minutes of the last meeting on 12 November 2018 – attached.
- 4. Matters Arising**
 - 4.1 (4.1) Yes Estate transfer and legal advice
Cllr Dew to report. The solicitor advice will be circulated when it is received.
 - 4.2 (4.3) Street lights proposal loan – to consider quotations if received
Quotations will be brought to the meeting.
 - 4.3 (6.3) To consider tenders for the Grounds Maintenance contract
Tenders received will be brought to the meeting.
- 5. Finance, procedure and risk assessment**
 - 5.1 To receive the financial report and approve the payment of bills – attached.
 - 5.2 Clerk report on any actions taken using delegated powers or because of risk or health and safety
HDC has been contracted at a cost of £110 per week to cover the Handyman while he is off sick.
 - 5.3 To consider any matter that is urgent because of risk or health and safety
None at the time of writing.
- 6. To receive reports and items from committees, working groups and members for information only unless stated**
 - 6.1 To receive a report from the Neighbourhood Plan Working Group and to consider:
 - 6.1.1 Recommendations that the Council initiates informal discussions with landowners in relation to the need for a new burial site in the parish
 - 6.1.2 Recommendation that the Council notes the resignation of Cllr Brasnell from the Working Group
Cllr Meredith to report.
 - 6.2 To receive the Environment Working Group report and recommendations^(AM) and to consider any recommendations
Cllr Waters to report.
 - 6.3 To receive a report from the Transport Task Group including the Bus Survey Analysis Report
Cllr Meredith to report.
Bus Survey Analysis Report attached.
- 7. To consider correspondence/communications received**
 - 7.1 CCC – Winter Health packs – to consider if any are required and if so how they will be distributed
CCC have written:
“The effects of cold winter weather on the health of vulnerable people are well known and often result in unplanned hospital admissions. For several years the Cambridgeshire County Council Public Health Directorate has been working with different organisations in the county to provide, to those most at risk, information about the steps that can be taken to mitigate the effects of cold weather and the support that is available locally.
As part of this work, Public Health has put together and funded a “Winter Health Pack” which includes information on staying warm and well during the cold winter months, a recipe card, a tea bag and useful contacts.
These packs have been very popular, and many Parish Councils assisted in previous years in identifying and distributing the packs to vulnerable members of their communities. It would be great if again this year you could distribute these among your communities, especially to those who are most vulnerable e.g. older and frailer people, young children from impoverished families, and those who are more deprived.
There is no cost associated with the pack.

If you would like to obtain a box of 100 Winter Health packs, please contact the Library Service on HPResources@cambridgeshire.gov.uk, who are now holding local Parish Council stock ready for distribution.

If you would like to receive further information about these packs however, please contact Siôn James: Sion.james@cambridgeshire.gov.uk”

7.2 CCC – County Council Business Planning consultation

“Cambridgeshire County Council is gathering views about local communities, council services and proposed changes to council tax. The views of parish councils and parish councillors matter. Sharing your views will help us better understand what is important to your community and what we should take into consideration when setting council tax rates.

To support this initiative, please respond to the County Council's online survey, which will be available until the end of January 2019.

Click here to complete the survey - <https://www.smartsurvey.co.uk/s/CCCBP2018parish/>

Why are we asking for your views?

As the fastest growing county in the UK, demand for council services is growing and we are having to continually adapt what we do.

More people need improved roads and public transport services, new schools (or increased places in them), opportunities for lifelong learning; increasing amounts of waste needs to be dealt with, more need to register births or deaths or get married; more children need help to stay safe or live fulfilling lives, and as people age they need support to remain independent and have the support they need.

As a Council, we continually look to transform what we do and be innovative to meet this growing demand. We also want to support places in most need and improve people's lives; making sure people get the services they need as close to home as possible. What we do know is that government funding for councils is reducing and Cambridgeshire doesn't get a fair funding deal from Government - this is the message we are giving the county's MPs so they can take our concerns to Government through our FairDeal4Cambridgeshire campaign.

For enquiries, please email Cambridgeshire County Council's Research Group - research.group@cambridgeshire.gov.uk.”

7.3 CCC – Funding for Bikeability cycle training in schools

“Bikeability cycle training is offered as a free service to all Cambridgeshire primary schools. To date this has been funded through a Department for Transport (DfT) grant to Cambridgeshire County Council. Due to growing demand, the DfT have not been able to provide a guarantee that all of the funding required will be available.

More information about Bikeability can be seen at this link: <https://bikeability.org.uk/>

For the current financial year full funding is in place, but from April 2019 there may not be enough funding to ensure that every school is offered all of the training places that they require. Currently it costs £40 per pupil to participate in the training.

The funding situation was discussed by the County Council’s Economy and Environment Committee on 12th July 2018. It was resolved that officers should contact Parish, Town and District Councils, as well as schools, to gauge their appetite to consider making some sort of financial contribution towards the cycle training, to ensure that demand can be met in their local area.

I am therefore writing to your Council to see if you would be prepared to make a financial contribution towards cycle training in your area.

Mike Davies

Team Leader – Cycling Projects”

Hemingford Grey Primary School – 44 trained this year.

7.4 CAPALC – Buckingham Palace Garden Party nominations

“I am pleased to let you know NALC has received invitations for Buckingham Palace Garden Parties in May 2019.

DATE OF GARDEN PARTY
DEADLINE FOR RETURN TO CAPALC

29 MAY 2019
16 JANUARY 2019

Please could you send us a brief description of the Chairman (previous or outgoing) your council would like to nominate, detailing their length of service to your council, what they have contributed to your community etc. Below are details of what are required by The Lord Chamberlain office:

- The Lord Chamberlain has asked us to highlight a number of items therefore please read ensure that you comply with the following notes when completing the Garden Party Invitation:
- Invitations are in recognition of PAST service as Chairmen of Parish Council and Town Mayors in England and it is therefore appropriate that outgoing members, rather than those newly elected, should be invited to attend.
- Guests should NOT have previously attended a Garden Party. This must be emphasised to potential guests.
- It is essential that all details given to me are correct as inaccuracies have, in the past, caused distress and embarrassment. Please therefore ensure that all names and addresses reflect each guests' form of identification that they will be asked to bring with them e.g. Passport, driving licence to allow them to gain access to the event. If in doubt, please check with the guests. For example, ie if somebody is known as Mike but the name as it appears on their passport is Michael John, please ensure that this is written on the form.
- Ensure all nominated guests are accompanied, with each guest ideally being accompanied by one guest only.
- All names submitted must number within your overall quota. (Therefore a guest and companion are 2 guests).
- Ensure that no one under the age of 18 years is nominated as a guest or to accompany a guest.
- Guests who require assistance MUST be accompanied and this must be made clear on the form. The entrance to and the grounds of the palace is accessible by wheelchair and disabled parking is close to the palace entrance. If disabled parking is required, this must be made clear to me.
- All nominated guests must be British or European Union citizens, although their guest(s) may be of other nationalities. However all guests, nominated or accompanying, must be resident in the United Kingdom.
- Buckingham Palace have specifically stated that late changes to nominations cannot not be entertained by the palace. Therefore once details have been submitted to the Palace by NALC this cannot be changed.
- Please remind your guest(s), that in the event they are unable to attend a Garden Party for whatever reason they will not be invited again.
- Invitations will be issued approximately 6 weeks prior to the Garden Party and this pack of information is very detailed. Your nominated guests might also find it helpful to follow this link - <https://www.royal.uk/garden-parties>
- If a guest has not received their invitation within three weeks of the date of the garden party, please contact me directly.
- All communications to Buckingham Palace should carried out via myself rather than directly.
- If your County Association does not intend to use the full allocation please let me know as soon as possible so that those unused places can be re-allocated.
- There will be no parking facilities available for guests with the exception of disability badge holders (blue badge holders) which should be noted on the form. The palace will contact that guest requesting details of the disability badge.
- This year, to comply with data protection legislation, each individual's consent is required to process their personal data for the purpose of nominating them to attend a Garden Party. Each county association will need to obtain and store this consent, which should be made available to NALC or Buckingham Palace should it be required. Please obtain the following consent from each of your nominees.
- "I consent to my personal data being processed for the purpose of issuing invitations to this event and to cater for guests with special needs. I understand that my personal data will be

processed by the county association, NALC and The Keeper of the Privy Purse on behalf of the Royal Household.

- If you would like further information, please see the following privacy notices/policies www.royal.uk/privacy-policy<<http://www.royal.uk/privacy-policy>> , <https://www.nalc.gov.uk/generalprivacynotice>

Please return your nomination to me by no later than 16th January 2019 at the CAPALC office on email: accounts@capalc.org.uk.”

CAPALC apologies for the short notice of this being received from NALC.

- 7.5 Hemingford Hub – Proposal that the Parish Council discuss their willingness to initially be considered the lead body for a trial Good Neighbour Scheme

Attached.

8. Closure of meeting

HEMINGFORD GREY PARISH COUNCIL**Meeting of Hemingford Grey Parish Council
held on Monday 12 November 2018 at 7.58 pm in the Reading Room
following the Planning Committee meeting**

Present: Cllrs: Richard Allen (Chairman) Sarah Jakes
Janet Brasnell Kim Loader
Derek Clifton Anne Meredith
Doug Dew Tim Puttick
Riva Elliott

In attendance: 8 members of the public, including Susannah Harris, DIY Communities, and Mr Ben Stoehr (Acting Clerk)

Comments and observations from members of the public and from the County and District Councillors

A resident wished to record the magnificent efforts of the village, including the WI, Parish Council and the Church, on the commemoration of the World War 1 Centenary. Cllr Dew reported that between 100 and 150 parishioners attended. The Parish Council has been renovating the lych gate as part of the commemorations.

Peter Quest spoke to item 6.5 regarding the application for designation of the Great Ouse Valley as an Area of Outstanding Natural Beauty (AONB). An application for AONB designation in the past had been delayed however, interest has been renewed. He reported on the programme to improve the Ouse Valley and the progress of the AONB application. A request was made that the Parish Council support the Great Ouse Valley Trust and join as members at £30 per annum when appropriate.

Cllr Dew as District Councillor reported:

- HDC are actively preparing their budget.
- The Local Plan has a few minor amendments and a few more major amendments for consultation early in the New Year.
- Leisure projects and social and affordable housing projects are being considered.

Cllr Dew and Susannah Harris of DIY Communities reported on the Yes Estate play area and the Public Open Space. The group consists of three councillors and two residents. An open meeting for residents of the Yes Estate will be held on 20 November at 5.30 pm at the Dolphin Hotel, St Ives. The group is looking at grant funding. The WREN application process and its requirements, including third party funding, were explained. Susannah Harris is happy to create a WREN grant account with the Councillors signing off on the application. Ambitious projects for the play area are being considered.

1. Apologies for absence

Apologies were received from Cllrs Elmstrom (ill), and Cllrs Waters and Flint (both out of parish), and from District Cllr David Keane.

2. Declarations of interests

Cllr Brasnell declared an interest in item 7.6 as a Trustee of the Hemingford Peace Memorial Field.

3. To approve the minutes of the meeting held on 8 October 2018

RESOLVED that the minutes of the meeting on 8 October 2018 be approved and signed by the Chairman as a true record. (Prop RA, 2nd KL, unanimous)

4. To consider matters arising from the last or a previous meeting for info only unless detailed

On a proposition by the Chairman, the order of business was varied to bring forward items 6.8 and 6.5, and to take items 4.1 and 6.8 together.

4.1 (4.3) Yes Estate licence and

6.8 To receive a report from Cllr Dew on the YES estate play area project

It was reported that the grant providers require ownership of the site or a licence longer than five years. There is still an issue with the ownership of the site. The Parish Council would prefer a 10 year licence on transfer of the ownership when the issues have been resolved.

RESOLVED that Cllr Dew should negotiate a ten year licence with the aim of having the lease agreed if possible for approval at an extra-ordinary meeting in December.

It was noted that there is a 10.75% Third Party Funding contribution for grants.

RESOLVED that the Parish Council supports general grant applications for providing public facilities on the YES Estate. (Prop AM, 2nd RA, unanimous)

RESOLVED that Cllrs Dew and Jakes should be the Primary and Secondary Contacts respectively. (Prop DD, 2nd RA, unanimous)

RESOLVED that Cllr Allen should have signing authority. (Prop RA, 2nd SJ, unanimous)

RESOLVED that Susannah Harris be authorised to set up the grant. (Prop RA 2nd AM, unanimous)

RESOLVED to contract DIY Communities, for an additional ten hours at £35.00 per hour. (Prop DD, 2nd RA, unanimous)

6.5 To consider a resident's report on the formation of the Great Ouse Valley Trust (GOVT) and recommendation that the Council should join and support the Trust

RESOLVED that the Parish Council should actively support the aims of the GOVT and join at some time in the future. (Prop RA, 2nd DC, unanimous)

4.2 (4.4) Communications Working Group recommendations including:

RESOLVED that the following items 4.4.1 to 4.4.4 inclusive should be referred back to the Communications Group and deferred to a future meeting:

4.2.1 (4.4.1) That the Clerk will investigate and report back to the Council on the use of a Google drive or something similar for the posting and storage of Council documentation

4.2.2 (4.4.2) That the Clerk will investigate and report back on the provision of Wifi for Council meetings

4.2.3 (4.4.3) That the Council should review the location of the notice board on the YES estate

4.2.4 (4.2.4) That the Council reviews the number and locations of the Parish notice boards (currently five)

4.3 (4.7) Finance & Policy Working Group – report and recommendation on street lights proposal and PWLB loan

RESOLVED to approve the proposals as set out in Cllr Waters's report, subject to budget availability, and to seek quotations from K & M Lighting Services for the purchase and installation of 29 new columns and 86 ILEDs; and to seek a quotation from UKPN for connection to the mains. (Prop RA, 2nd AM, carried with 8 in favour and 1 abstention)

4.4 (8) Proposal for purchase of Remembrance Wreath

RESOLVED to purchase a wreath at a cost of £17.00. (Prop DD, 2nd RA, unanimous)

4.5 (4.5 and 8.8) Finance & Policy Working Group – footpath at Gore Tree Road report and recommendations

RESOLVED that the Parish Council agrees to proceed with the works at a cost of £3960.48 plus VAT, to be carried out in this financial year. (Prop RA, 2nd DD, unanimous)

5. Finance, procedure and risk assessment

5.1 To receive the financial report and approve the payment of bills

RESOLVED to receive the financial report and that the invoices and bank statements be checked before the cheques are signed at the end of the meeting.

RESOLVED that the payments as listed in the finance report should be paid, plus K & M Lighting Services (Street light maintenance) £87.88, Hemingford Grey Reading Room (Room hire) £78.00, Glasdon (Memorial bench) £1100.62, S Barnett (Daintree Green hedge) £168.00, Royal British Legion (Remembrance wreath) £17.00 and Hemingford Peace Memorial Field (Playing fields maintenance S137 donation) £2100.00. (Prop DC, 2nd DD, unanimous)

Hemingford Playgroup (S137 donation)	£500.00
Universal Fencing (Pinders Green fencing)	£3067.20
RPM (Toddler swing)	£288.00
Bar Hill Parish Council (Training)	£40.00
Parish Online (Online mapping)	£108.00
PKF Littlejohn LLP (Audit)	£480.00
HDC (Bin emptying)	£330.00
LGS Services (Admin support)	£2370.19
Salary	£628.24

Credits, including cemetery fees, allotment rents, bank interest and receipt of the precept, were noted.

5.2 Clerk report on any action taken using delegated powers or because of health and safety

None.

RESOLVED to note that the Clerk used delegated powers to order a life ring.

5.3 To consider any matter which is urgent because of risk or health and safety

RESOLVED to order a life ring.

6. To receive reports and items from Committees, working groups and members for information only unless specified

6.1 Finance & Policy Working Group report and recommendations

6.1.1 Recommendations on the Parish Council's current budget for FY ending 31 March 2019

RESOLVED to note that income and expenditure were generally in line with the budget. RESOLVED to accept the recommendation that reserves are used to move projects forward.

6.1.2 Recommendations for the Parish Council's budget for FY ending 31 March 2020

RESOLVED to approve the following recommendations:

- to increase the lighting budget to £30,000 to complete the project
- to increase the grass cutting and maintenance budget
- to increase the S137 budget to £10,000 and to consider the Peace Memorial Field grant under the S137 budget.
- That the difference between receipts and payments should be taken from General Reserves.

6.1.3 Recommendation that the Parish Council adopt the draft budget for FY2020 by resolution of the Council

RESOLVED to adopt the draft budget for FY2020. (Prop RA, 2nd DD, unanimous)

6.1.4 Recommendation that the precept be set at £103,950 an increase of 5% against this year and to consider correspondence from HDC

RESOLVED that the precept be set at £103,950.00. (Prop RA, 2nd TP, carried with 8 in favour and 1 abstention)

6.2 To receive a report from the Neighbourhood Plan Working Group and to consider:

Cllr Meredith reported on the Neighbourhood Plan. The application for designation of the Village Store as an Asset of Community Value had been submitted. Letters regarding the burial ground had been sent to local land owners.

6.2.1 Recommendation that Cllr Jakes be appointed to the Neighbourhood Plan Working Group

RESOLVED that Cllr Jakes be appointed to the Neighbourhood Plan Working Group.
(Prop AM, 2nd TP, unanimous)

6.2.2 Recommendation that the Council notes three co-options to the Working Group

RESOLVED to note the co-option of Edward Byam-Cook, Peter Quest and Mike Winstanley to the Working Group.

6.2.3 Recommendation that the Council applies to HDC to register Daintree Green and the Tarmac Gravel Pits as Assets of Community Value

RESOLVED that the Council should apply to HDC to register Daintree Green and the Tarmac Fishing Pit only as Assets of Community Value.
(Prop AM, 2nd DC, unanimous)

6.3 Environment Working Group report and recommendations

Grounds Maintenance Contract

RESOLVED to make amendments to the specification to include: contractor to report to the Clerk on cuts actually done within a week of the work being carried out; the number of cuts for each area to be specified as “up to;” invoices are to be raised more frequently; and to add the Pound Road roundabout maintenance to the tender.
(Prop RA, 2nd JB, unanimous)

RESOLVED to write to Royal Mail asking them to remove the redundant olive green cabinets from the village.
(Prop RA, 2nd SJ, unanimous)

RESOLVED to write formally to MRH, the owners of the Esso garage, to ask them to repair and reinstate the fencing to the rear of the garage.
(Prop RA, 2nd DD, unanimous)

RESOLVED to check the status of the access track to the allotments which also provides access to 25 Sadlers Way.
(Prop RA, 2nd JB, unanimous)

6.3.1 Recommendation to replace the bracket on street light 129 (High Street)

RESOLVED to replace the bracket on street light 129 (High Street).
(Prop RA, 2nd DD, unanimous)

6.3.2 Recommendation to order replacement street light 146 (Glebe Road)

RESOLVED to order a replacement for street light 146 (Glebe Road) subject to approval from the insurance company.
(Prop RA, 2nd DD, unanimous)

6.4 To receive a report on the CAPALC AGM

The report was noted. Cllr Waters was thanked for attending.

6.5 To consider a resident’s report on the formation of the Great Ouse Valley Trust (GOVT) and recommendation that the Council should join and support the GOVT

Taken earlier.

6.6 Transport Task Group report including details on S106 monies from the Morrisons application

RESOLVED to note Cllr Meredith’s report. Flyers advertising Community Transport are to be distributed. Morrisons is to be added to the Monday and Friday bus routes. An additional Wednesday service was requested. The combined authorities will be getting a transport report in December and the bus subsidy will then be known.

6.7 Report on the Anglian Water sewer repair on Gore Tree Road and to agree action in response to likely need by Anglian Water to replace all of the sewers throughout the village in due course

Cllr Meredith reported that the repair works in Gore Tree Road had now been completed.

RESOLVED to write formally to Anglian Water complimenting them on the friendliness and helpfulness of their staff and the contractors who repaired the sewer in

Gore Tree Road, and to enquire how and when they intend to assess and replace the sewer infrastructure in the Parish which is clearly reaching the end of its life, with minimal further inconvenience to Parishioners.

RESOLVED to write formally to Highways England and the County Council's Highways Officer to state that the recent closure of Gore Tree Road has highlighted the deficiencies of its junction with the A14 and that the Parish Council wishes them to consider what improvements could be made to ensure the safety of those using it.
(Prop AM, 2nd RE, unanimous)

- 6.8 To receive a report from Cllr Dew on the YES estate play area project
Taken earlier under item 4.1.

7. To consider correspondence/communications received

7.1 Multiple residents – parking in the High Street

Cllr Allen reported on a meeting with residents about parking issues on the High Street.

RESOLVED to write to The Cock, the Reading Room and the Bed and Breakfast to request that they ask patrons to park more considerately on the High Street.

RESOLVED that Cllr Allen should meet with The Cock about the car park and parking options in the village.
(Prop RA, 2nd RE, unanimous)

RESOLVED to write to the resident of The Thorpe confirming who owns the verge.
(Prop RA, 2nd DD, unanimous)

- 7.2 Resident – queries regarding new Allotment Tenancy Agreement and request for meeting

RESOLVED that this should be considered by the Environment Working Group.
(Prop RA, 2nd DD, unanimous)

- 7.3 Hemingford Peace Memorial Field – request for yellow lines on The Thorpe and on Manor Road

RESOLVED that this should be considered by the Environment Working Group.
(Prop RA, 2nd DD, unanimous)

- 7.4 Hemingford Peace Memorial Field – request that play equipment at Peace Memorial Field be inspected at the same time as Daintree Green and Pinders Green play area

RESOLVED that the Parish Council does not wish to arrange for the inspections due to concerns over liability, but will provide details of the date and supplier to the Peace Memorial Field.
(Prop RA, 2nd KL, unanimous)

- 7.5 Hemingford Peace Memorial Field – request for financial support

RESOLVED, in accordance with its powers under Section 137 of the Local Government Act, 1972, that the Council donate the sum £2100.00 to the Hemingford Peace Memorial Field for playing field maintenance, which, in the opinion of the Council is in the interests of the area and its inhabitants.
(Prop RA, 2nd DC, unanimous)

- 7.6 MAGPAS – request for financial support

RESOLVED to defer this item to the March meeting.
(Prop RA, 2nd DD, unanimous)

- 7.7 HDC – request for suggested locations for two replacement trees

RESOLVED that this should be considered by the Environment Working Group.
(Prop RA, 2nd JB, unanimous)

8. Closure of Meeting

There being no further business, the Chairman declared the meeting closed at 9.34 pm.

Signed _____ (Chairman) _____ (Date)

HEMINGFORD GREY PARISH COUNCIL FINANCIAL STATEMENT

£ Jan-19

Balance B/ Forward **215350.07**

ADJ'S + Chq's Approved at Previous Meeting		
Adjustments		
Payments		
K&M STREETLIGHTS	STREETLIGHT MAINTENANCE	-87.88
READING ROOM	ROOM HIRE	-78.00
GLASDON	CEMETERY BENCH	-1100.62
S BARNETT	DAINTREE GREEN HEDGE	-168.00
POPPY APPEAL	WREATH DONATION	-17.00
HEMINGFORD PEACE MEMORIAL F	MAINTENANCE GRANT	-2100.00
HMRC	PAYE	-339.36
LG STOEHR	SALARY	-890.51
T MARSH	SALARY	-468.80
B STOEHR	SALARY	-628.24
HUNTS VOLUNTEER CENTRE	PRINTING	-20.00
T MARSH	SALARY	-468.60
LG STOEHR	SALARY	-759.51
B STOEHR	SALARY	-628.24
HMRC	PAYE	-247.76
Receipts		
SANTANDER	INTEREST	12.11
SANTANDER	INTEREST	12.52
PLOT 28	ALLOTMENT RENT	28.34
PLOT 12A	ALLOTMENT RENT	16.67
PLOT 22	ALLOTMENT RENT	33.34
PLOT 30B	ALLOTMENT RENT	14.17
PLOT 9	ALLOTMENT RENT	28.34
PLOT 4A	ALLOTMENT RENT	14.17
PLOT 27A	ALLOTMENT RENT	14.17
PLOT 29	ALLOTMENT RENT	28.34
PLOT 16B	ALLOTMENT RENT	53.01
HMRC	VAT	9316.89
PLOT 21A	ALLOTMENT RENT	14.17
PLOT 27B	ALLOTMENT RENT	14.17
PLOT 7A	ALLOTMENT RENT	14.17
PLOT 17B	ALLOTMENT RENT	14.17
PLOT 410A	MEMORIAL FEE	145
PLOT 450A	INTERMENT FEE	264
RESIDENT	MEMORIAL BENCH	1100.62
PLOT NEW 155	MEMORIAL FEE	145
PLOT 43/63	INTERMENT FEE	264
PLOT 4B	ALLOTMENT RENT	14.17
PLOT 8B	ALLOTMENT RENT	35.45
<i>Total Fund movement</i>		3594.47
Balance revised after adjustments		218944.54

Bank Reconciliation				
Item	Funds	Statement	Outstanding	
Current Acc	176816.76	182,092.50	-5,275.74	
Deposit Acc	42127.78	42,127.78		
Total	218944.54	224220.28	-5275.74	

Expenditure for month		Amount (£)	Chq/ref
K FERGUSONS	GRASSCUTTING	3664.74	2712
WAVE	ALLOTMENTS WATER	51.36	2713
K&M STREETLIGHTS	SPEED SIGN RETURN	193.21	2714
K&M STREETLIGHTS	STREETLIGHT MAINTENANCE	87.88	2715
LAND REGISTRY	INDEX MAP SEARCH	4.00	2716
JW ELECTRICAL	XMAS LIGHTS TESTING	72.00	2717
CME	PAYROLL	90.00	2718
VICTOIRE PRESS	NEWSLETTER	335.00	2719
DIY COMMUNITIES	YES COMMUNITY ENGAEMENT	350.00	2720
LGS SERVICES	ADMIN SUPPORT	2248.04	2721
HDC	DAINTREE GREEN RENT	37.50	2722
SOMERSHAM TOWN BAND	CAROLS EVENT	160.00	2723
CGM	GRASSCUTTING	192.00	2724
LGS SERVICES	ADMIN SUPPORT	2204.02	2725
Total Expenditure		9689.75	

Balance c/f **209254.79**

Notes:

Late invoices will be brought to the meeting.

THE CME STANDING ORDER HAS BEEN CANCELLED.

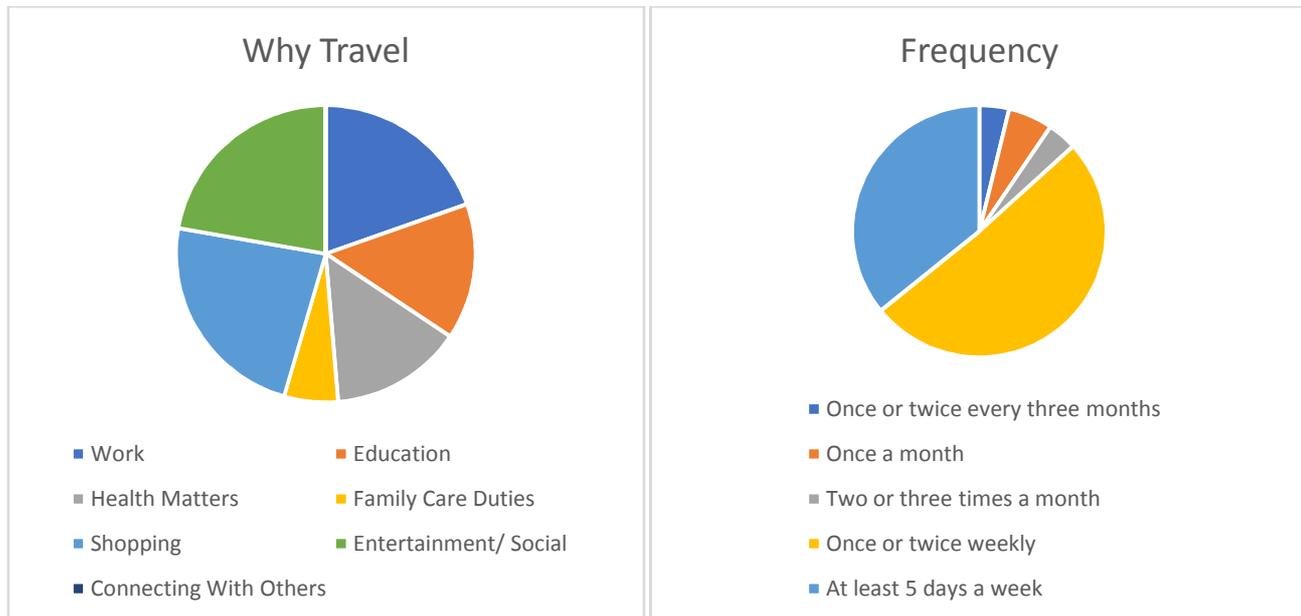
Bus Survey Data Analysis Report

Response and Household Summary

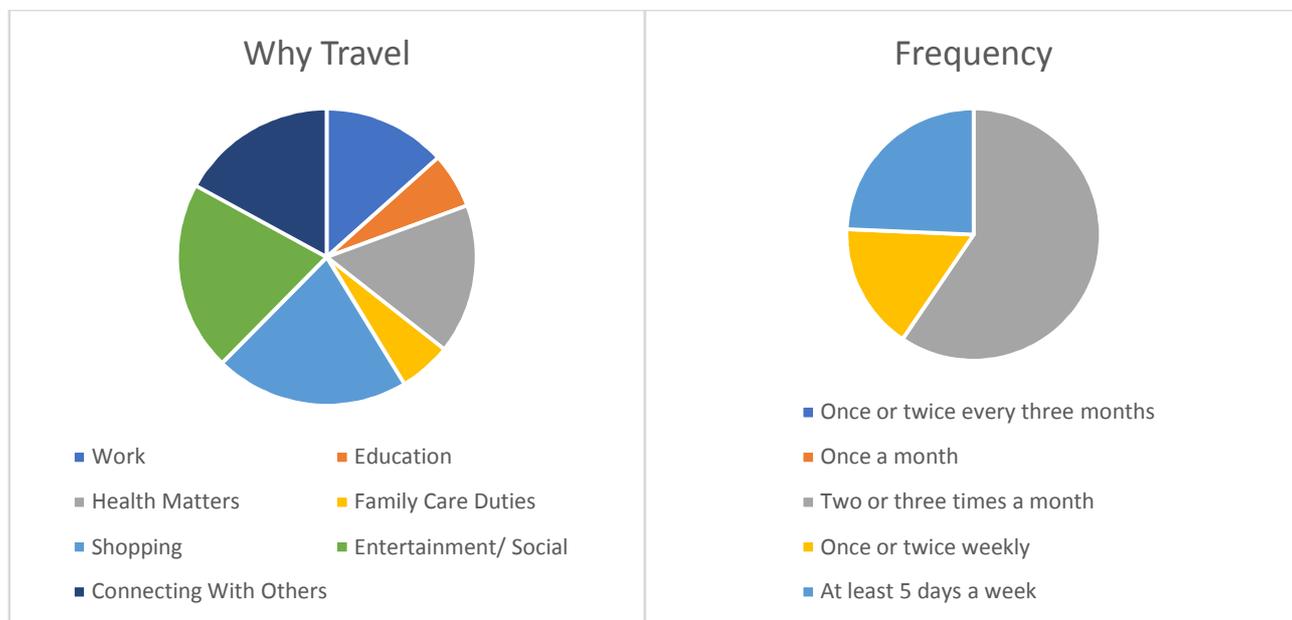
Total Number of households responding: 1234

	Postcode Area	CB23	CB24	CB3	PE16	PE19	PE26	PE27	PE28	PE29	PE7	SG8
	Number of Responses	53	74	3	3	1	14	450	621	13	1	1
People Within Household	Adults Over Pension Age	14	60	1	0	1	6	340	569	6	0	0
	Adults Under Pension Age	84	89	1	5	1	33	657	1020	25	3	3
	School Age Children	51	35	0	0	0	16	201	324	12	0	0
	Pre-School Children	53	3	0	0	0	4	33	55	1	0	0
	Average number per household (mean)	3.8	2.5	0.7	1.7	2	3.4	2.7	3.2	3.4	3	3
Responders	Under 18	7	2	0	0	0	1	8	20	0	0	0
	18-24	5	2	0	1	0	2	23	18	0	0	0
	25-34	11	6	1	1	0	3	63	58	4	0	0
	35-44	8	10	0	0	0	0	73	96	2	0	0
	45-54	9	9	1	0	0	3	67	88	7	0	1
	55-64	8	16	0	1	0	4	65	90	0	1	0
	65+	5	29	1	0	1	1	151	251	0	0	0

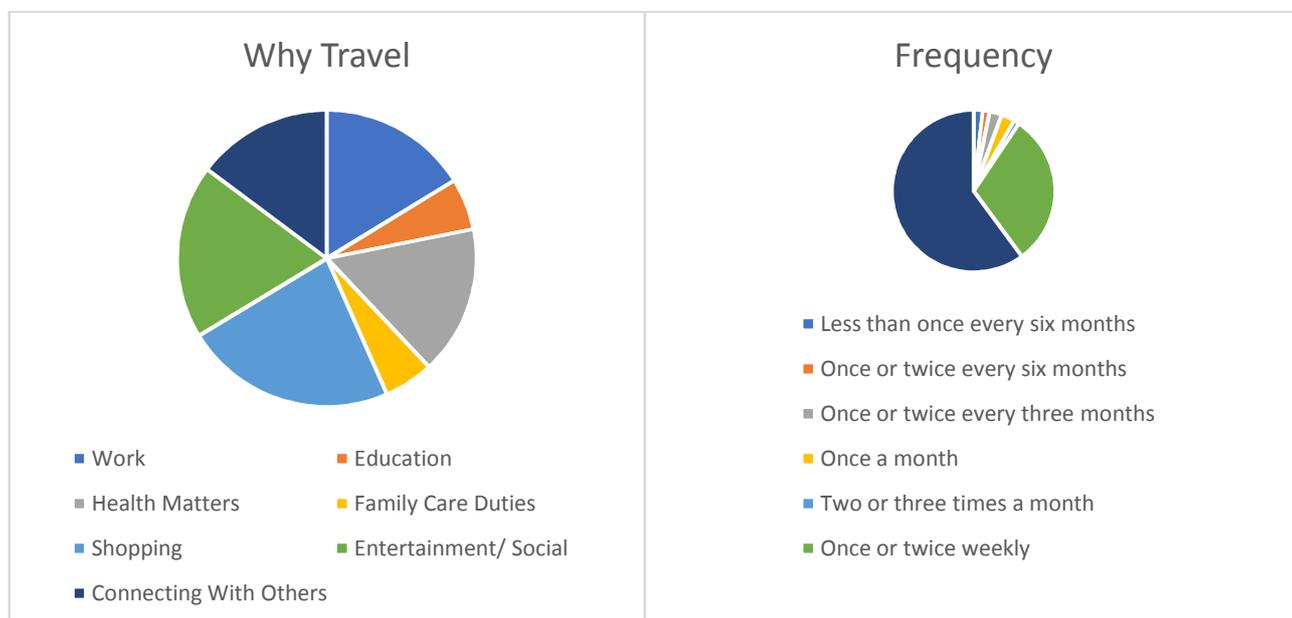
CB23 Summary



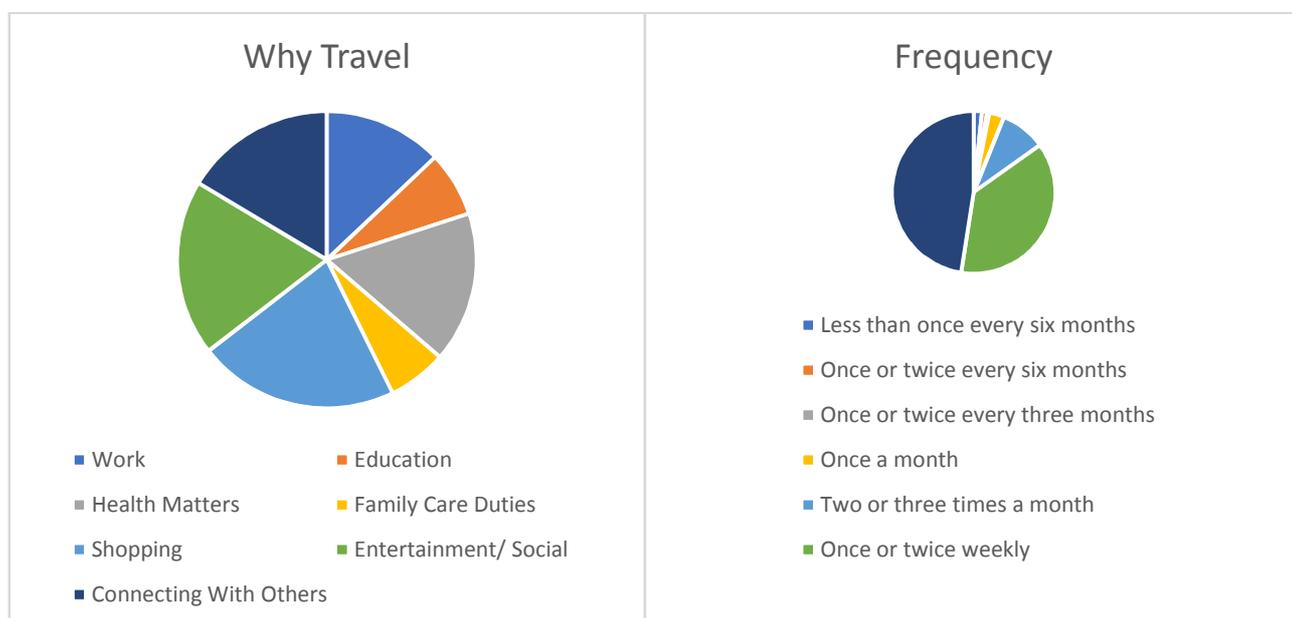
CB24 Summary



PE27 Summary



PE28 Summary



PROPOSAL TO HEMINGFORD GREY PARISH COUNCIL TO HELP INITIATE HEMINGFORD HUB

Thursday 3 January 2019

Report on Hemingford Hub's visit to Peterborough City Council

On 19 December 2018 at 6pm three members of the Hemingford Hub (HH) committee were invited to attend a Good Neighbour scheme meeting in Peterborough, at Sandmartin House, East Station Road, Fletton Quays, Peterborough PE2 8TY.

Riva Elliott, Edward Byam-Cook and Christine Batter represented HH. Also in attendance were three members of Castor and Ailsworth Parish Council. This parish council has initiated a Way Warden and Good Neighbours Scheme and are in the planning stages. We found ourselves to be at similar stages of creating a parish scheme to help our communities, but encountering the same stumbling blocks of training and needing a co-ordinator to make the schemes work smoothly, and also how to fund this potential employee.

Karen Berkley, Assistant Commissioner - Adult Social Care Commissioning People & Communities Directorate at Peterborough City Council extended the invitation and Cate Harding, Community Capacity Manager of Peterborough City Council, attended to outline how the region's remit was to facilitate and fund localised Good Neighbour Schemes, possibly using technology.

The outcome of our discussions was to get both parish's schemes up and running quickly in the new year, not to worry about training or funding for a coordinator as this would be made available through a new government initiative to trial how to:

- Identify members of our community who need help to remain living in their own homes for as long as possible
- Help with mobility within the home and getting out for basic shopping and medical appointments
- Set up aids within the home for improved mobility (at no cost to the inhabitant)
- Trial artificial intelligence devices and communications aids to take away anxiety of both the residents and their carers/doctors/families (at no cost to the inhabitant)
- Set up cameras (and possibly tracking devices) to monitor incoming and outgoing visitors and location of the resident (at no cost to the resident)
- Ask Hemingford Grey Parish Council to work with HH and other concerned groups eg the Church, to oversee this scheme until HH is formally constituted to be able to take over the financial and legal running of this advanced Good Neighbour community scheme.

HH wishes the Parish Council to discuss their willingness to be considered as the lead body of this trial at the next meeting (Monday 14 January 2019).

- There will not be any financial costs involved.
- Hiring a co-ordinator will be fully paid for via the HGPC bank account, as will the costs of training and any extra public liability insurance cover for volunteers.
- The aim of this request is to be able to start the scheme straight away and to be a key trial parish.
- HH will run the scheme and keep HGPC fully informed at all times.
- The combined authorities of Cambridgeshire County Council (CCC) and Peterborough City Council are looking to roll out such a scheme throughout Cambridgeshire possibly by the end of 2019.