

HEMINGFORD GREY PARISH COUNCIL**Meeting of Hemingford Grey Parish Council
held on Monday 11 June 2018 at 8.00 pm in the Reading Room**

Present: Cllrs: Richard Allen (Chairman) Janice Finch
Mark Burke Kim Loader
Doug Dew Tim Puttick
Riva Elliott Robin Waters
Leanne Elmstrom

In attendance: 7 members of the public and Mrs A Griffiths (Minutes Secretary, LGS Services)

The meeting commenced at 8.00 pm after the Planning Committee meeting.

Comments and observations from members of the public and from the County and District Councillors

A resident expressed appreciation that the verges had been allowed to grow this year because of the benefit to species. He asked that the area between Daintree Green and the allotments be left uncut to promote habitats and the ecology of the area. The Environment Working Group will take a look at the location.

A resident of Vicarage Fields sought clarification on the request for reduction of the crowns of trees in Vicarage Fields. Another member of the public expressed concerns that the height of the trees affected his television reception and the output of his solar panels, and asked that the trees be reduced in height. In addition a great deal of fallen leaves needed to be cleared up in winter.

Regarding the request under item 5.1 to cut back the Daintree Way entrance to Daintree Green, a resident commented that it had already been severely cut back and expressed concerns that the recent cut of the Apple Orchard entrance could allow the driving of vehicles onto the Green. Another resident spoke in favour of allowing the entrance to be widened to prevent the grass being worn away and becoming muddy and eventually impassable, and maintained that there were other ways of stopping cars.

Cllr Dew as District Councillor conveyed the apologies of County Cllr Ian Bates. It was hoped that District Cllr David Keane would be able to attend the next meeting.

Cllr Dew reported on the Local Plan. An Inspector had been appointed and it was hoped the report and recommendations would be available by the end of the year with a view to the adoption of the plan in March. Residents would have an opportunity to comment. A number of planning applications for speculative developments were being submitted. New scrutiny panels had been set up. This week's green bin collection round would be completed tomorrow.

1. Apologies for absence

Apologies were received from Cllrs Meredith (out of parish), Clifton (unwell) and Brasnell, and from County Cllr Ian Bates.

2. Declarations of interests

None.

3. To approve the minutes of the meeting held on 21 May 2018

RESOLVED that the minutes of the meeting on 21 May 2018 be approved and signed by the Chairman as a true record. ^(Prop RW, 2nd TP)

4. Co-option to fill vacancies following election – to consider any applications received including Kim Loader, 1 Langley Way

RESOLVED to co-opt Kim Loader as a member of the Parish Council. (Prop RW, 2nd DD, carried with 1 abstention) Cllr Loader signed his Declaration of Acceptance of Office before taking his seat.

5. To consider resolutions from the Annual Parish Meeting

On a proposition by the Chairman, it was agreed to vary the order of business to take item 8.3 after item 5.1.

5.1 Resident request to widen and clear the Daintree Green entrance

RESOLVED, having noted the resident's comments, that Cllr Waters should meet Fergusons to discuss the issue.

8.3 Environment Working Group report

Cllr Waters reported. In accordance with the tree survey recommendations, the high priority tree work had been completed and the moderate and low tree work contracted. It was explained that any tree work in the conservation area would be subject to District Council permission and the Group would need to obtain District Council advice on the matter of the Vicarage Field Trees. RESOLVED to seek the advice of the District Council's Arboricultural Officer and to defer consideration of the Vicarage Fields trees until this is received. (Prop RA, 2nd RW, unanimous)

The electronic speed sign had been installed and was working. The statistics would be published but the equipment did not record individual number plates.

RESOLVED that clearance of the weeds on the river front should be carried out before the regatta next month.

5.2 Assets of Community Value – to consider which, if any, should be registered

RESOLVED to refer this item to the Neighbourhood Plan Working Group to bring a report and recommendation to a future meeting.

6. To consider matters arising from the last or a previous meeting for info only unless detailed

6.1 (9) Communications Working Group – proposed Terms of Reference

RESOLVED that the Terms of Reference should be adopted as follows. (Prop RE, 2nd LE, unanimous)

To consider the most appropriate ways for Hemingford Grey Parish Council to communicate with residents of the parish.

The Task Group will consider the following-

- Review the current communications methods and the information to be communicated to residents and between councillors and the Clerk
- The communication needs of various groups within the parish- ie new residents, families, businesses, older residents, Parish Church, voluntary organisations and clubs.
- Methods of communication to include paper information (noticeboards, posters, Hemingford Directory inserts, letters, flyers etc), the Website and social media (facebook, twitter etc)
- How residents can communicate with the Parish Council
- Wifi connection for parish meetings
- Those responsible for achieving the methods chosen- ie clerk, councillors, volunteers, paid support
- Financial implications

6.2 (25.5) Proposed new cemetery – to consider report and recommendation from the Neighbourhood Plan Working Group

RESOLVED to take this item under item 8.4.

RESOLVED that Cllr Elliott should be elected to the Finance and Policy Working Group. (Prop RW, 2nd DD, carried with 1 abstention)

- 6.3 (25.12) To consider the Newsletter printing contract – to consider report and recommendation from the Communications Working Group
RESOLVED that three quotations should be obtained and looked at by the Communications Working Group. (Prop RA, 2nd RW, unanimous)
- 6.4 (26.1) Goldies update for information only
Cllr Elliott provided an update. Confirmation of registration is awaited from Companies House. A Community Interest Company is being set up. The scope of the project can be widened as it progresses and will be combined with travel issues. The group is liaising with Anglian Ruskin University research into Artificial Intelligence and driverless cars.
- 6.5 (26.4) Proposal that the Council considers dog fouling at the Yes Development and the provision of a dog bin – to consider report and recommendation from Environment Working Group
RESOLVED, given that the Parish Council does not have authority at present to install anything on the Yes Development, to write to the District Council seeking permission for stickers to be placed on the two bins on the playing field advising that they may also be used for dog waste. (Prop DD, 2nd RA, unanimous)
Cllrs Puttick and Dew are trying to get consensus from the residents as to the best location for the proposed two new bins after which a letter can be sent to HDC requesting that two more bins be installed in the locations suggested by the residents.
- 6.6 (28.1) Resident – invitation to have a Parish Council presence at the Summer Festival 6-8 July – to consider recommendation from the Communications Working Group
RESOLVED to accept the Communications Working Group's recommendation that the Parish Council attends from 12 pm to 2 pm on the Saturday and the Sunday. (Prop RA, 2nd LE, unanimous)
- 6.7 (4.4 of 9.4.18) Statutory guidance on Local Government investment – to consider recommendation from the Finance and Policy Working Group
RESOLVED to consider the advice from LCPAS when received. (Prop RA, 2nd DD, unanimous)
- 6.8 (4.5.1 of 9.4.18) Commemoration of 100 year Remembrance
RESOLVED to hold a joint event in conjunction with the Church, with a service and parade from the Church to the lych gate, and to invite the WI, who are also arranging an event, for the two groups to meet together at the lych gate at 11 am. (Prop DD, 2nd RE, unanimous)
- 6.9 (6.1 of 9.4.18) New gravel workings at Marsh Lane – to consider responses received
RESOLVED to note the responses from CCC Flood and Water and Highways. Cllr Waters reported that he had followed up the cuts of the hedge in Marsh Lane with CCC but that nesting birds were taking priority at this time.
- 6.10 (12) Review of representation on or work with external bodies and arrangements for reporting back – Public Rights of Way FP8
RESOLVED to appoint Jane and Don Walton to continue in their role of footpaths monitoring, except for Footpath 8.
On a proposition by the Chairman the meeting was briefly suspended at 8.43 pm to enable Mrs Walton to outline the position relating to Footpath 8, which was blocked by electric fencing and the presence of horses. The meeting resumed at 8.44 pm.
Cllr Dew advised that Cllr Elmstrom should declare an interest in this matter, and explained the legal position relating to the obstruction of public rights of way. It would be necessary to report the matter to CCC.
The meeting was briefly suspended at 8.45 pm to enable another resident to comment.

RESOLVED that the Parish Council should write to CCC to seek a resolution to the position relating to Footpath 8, which was blocked by electric fencing and the presence of horses. (Prop RA, 2nd DD, carried with 1 abstention)

6.0.11 Other

RESOLVED that Cllr Waters be elected Vice-Chairman of the Planning Committee. (Prop RA, 2nd RE, carried with 1 abstention)

RESOLVED that consideration of the webmaster role should be deferred to the next meeting and that an article should be placed in the newsletter.

7. Finance, procedure and risk assessment

7.1 To receive the financial report and approve the payment of bills

RESOLVED to receive the financial report and that the invoices and bank statements be checked before the cheques are signed at the end of the meeting.

RESOLVED that the payments as listed in the finance report should be paid, plus LGS Services (Admin support) £2546.91, Hemingford Grey Reading Room (Room hire) £135.00, K & M Lighting (Street light maintenance) £98.10 and HDC (Holiday bin emptying) £132.00. (Prop RA, 2nd DD, unanimous)

It was noted that bin emptying by HDC while the Handyman was on holiday would in future be charged at ££110.00.

| | |
|---|----------|
| Came & Company (Insurance) | £1187.09 |
| RS Memorials (Memorial Health & Safety works) | £3072.00 |
| Bin Shop (Centurion bin) | £167.28 |
| Bin Shop (Centurion bin) | £167.28 |
| Wave (Allotments Water) | £42.78 |
| Eastern Tree Surgery (High priority tree works) | £102.00 |
| Playsafety Ltd (Playground inspection) | £176.40 |

Credits, including bank interest, cemetery fees, and receipt of the precept, were noted.

7.2 Clerk report on any action taken using delegated powers or because of health and safety

RESOLVED to note that the Clerk used her delegated powers as follows:

- interment into NEW 79
- RS Memorials report that they have completed all the repairs contracted for them to do from the 2017 inspection apart from 299a and 258 which have been completed by someone else. They have checked all the memorials whilst on site and no other work is required apart from a repair to NEW 363. So the Clerk has given an order to RS Memorials to repair New 363, having first checked the ledgers, and given that there were no contact details for an exclusive rights holder, gave RS Memorials an order to repair – a charge will be put on the grave. No inspection is required again until 2019.

7.3 To consider any matter which is urgent because of risk or health and safety including damage to the fencing around the Pinders Green play area

RESOLVED to delegate to the Clerk to arrange for the fence to be repaired up to a budget limit of £500.00, and if the cost is greater, that the Parish Council will consider the matter. (Prop DD, 2nd RA, unanimous)

7.4 To consider the RoSPA reports

RESOLVED with regard to the Daintree Green surfacing, to seek quotations for patching and repairing the cracks and holes. (Prop RA, 2nd RW, unanimous)

RESOLVED to ask Playsafety to provide a summary list of recommended actions along with their report next year.

8. To receive reports and items from Committees, working groups and members for information only unless specified

8.1 Transport Task Group report and recommendations including:

8.1.1 That the Council accepts this report subject to amendments made at the meeting
RESOLVED to accept the report. (Prop DD, 2nd TP, unanimous)

8.1.2 That the Council authorises the Task Group to represent the Council at future meetings organised by St Ives Town Council or any other appropriate organisation
RESOLVED to accept the recommendation that the Transport Task Group represents the Parish Council at future meetings organised by St Ives Town Council or any other appropriate organisation. (Prop DD, 2nd TP, unanimous)

8.1.3 That the Council will undertake to make an annual grant to the St Ives office of the Huntingdonshire Volunteer Bureau for the next four years
RESOLVED to seek the advice of the Clerk whether it is possible to commit the Council to an action for four years, and if so to approve the proposal, but if not, for a length of time as advised by the Clerk. (Prop RA, 2nd DD, unanimous)

8.1.4 To promote the Community Car Scheme and HACT within the two parishes
RESOLVED to accept the recommendation to promote the Community Car Sharing Scheme and HACT within the two parishes. (Prop DD, 2nd TP, unanimous)

8.1.5 That the Council will contact transport providers (minibus and bus companies, taxi firms) to discuss the provision of a Monday and Friday service from the two parishes into St Ives and any other services that might be viable
RESOLVED that the Transport Task Group be appointed to contact transport providers (minibus and bus companies, taxi firms) to discuss the provision of a Monday and Friday service from the two parishes into St Ives and any other services that might be viable. (Prop DD, 2nd TP, unanimous)

8.1.6 To continue to work with other parishes and town councils
RESOLVED to accept the recommendation and continue work with other parishes. (Prop DD, 2nd TP, unanimous)

8.2 Finance and Policy Working Group report

The Finance and Policy Working Group had not met. A meeting is to be arranged shortly.

8.3 Environment Working Group report

Taken earlier.

8.4 Neighbourhood Plan Working Group report

RESOLVED given that the Working Group had not met, to defer consideration of Assets of Community Value and the Cemetery to a future meeting.

8.5 Communications Working Group report

The report was noted.

9. To consider correspondence/communications received

9.1 CCC – Local Highway Improvements Scheme invitation to bid

RESOLVED that Cllr Dew should draft an application for extending the cycle way and submit it to CCC. (Prop RA, 2nd DD, unanimous)

9.2 Resident – Vicarage Fields trees - request that the tree crowns are reduced

Taken earlier.

10. Closure of Meeting

There being no further business, the Chairman declared the meeting closed at 9.07 pm.

Signed _____ (Chairman) _____ (Date)