

HEMINGFORD GREY PARISH COUNCIL**First and Annual Meeting of Hemingford Grey Parish Council
held on Monday 14 May 2018 at 7.30 pm in the Reading Room**

Present: Cllrs:

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| Richard Allen (Chairman) | Leanne Elmstrom |
| Janet Brasnell | Janice Flint |
| Mark Burke | Anne Meredith |
| Derek Clifton | Tim Puttick |
| Doug Dew | Robin Waters |

In attendance: 11 members of the public including Mrs Gail Stoehr (Clerk).

The meeting was opened by Cllr Dew.

1. To elect a Chairman and to receive the declaration of acceptance of office
RESOLVED to elect Cllr Allen as Chairman. The Chairman signed his declaration of acceptance of office and took the chair. (Prop RW, 2nd DD, carried with 9 in favour and 1 abstention)
2. To elect a Vice-Chairman
RESOLVED to elect Cllr Waters as Vice-Chairman. (Prop AM, 2nd TP, carried with 9 in favour and 1 abstentions)
3. Delivery by councillors of their declarations of acceptance of office
RESOLVED to note that declarations of acceptance of office had been received from all the members present.
RESOLVED to grant Cllr Elliott an extension of two weeks to sign her declaration. (Prop RA, 2nd DD, unanimous)
4. To approve the minutes of the last meeting
RESOLVED that the minutes of the meeting of 9 April 2018 be approved as a true record and signed by the Chairman. (Prop RW, 2nd TP, carried with 8 in favour and 2 abstentions)
5. To co-opt to fill any vacancies resulting from insufficient candidates at election and to make arrangements for any remaining vacancies to be filled
RESOLVED to advertise to fill the vacancies, at the Annual Parish Meeting and in the Hemingford Directory, in the newsletter and on the notice boards. (Prop AM, 2nd DD, unanimous)
6. Review of delegation arrangements to committees, working groups, employees and other local authorities
RESOLVED to continue with the existing arrangements of committees, working groups and member responsibilities. (Prop RW, 2nd DD, unanimous)
RESOLVED that the following working groups should continue as at present: (Prop RW, 2nd DD, unanimous)
Finance and Policy Working Group
Environment Working Group
Transport Working Group
Neighbourhood Plan Working Group.
RESOLVED that delegation to employees should continue as set out in the Financial Regulations. (Prop DD, 2nd AM, unanimous)
RESOLVED that there be no delegation to other local authorities. (Prop DD, 2nd AM, unanimous)
7. Review of the terms of references for committees and working groups
Planning Committee
RESOLVED that the Terms of Reference should continue with no change. (Prop RW, 2nd DC, unanimous)

Terms of Reference:

Hemingford Grey Parish Council Planning Committee (The Planning Committee for short) is delegated:

- To consider and determine, on the Parish Council's behalf, all matters relating to residential planning and development control in the parish
- To consider and make recommendation on all matters in the adjacent parishes having impact on Hemingford Grey parish.
- To hold public meetings to gauge residents' views as appropriate
- To respond to any communications relating to planning matters.
- To consider and respond to all matters relating to previous applications (e.g. amendments, enforcements, appeals etc).
- To discuss all matters relating to planning matters with officers at the local authorities.
- To attend and represent the Parish Council at Hunts District Council's Development Control Committee meetings.
- To consider and respond to all matters relating to the conservation area.
- To consider all matters relating to commercial applications and other non-residential development within the village.
- To consider the terms of any S106 agreements.
- To consider any tree applications within the conservation area and to respond to the District Council.
- To consider all matters relating to any landscape or character assessment

The Planning Committee:

- Must have due regard to the Parish Council's Standing Orders at all times. In particular that meetings must be held in a public place, properly convened and decisions clearly minuted. It must act as a corporate body.
- Membership shall be up to twelve members with a quorum of four.
- May set up sub groups (working parties) that may meet informally to discuss aspects of the Planning Committee's work and to prepare recommendations for the Committee's consideration. The working parties may contain persons not on the Parish Council.
- May invite individuals, groups and organisations and/or officials to attend its meetings as appropriate and public participation at the meetings is at the Committee's discretion.
- May seek free advice or information from the District or County Councils and/or other body to enable it to understand or carry out its duties more effectively or to bring recommendation to the Parish Council if there is a cost implication to the Parish Council.
- Is to consider the procedure of allocating site visits for applications.

Environment Working Group

RESOLVED that the Terms of Reference should continue with no change. (Prop RW, 2nd DD, unanimous)

Terms of Reference:

- To monitor and review and make recommendations to the Parish Council on matters relating to open spaces, places, allotments, Parish Council owned trees, street furniture and lighting.
- To bring to the Council quotes or estimates as required to support the working group's recommendations.

Finance and Policy Working Group

RESOLVED that review of the Terms of Reference be deferred to the next meeting. (Prop RW, 2nd DD, unanimous)

Transport Working Group

RESOLVED that the Terms of Reference should continue with no change. (Prop RW, 2nd DD, unanimous)

Terms of Reference:

Short term:

- To advertise the Monday and Friday bus service
- To advertise Community Transport Schemes and to invite the Manager of the St Ives Volunteer Bureau to attend the Parish Council stall at a Village Market.

Longer term:

- To monitor the usage and standard of the Monday/Friday service provided by Dews.
- To investigate and assess the need for additional services and methods of providing those services (such as surveys, public meetings, meeting transport providers)
- To work with St Ives Town Council and other relevant Parish Councils to represent the transport needs of the village and work towards a co-ordinated approach to public transport in the local area. Godmanchester, Hilton and Fenstanton and the manager of HACT are also to be included.
- To investigate funding sources having listened to the County Councillor's points.

Neighbourhood Plan Working Group

RESOLVED that the Terms of Reference should continue with no change. (Prop RW, 2nd DD, unanimous)

Terms of reference:

- To make a recommendation to the Parish Council on whether the Parish Council should develop a Neighbourhood Plan and if so how expectations should be managed, what area it should cover and how it should be financed and managed and its terms of reference.

8. Receipt of nominations to existing committees and working groups

Planning Committee:

Cllr Meredith was elected Chairman. (Prop RW, 2nd JB, unanimous)

Membership: All members except for Cllr Dew. (Prop RA, 2nd AM, carried with 1 abstention)

Cllr Waters was elected Vice-Chairman. (Prop AM, 2nd TP, unanimous)

Environment Working Group:

Membership: Cllrs Waters (Convenor), (Prop JB, 2nd DD, carried with 1 abstention) Flint, Brasnell, Clifton and Elmstrom. (Prop AM, 2nd DD, carried with 6 in favour and 3 abstentions)

Finance and Policy Working Group:

Membership: Cllrs Allen (Convenor), (Prop RW, 2nd DD, unanimous) Waters, Dew and Meredith. (Prop RA, 2nd JB, unanimous)

Transport Working Group:

Membership: Cllrs Meredith (Convenor), (Prop JB, 2nd LE, unanimous) Elmstrom, Dew and Elliott. (Prop AM, 2nd DD, unanimous)

Neighbourhood Plan Working Group:

Membership: Cllrs Waters and Meredith (Co-convenors), (Prop AM, 2nd DD, unanimous) Burke, Puttick and Brasnell. (Prop RW, 2nd DD, unanimous)

Member responsibilities:

Newsletter Editor – Cllr Elliott.

Website – invite volunteers for Webmaster.

The Clerk and LGS Services are to continue with posting statutory papers until a new webmaster is appointed

Employment – The Chairman or Vice-Chairman.

Flooding – Cllrs Clifton and Elmstrom, and John Hesp if he is willing.

Street lighting – Cllr Waters.

Reading Room representative – deferred to a future meeting.

Tree Wardens – Ray Woodward and David Carter.

Meadow Reeve – an historic position to monitor the overgrazing of the meadow and monitor activities on the meadow – Cllrs Clifton and Brasnell.

Cemetery – Cllr Clifton with Cllr Brasnell, assisted by the Handyman

Langley Trust – Pat Douglas and Annie Waters.

St Ives Road Safety Committee – Cllr Puttick.

Handyman – The Clerk.

Joint local forum for Rural Parishes – believed ceased.

Peace Memorial Fields and Pavilion – Cllr Brasnell

RESOLVED that all the above member responsibilities be approved. (Prop AM, 2nd RW, unanimous)

9. Appointment of any new committees and working groups, confirmation of the terms of reference, the number of members (including, if appropriate, co-opted members) and receipt of nominations to them.

RESOLVED that there should be a short-term working group on Communications, who are to bring their terms of reference to the next Parish Council meeting. (Prop AM, 2nd RW, unanimous)

Membership: Cllrs Meredith (Convenor), (Prop AM, 2nd RW, unanimous) Elliott, Flint and Elmstrom. (Prop AM, 2nd RW, carried with 2 abstentions)

10. Review and adoption of standing orders, financial regulations risk assessment arrangements and other policies

RESOLVED to adopt the Financial Regulations, risk assessment arrangements and other policies as they stand, plus the new model Standing Orders to include the existing provisions in the existing Standing Orders. (Prop RW, 2nd DD, unanimous)

11. Review of arrangements, including any charters, with other local authorities and review of contributions made to and expenditure incurred by other local authorities

None.

12. Review of representation on or work with external bodies and arrangements for reporting back

None.

13. Review of inventory of land and assets

RESOLVED to note the land in the ownership or control of the Council (as at 13 May 2017): (Prop RW, 2nd DD, unanimous)

- Daintree Green including Allotments – subject to a lease at a peppercorn rent.
- the Parish Cemetery unregistered at Land Registry
- Vicarage Fields (including the ‘island’ around the oak tree) – registered with Land Registry
- the Pinders Green play area (corner of Pound Road and Mitchell Close) and surrounding grass - registered with Land Registry
- (maintained by the Parish Council) the grass along the riverside from the High Street to the H. Abbotts boundary (adjacent to FP HG11) and the wide ‘verge’ along the northern section of Love Lane (FP HG5). Also the verge outside No 2-8 High Street. The Parish Council appears not to have any formal or legal ‘ownership’ of these other than by it having maintained them for many years.
- The various ‘estate paths’ which are generally not shown as registered to anyone and which usually appear on the Land Registry index map as if they are part of the highway. The Council has generally carried out the minimal maintenance with its handyman.

The estate paths are:

- a. Turberville Court to Gore Tree Road

- b. Priors Close to the Thorpe
 - c. Weir Road to The Apple Orchard
 - d. Path behind Nos 15 to 23 Stepping Stones leading back to Margetts
 - e. Path from south end of Dendys back to Sadlers Way
 - f. Path from Limes Court to London Road behind Esso filling station
 - g. The Joint (Pound Road to Braggs lane (2 sections))
14. Review and confirmation of arrangements for insurance cover in respect of all insured risks
RESOLVED to continue with self assured risks. (Prop RW, 2nd DD, unanimous)
 15. Review of the Council's and/or employees' memberships of other bodies
RESOLVED to continue the Council's membership of LCPAS, CAPALC and CPRE and the Clerk's membership of SLCC and ILCM.
 16. Review of the Council's complaints procedure
RESOLVED that there should be no change.
 17. Review of the Council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998
RESOLVED that Freedom of Information and GDPR requests should continue to be dealt with by the Clerk. (Prop RA, 2nd JB, unanimous)
 18. Review of the Council's policy for dealing with the press/media
RESOLVED that this should be dealt with by the Chairman together with the Clerk. If a member is approached they should state that it is their own personal opinion and not necessarily that of the Council.
 19. Setting the dates, times and place of ordinary meetings of the full Council
RESOLVED that meetings should continue to be held on the second Monday of each month except for August and December. (Prop RA, 2nd RW, unanimous)
 20. Review of dispensations required under the Code of Conduct to enable the Council to conduct its business
None at this time.
 21. Review of banking arrangements and appointment of any bank signatories
RESOLVED that the signatories should be Cllrs Puttick, Meredith, Waters, Clifton, Brasnell and Allen. (Prop RA, 2nd RW, unanimous)
RESOLVED that Cllr Clifton be appointed to organise the paperwork. (Prop RA, 2nd RW, unanimous)
 22. Member training arrangements
RESOLVED to note that the training previously cancelled by LCPAS is being rearranged.
RESOLVED that the Finance and Policy working group should look at the training budget. (Prop RA, 2nd JB, unanimous)

Comments and observations on agenda items from members of the public and reports from the County & District Councillors

A resident drew the Council's attention to the planning amendment for the wakeboard facility which had been termed minor, but that this was not really the case.

A resident spoke on item 27.2.1 regarding Long Lane Farm and past planning issues. It was observed that it had not been used for agricultural use for many years.

There was no County Councillor report.

Cllr Dew as District Councillor reported on:

- His re-election to the District Council along with David Kean of Houghton & Wyton.
- New roles are being considered at HDC.

- His membership of the Development Management Committee and the Scrutiny panel.
- Cllr Dew explained that he had asked for the Long Lane minor amendment to be called in by the Planning Committee.
- The Local Development Plan inspector will be starting in July. It was expected that there would be need for consultation as the numbers had changed.

23. Apologies for absence and declarations of interest

Apologies had been received from Cllr Elliott (personal matter).

There were no declarations of interest.

On a proposition by the Chairman, it was agreed to vary the order of business to take all the items under item 27 next.

27. Planning and Tree Works

27.1 To approve the minutes of the last Planning Committee meeting

RESOLVED that the minutes of the Planning Committee meeting of 9 April be approved as a true record and signed by the Chairman, after an amendment under item 2 to change “Elmstrom” to “Elliott”. (Prop RA, 2nd RW, carried with 2 abstentions)

27.2 Planning Applications received

27.2.1 18/00824/PMBPA – Agricultural buildings, Long Lane Farm, Long Lane – Change of use from an agricultural building to C3 dwellinghouse and for Associated operational development (Class Q Part A and B)

The site visit had been conducted by Cllrs Waters and Brasnell.

RESOLVED to respond as follows:

The Parish Council notes that the Environment Agency have called for a full application on flood risk grounds. The Parish Council also calls for a full planning application on these grounds:

1. That the barn was NOT used for agricultural purposes in 2013 but for the commercial storage of caravans.
2. That the proposed conversion will be very close (about 1m only) from the outbuildings of the separately owned Long Lane Farm house with windows facing in that direction.
3. That the three proposed conversions in this 'agricultural unit' total some 844 sq mtrs which is way in excess of the 465 sq mtrs allowed under this planning regulation. The original application (15/01951) for 3 units totalled 447 sq mtrs. Subsequently two of these units were combined into a single unit (16/01845) which appears to have a floor area of 261 sq mtrs (this is part of the original 447). This third application (18/00824) is for another 397 sq mtrs. The total floor area being proposed for conversion on this agricultural unit is therefore 844 sq mtrs.
4. That the proposed conversion and surrounding curtilage are too close to the second barn conversion already approved, especially given the restricted vehicular access between the two buildings.

(Prop RW, 2nd JB, carried with 1 abstention)

27.2.2 18/00795/HHFUL – 5 St Ives Road – To create a new simple garage in the front driveway area of the house

The site visit had been conducted by Cllrs Waters and Brasnell.

RESOLVED to recommend refusal on the grounds that the plans are contrary to the building line, the open nature along there, and that the plans are not in keeping with the street scene. If deemed to be approved, conditions should be imposed for an evergreen hedge. (Prop AM, 2nd JB, carried with 3 abstention)

27.2.3 18/00808/CLPD – 6 Payn Close – Proposed single storey rear extension

RESOLVED to note that HDC had granted permission.

27.2.4 18/00780/PMBPA – Building south of Gore Tree Farm, Mere Way – Change of use of an agricultural building to a C3 dwellinghouse and for Associated operational development (Class Q Part A and B)

The site visit had been conducted by Cllr Waters.

RESOLVED that the Parish Council objects as it requires a full application, it is totally unacceptable to have a dwelling in that position, and on the grounds of highway safety on to the A14. (Prop RW, 2nd JB, carried with 7 in favour, 1 against and 2 abstentions)

On a proposition by the Chairman, items 27.2.5 and 27.2.6 were taken together.

27.2.5 18/00737/LBC – Limes Park, London Road, St Ives – Remedial damp work and

27.2.6 18/00739/LBC – Limes Park, London Road, St Ives – Remedial damp work using traditional approach

RESOLVED that the Parish Council has no objections. (Prop RW, 2nd JB, carried with 8 in favour and 2 abstentions)

27.2.7 18/00650/HHFUL – 13 High Street – Demolition of an existing rear UPVC white conservatory to be replaced with a new timber clad dining room, with flat roof membrane system and aluminium framed lantern above

The site visit had been conducted by Cllrs Waters and Brasnell.

RESOLVED to recommend approval as the proposals made no change to the street scene and represented an improvement. (Prop RW, 2nd JB, carried with 9 in favour and 1 abstention)

27.2.8 18/00919/S73 – Lake Ashmore, Gore Tree Road – Variation of Condition 2 on application 1300002FUL for minor material amendment to approved plans

RESOLVED, given that Cllr Dew had called the application in so that it would go to the HDC Planning Committee meeting, to defer this item to the June meeting. (Prop RA, 2nd RW, unanimous)

27.3 Decision notices, appeals notices, enforcement notices and planning correspondence

27.3.1 18/80103/COND – 4 Church Lane – Condition information for 17/01822/FUL

27.3.2 18/00530/HHFUL – 11 Gore Tree Road – Proposed single storey front elevation with new and enlarged window openings to front and rear, internal alterations – Permission granted.

27.3.3 18/00503/HHFUL – 8 Church Lane – Front extension to existing garage – Permission granted.

27.3.4 18/00449/HHFUL – 1 De Vere Close – Upper floor extension – Permission granted. Noted.

27.3.5 18/00327/HHFUL – 41 Marsh Lane – Side extension with amendments to fenestration – Permission granted.

27.3.6 18/00293/HHFUL – 32 Marsh Lane – Removal of existing conservatory to rear and erection of a two storey rear extension and two storey extension to front – Permission granted.

27.3.7 18/00220/HHFUL – 28 Manor Road – First floor rear extension, front entrance porch and removal of existing tree – Permission granted.

27.3.8 18/00003/HHFUL – 1 St Ives Road – Two storey side extension, single storey rear extension and porch – Permission granted.

27.3.9 18/00055/HHFUL – Maltings, Church Street – Rebuild existing porch, replace existing conservatory with new sun room and create first floor balcony with screen and existing staircase – Permission granted.

27.4 Tree works applications

27.4.1 18/00728/TRCA – 5 The Thorpe

RESOLVED, having considered the Tree Warden's recommendation, that the Parish Council has no objections. (Prop JB, 2nd RW, carried with 1 abstention)

All the members of the public except two left the meeting.

24. To consider matters arising from the last or a previous meeting for info only unless detailed

24.1 (4.2) Electronic speed signs – to consider locations

RESOLVED that the locations should be in London Road, St Ives Road, Hemingford Road and Marsh Lane. Cllr Waters declared an interest in the discussion of the Hemingford Road location due to possible siting outside his house.

RESOLVED that the sign be located on Hemingford Road in both directions for a month, or as advised by CCC.

RESOLVED with regard to London Road, that Cllr Dew should ask CCC how permission is obtained. (Prop DD, 2nd JB, unanimous)

24.2 (4.3) Assets of Community Value – to consider report and recommendation of the Neighbourhood Plan Working Group on which community assets, if any, should be formally listed

Possible assets had been identified as, but not exclusive to,: Daintree Green and the allotments; the Peace Memorial Fields; the shop; the pub; Marsh Lane Lake; Hemingford Meadow; the Reading Room; the Parish Centre; guest houses.

RESOLVED that this should be an agenda item for the July meeting and that the Neighbourhood Plan Group should make clear recommendation as to which community assts should be listed and prepare supporting information for the applications. (Prop RW, 2nd AM, unanimous)

24.3 (5.2) To consider quotations for Tree Survey works

RESOLVED to accept the quotation from Eastern Tree Surgery for £2470.00 for moderate priority tree works and £1985.00 for low priority tree works. (Prop DD, 2nd DC, unanimous)

24.4 (5.4 of March meeting) Appointment of Data Protection Officer – to consider a recommendation from the F&P Working Group

RESOLVED to accept the recommendation of the Finance and Policy working group to take up the CAPALC offer if it transpires that a DPO is required. (Prop RW, 2nd RA, unanimous)

25. Finance, procedure and risk assessment

25.1 To receive the financial report and approve the payment of bills

RESOLVED to receive the financial report and that the invoices and bank statements be checked before the cheques are signed at the end of the meeting.

RESOLVED that the payments as listed in the finance report should be paid, plus K & M Streetlights (Streetlight maintenance) £98.10, 2Commune (Extra email account) £30.00 and William Lewis (Internal Audit) £320.00. (Prop RA, 2nd RW, unanimous)

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| LGS Services (Admin support) | £2208.95 |
| MD Message Maker (Speedwatch camera) | £3643.20 |
| R Waters (Expenses) | £53.04 |
| CPRE (Affiliation fee) | £36.00 |
| CAPALC (Affiliation fee) | £510.61 |
| St Ives Tree Surgery (Tree works) | £795.00 |

Credits, including bank interest and cemetery fees, were noted.

25.2 Clerk report on any actions taken using delegated powers or because of risk or health and safety

RESOLVED to note that the Clerk used her delegated powers to accept the quotation from Eastern Tree Surgery for £85.00 to attend to the one tree marked “high priority” in the Tree Survey report, and to purchase an additional email account from 2Commune for £25.00 plus VAT. Two additional email accounts will be required when the Council co-opts to fill the vacancies left from the recent elections.

- 25.3 To consider any matter that is urgent because of risk or health and safety
None.
- 25.4 To carry out a review of the effectiveness of the system of internal control that has been in place during the year under review (between 1 April 2017 and 31 March 2018)
RESOLVED, having considered Part 2 of the Accounts and Audit Regulations, given that there were no significant issues, to continue as at present. (Prop RW, 2nd DD, unanimous)
- 25.5 To consider the Internal Auditor's report
RESOLVED having noted the report to take the advice on board and that the Neighbourhood Plan Group should draft a strategy for the proposed new cemetery and bring a report and recommendation to the June meeting.
RESOLVED that the Finance and Policy Working Group should look at whether funds should be moved to the reserves. (Prop DD, 2nd RW, unanimous)
Cllr Clifton left the meeting at 9.30 pm.
- 25.6 To prepare the Annual Governance Statement (Section 1 of the Annual Return)
RESOLVED that the statements in the Annual Governance Statement be all answered "Yes" apart from Question 9 on Trust Funds which was not applicable.
- 25.7 To approve the Annual Governance Statement by resolution
RESOLVED that the Annual Governance Statement be approved and signed by the Chairman on the Council's behalf. (Prop DD, 2nd RW, unanimous)
- 25.8 To consider the Accounting Statements (Section 2 of the Annual Return)
The Accounting Statements were considered.
- 25.9 To approve the Accounting Statements by resolution
RESOLVED that the Accounting Statements be approved. (Prop RA, 2nd DD, unanimous)
- 25.10 To ensure that the Accounting Statements are signed and dated by the person presiding at the meeting
RESOLVED that the Accounting Statements be signed and dated by the Chairman on the Council's behalf.
- 25.11 To consider the lighting contract
RESOLVED to accept the quotation from K & M Lighting Services for renewal of the lighting contract for three years. (Prop RW, 2nd DD, unanimous)
- 25.12 To consider the Newsletter printing contract
RESOLVED that consideration of this item be deferred to allow the Communications Working Group, to bring a report and recommendation to the next meeting.
- 26. To receive reports and items from committees, working groups and members for information only unless stated**
- 26.1 Goldies update for information only
RESOLVED to defer this item to the next meeting.
- 26.2 Proposal that the Council considers the renaming of the "Yes Development"
RESOLVED to defer this item to a future meeting pending the outstanding transfer and other outstanding matters. (Prop DD, 2nd RA, unanimous)
- 26.3 Proposal that the Council considers graffiti and broken signage at the Wakeboarding Operation
RESOLVED to note that the Wakeboarding Operation had put up a sign stating "No dogs," which a person or persons unknown had marked with graffiti.
- 26.4 Proposal that the Council considers dog fouling at the Yes Development and the provision of a dog bin
RESOLVED that the Environment Working Group should consider the matter and make a recommendation to the next meeting. (Prop DD, 2nd RW, unanimous)

27. Planning and Tree Works

Taken earlier.

28. To consider correspondence/communications received**28.1 Resident – invitation to have a Parish Council presence at the Summer Festival 6-8 July**

RESOLVED that this should be passed to the Communications Working Group to bring a recommendation to the next meeting.

28.2 Playgroup request for financial support

RESOLVED to defer this item until other applications had been received, and that the Clerk should advise on the allocated budget.

28.3 Ouse Valley Trust – request for continued support and invitation to meeting in September

RESOLVED to appoint Peter Quest, if he is willing, to represent the Parish Council.

28.4 Consultation on draft Public Bodies (Websites and Mobile Applications) Accessibility Regulations 2018

RESOLVED to ask CAPALC to ask NALC to lobby Government that parish councils (or at least those with below £200,000 annual turnover) should be exempt from the directive as it is a “disproportionate burden” on parish councils (article 5 of the directive)

RESOLVED to respond to the consultation that parish councils should be exempt from the directive as it is a “disproportionate burden” on parish councils.

29. Closure of meeting

The Remembrance Festival is to be an agenda item for the next meeting.

There being no further business, the Chairman declared the meeting closed at 9.50 pm.

Signed _____ (Chairman) _____ (Date)