

RESOLVED that Cllr Dew should ask the Director of Operations whether he is able to provide a quotation, and to delegate to the Clerk and Chairman to accept a quotation and put works in hand. ^(Prop DD, 2nd RA, unanimous)

5.4 (7.5.4 of 13.11.17) General Data Protection Regulations – to consider advice from NALC and LCPAS, and recommendations from the Finance and Policy Working Group including on required policies, template letters and the appointment of a Data Protection Officer

RESOLVED to adopt the policies, templates and statements as drafted by LCPAS. RESOLVED that the appointment of a Data Protection Officer should be considered by the Finance and Policy Working Group and a recommendation brought to the May meeting. ^(Prop RA, 2nd JH, unanimous)

5.0.5 Marsh Lane junction – to consider response from CCC

RESOLVED having considered the response from CCC, that Cllr Dew should provide evidence of the problems and seek the support of the Police for the Parish Council to make a bid under the LHI scheme for a reduction in the speed limit.

5.0.6 (5.1) Electronic speed signs

An electrician will be needed for installation and an address for delivery provided. Deferred to a future meeting.

6. Finance, procedure and risk assessment

6.1 To receive the financial report and approve the payment of bills

RESOLVED to receive the financial report and that the invoices and bank statements be checked before the cheques are signed at the end of the meeting.

RESOLVED that the payments as listed in the finance report should be paid, plus Algar Signcraft (Dog signs) £57.00. ^(Prop DD, 2nd JB, unanimous)

Anglian Water (Allotments water)	£40.57
Eastern Tree Surgery (Tree survey)	£678.00
P Larter (Village sign repair)	£90.00
CAPALC (Training)	£75.00
LGS Services (Admin support)	£1429.82
K & M Streetlights (Streetlight maintenance)	£98.10
CME (Salaries)	£1414.76

Credits, including bank interest and allotment rents, were noted.

The Finance and Policy Working Group is to look at whether funds should be moved to reserves.

6.2 Clerk report on any action taken using delegated powers or because of health and safety

RESOLVED to note that the Clerk used her delegated powers to sell the exclusive rights to plots 430a and 430b, the opening of graves and the refusal of a memorial.

6.3 To consider any matter which is urgent because of risk or health and safety

RESOLVED to accept the quotation from P Larter for £60.00 for the removal of the old bin at Daintree Green.

7. To receive reports and items from Committees, working groups and members for information only unless specified

7.1 Transport and the Hemingfords Working Group

7.1.1 Proposal that the Council authorises a draft letter to be sent to the Doctors' Surgeries in St Ives

RESOLVED to authorise the survey letter to be sent to health professionals. ^(Prop DD, 2nd AM, unanimous) Cllr Meredith will send these out and the responses are to be sent to the Clerk in the enclosed SAEs.

- 7.2 Proposal that Cllr Waters should attend the CAPALC AGM extraordinary meeting on 22 March
RESOLVED that Cllr Waters should attend the CAPALC AGM extraordinary meeting as the Parish Council's representative. (Prop RA, 2nd DD, unanimous)
- 7.3 Village shop – proposal to consider what action the Parish Council should take, if any
RESOLVED that the Parish Council should give positive support to the shop and suggest ideas to the owner.
Consideration of a nominations for Asset of Community Value is to be an agenda item for the next meeting.
RESOLVED that members of the NHWG should look at this matter and make a recommendation to the next meeting.
RESOLVED to ask residents attending the open evening on Thursday for their views on the assets of community value.
- 7.4 Proposal to make a provisional booking for the Somersham Town Band for the 2018 Carol Evening
RESOLVED to make a provisional booking for 8 December from 5.30 – 6.30 pm. (Prop DC, 2nd RE, carried with 1 abstention)
- 7.5 To consider arrangements for the Annual Parish Meeting on 21 May
RESOLVED that Neighbourhood Plan should be a topic for the Annual Parish Meeting, and to invite Sarah Conboy of Godmanchester to give a presentation on Neighbourhood Planning. Clare Bond of the HDC Planning Department is also to be invited, together with the relevant HDC officer dealing with Assets of Community Value.
- 7.6 Update on the Manor Road yellow lines
RESOLVED to note that traffic regulations were now in force and a Police village patrol will visit.
RESOLVED that Cllrs Meredith and waters be appointed to prepare and deliver a leaflet to homes in the area advising them on parking. A letter is to be sent to the Pavilion asking them to educate their members about parking.
- 7.7 Norman Court new bin
RESOLVED to order an oak Centurion bin at a cost of £113.50 plus VAT to be to installed by Paul Larter a cost of less than £60.00. It is to be installed on the footpath from Church Street to Manor Road, on Pavilion land, for which the Pavilion had given verbal permission.
- 8. To consider correspondence/communications received**
- 8.1 Statutory Guidance on Local Government investments
RESOLVED to note the LCPAS advice that the principles are guidance as to the long term, however as the Parish Council's account is for one year, they are good practice.
RESOLVED that the Finance and Policy Working Group should look at this and bring a recommendation to the next meeting.
- 8.2 HDC – Changes to the Council's Scheme of Delegation
Noted.

LCPAS is to cover material planning considerations in the forthcoming training.
- 8.3 HDC review of the operational processes of its Development Management Committee
The Planning Committee is to flag up if it wants an application referred to the HDC Planning Committee so the District Councillor can request that it be referred.
- 9. Closure of Meeting**

Rev P Cunliffe would like to arrange a joint event to commemorate the 100 year Remembrance. Commemorative mugs are to be considered for the children at the School. This is to be an agenda item for the next meeting.

There will be an Open Evening on Thursday 15 March from 6-9 pm to seek ideas and to enable the Parish Council to highlight the forthcoming elections. Refreshments are to be provided by the Chairman free of charge.

There being no further business, the Chairman declared the meeting closed at 9.18 pm.

Signed _____ (Chairman) _____(Date)

DRAFT