

HEMINGFORD GREY PARISH COUNCIL**Meeting of Hemingford Grey Parish Council
held on Monday 12 February 2018 at 7.47 pm in the Reading Room**

Present: Cllrs: Robin Waters (Chairman) Riva Elliott
Richard Allen Leanne Elmstrom
Janet Brasnell Jason Hall
Derek Clifton Anne Meredith
Keith Duncan

In attendance: 1 member of the public, Joanne Philpott (Huntingdonshire Association for Community Transport), and Mrs A Griffiths (Minutes Secretary, LGS Services)

The meeting commenced at 7.47 pm after the Planning Committee meeting.

Comments and observations from members of the public and from the County and District Councillors

Joanne Philpott from Huntingdonshire Association for Community Transport (HACT), distributed leaflets regarding the service and provided an outline of its operation, including information on destinations, fares and special excursions. In return for an annual membership fee, Cambridgeshire bus pass holders are eligible for free journeys door to door to a number of destinations throughout the year except for Bank Holidays. Non-members pay a published fare. The Parish Council requested statistics relating to membership, ridership and the numbers of people using the bus to go to St Ives, to inform the work of the Transport Task Group. In response to a query as to whether it might be possible to add a bus to St Ives on Wednesdays, Ms Philpott explained that it would be necessary to demonstrate a real need in order to receive a subsidy from the County Council and be financially viable.

A resident expressed thanks to the Parish Council for its prompt action in pursuing the removal of the abandoned car from Priors Road.

1. Apologies for absence

Apologies were received from Cllr Dew (out of parish) and Mark Burke (candidate for co-option).

2. Declarations of interests

None.

3. To approve the minutes of the meeting held on 8 January 2018

RESOLVED that the minutes of the meeting on 8 January 2018 be approved and signed by the Chairman as a true record, after amendments under item 7.2.1, line 1, to read “edit the insert for the Hemingfords’ Directory (February only)” instead of “next issue” and under item 7.3, replace “RE” with “RA”. (Prop RA, 2nd RE, unanimous)

4. Co-option to fill casual vacancy – to consider any applications received or to consider how the seats will be filled

RESOLVED, after he had been invited to introduce himself, to co-opt Tim Puttick as a member of the Parish Council. (Prop RW, 2nd JB, unanimous)

RESOLVED, given that Mark Burke was unable to be present, to defer his application to the next meeting to enable him to introduce himself.

5. To consider matters arising from the last or a previous meeting for info only unless detailed**5.1 (5.2) Electronic speed signs – to consider further information**

RESOLVED to suspend financial regulations and to purchase a SAM portable speed sign from Messagemaker, incorporating a solar power unit and data recording at a cost

of £1830 plus VAT plus £300.00 for a recording feature,, within the budget previously allocated having considered further information on the specifications of the models available, ^(Prop RW, 2nd DC, unanimous) It was suggested that it could be used on the Hemingford to St Ives Road.

5.2 (6.4.1) Resident – request for splitting of allotment plot

RESOLVED to defer this item to later in the meeting along with the other allotment proposals.

5.3 (7.2.1) Appointment of Newsletter Editor

RESOLVED, given that no volunteers had come forward to take on the Editor's role, to approach the Hemingfords' Directory organisers and other possible candidates, to publicise the vacancy on the website, and to defer this item to the next meeting. In the meantime content is to be sent to Cllr Elliott.

5.4 (9) Resident – proposal to host an annual fete and request for Parish Council support

RESOLVED to support the suggestion in principle and is willing to advertise the idea in the next newsletter.

6. Finance, procedure and risk assessment

6.1 To receive the financial report and approve the payment of bills

RESOLVED to receive the financial report and that the invoices and bank statements be checked before the cheques are signed at the end of the meeting.

RESOLVED that the payments as listed in the finance report should be paid, plus LCPAS (Subscription) £75.00. ^(Prop RA, 2nd JB, unanimous)

Vibrant Colour (Banner)	£54.00
Victoire Press (Newsletter)	£390.00
K & M Streetlights (Streetlight maintenance)	£98.10
LCPAS (Training)	£250.00
LGS Services (Admin support)	£1483.72
CME (Salaries)	£1414.76

Credits, including cemetery fees, bank interest, allotment rent and a VAT reclaim, were noted.

6.2 Clerk report on any action taken using delegated powers or because of health and safety

RESOLVED to note that the Clerk used her delegated powers to sell the exclusive rights to plots 230a, 230b and 210b.

6.3 To consider any matter which is urgent because of risk or health and safety

None.

7. To receive reports and items from Committees, working groups and members for information only unless specified

7.1 Transport and the Hemingfords Working Group

Cllr Meredith reported on a meeting with St Ives Town Council, attended by eight parish councils. The results of the St Ives bus survey had demonstrated the importance of the bus service. It had been agreed to write to CCC asking them to attend a meeting to address the key issues. The Transport Group will review the draft letter and make a recommendation to the next meeting on its approval and any amendments required. County Cllr Bates had been asked to follow up on the Morrisons bus service.

The survey is being finalised. The Transport Group wishes to assess the impact on medical providers.

It was suggested that the Combined Authority Mayor might be included in discussions in the future.

7.2 Proposal that no “intermediate” meetings of the Planning Committee will now be needed

RESOLVED, given HDC had said it would consider all comments received before the statutory expiry date, that there was no longer any need to hold intermediate Planning Committee meetings, and that the planning meetings on the fourth Monday of the month should be cancelled. (Prop RW, 2nd RA, unanimous)

7.3 To consider proposals from the Neighbourhood Plan Working Group

RESOLVED having considered Cllr Water’s circulated report to accept the recommendations in the report, as follows: (Prop RW, 2nd RA, unanimous)

- That the following contacts be made to follow up previous meetings; Clare Bond at HDC to request more maps; contact ACRE for advice (RW); HDC Housing Officer for advice on housing needs surveys (LE); obtain copies of Fen Drayton Housing Needs Survey (AM)
- That carrying out a Housing Needs Survey should be deferred until after the May election and considered at the May or June meeting, but that preparatory work should be carried out. The survey should include questions about village facilities in general, including a cemetery and other facilities requiring land or building; a village hall; public toilets; car parking, and additional playing fields.
- That a survey of the existing facilities should be undertaken. The Pavilion (JB and JH); Parish Centre (AM); Reading Room and School (RW), to be approached to determine their current usage for village activities and how that might develop in the future.
- That the potential for a Neighbourhood Plan and/or alternative initiatives should be publicised as soon as possible. The publicity for this is to be raised at the provisionally booked Councillor Recruitment Evening on 15 March from 6 pm to 9 pm, with refreshments. The event is to be advertised via a flyer and promotion by members at other village organisations:
Hemlocs, Garden Society, School (RW);
Church, Evening WI, Cricket Club (AM);
NWR, Yoga/Pilates classes (RE);
Football, Pavilion, Bowling (JB);
Scouts, Rowing, Squash club, website (JH);
YES Estate and social media (LE).

7.4 Proposal for a public litter picking day in February/March before the grass grows again

RESOLVED that a litter picking day will be held on Saturday 3 March. Cllr Dew is to arrange for equipment to be provided by HDC and Cllr Waters is to organise the event. The Scouts, Church and WI are to be approached to see if they are willing to be involved. Cllr Elmstrom also offered assistance. (Prop RW, 2nd LE, unanimous)

7.5 Environment Working Group report and recommendations

On a proposition by the Chairman, the order of business was varied.

5.2 (6.4.1) Resident – request for splitting of allotment plot

RESOLVED to approve the resident’s request to split his plot and retain one half, and that the Parish Council is willing to consider such requests in the future. (Prop RW, 2nd JB, unanimous)

7.5.2 Allotment tenancy agreement review and recommendations on terms and rent increase

RESOLVED following a review of the allotment regulations, to add the following points:

- Carpeting and rubber tyres to be removed.
- Produce should not be washed in the water butts.
- Fees are to be increased by £2.00 per full plot and £1.00 per half plot.

- Dogs are not to be allowed unless on leads.

The revised regulations are to be sent out later in the year, to take effect in 2019.

RESOLVED that a skip should be provided to the allotment holders as a one-off occurrence for a week or two following the introduction of the new regulations, to assist with the disposal of items. (Prop JB, 2nd RW, unanimous)

- 7.5.1 Allotments – Proposal that a “dogs on lead notice” should be put on the allotments gate
RESOLVED to order two signs reading “Dogs are not allowed unless on leads,” for the two gates. (Prop JB, 2nd RW, unanimous)
- 7.5.3 Proposal that the number of grass cuts at Daintree Green is increased
RESOLVED to ask Fergusons to increase the number of cuts of the play area at Daintree Green from 13 to 25 in line with the cuts of the field, and to trim around the play area fence and seats.
The number of cuts at Pinders Green play area should also be increased from 13 to 25, including the surrounding grass, to be incorporated into the new contract.
- 7.5.4 Recommendation on specification for Daintree Green hedges and to consider who should be invited to quote to flail the hedge
RESOLVED to defer this to the next meeting as Cllr Brasnell and Clifton are seeking possible contractors for flailing the hedges all around Daintree Green.
- 7.5.5 Proposal that the bin behind the Daintree Green play area is replaced
RESOLVED to replace the bin. (Prop RW, 2nd DC, unanimous)
- 7.5.6 Proposal that quotes are obtained to remove the leaves in the cemetery
RESOLVED to accept the verbal quotation from St Ives Tree and Garden for £350.00 to remove the leaves from the cemetery. (Prop JB, 2nd RW, unanimous)
- 7.5.7 Proposal that the Council or the EWG obtains quotes for weeds at the Riverside
RESOLVED to accept the verbal quotation from St Ives Tree and Garden for £135.00 for removing the elder and brambles along the river front. (Prop JB, 2nd DC, unanimous)
RESOLVED to accept the verbal quotation from St Ives Tree and Garden to clean the wall where people sit to fish, to be carried out twice a year at £85.00 per time. (Prop DC, 2nd JB, unanimous)
- 7.5.8 Proposal to contract St Ives Tree and Garden to remove sandbags from Dockseys Farm
RESOLVED to accept the verbal quotation from St Ives Tree and Garden for £225.00 to remove solidified sandbags from Dockseys Farm, which would be cheaper than hiring a skip. (Prop DC, 2nd JB, unanimous)
- 8. To consider correspondence/communications received**
- 8.1 CCC – TTRO application, front of 56 High Street
RESOLVED that the Parish Council has no objections.
- 8.2 Resident – tyre tracks on Daintree Green
Noted.
- 8.3 Correspondence from CCC regarding overhanging vegetation – to consider if any action is required
RESOLVED to note that CCC has now agreed to deal with this and it is hoped that the work will be completed around the first week of April.
- 9. Closure of Meeting**
There being no further business, the Chairman declared the meeting closed at 9.08 pm.

Signed _____ (Chairman) _____ (Date)