

- 5.1 (5.1) Village sign repairs – to consider quotation if received
RESOLVED to accept the quotation from P Larter for £75.00 plus VAT for repairs to the village sign. (Prop DD, 2nd RA, unanimous)
- 5.2 (5.8.1) To consider options and quotations for speed sign
RESOLVED having considered Cllr Dew's report on quotations he had obtained for a portable solar powered battery operated speed sign, costing just under £2000.00, and recommendation that the Parish Council should consider signage incorporating a camera to collect data which could then provide supporting evidence for an application, that Cllr Dew should bring further information regarding the enhanced signs to the next meeting.
RESOLVED to note that Andi Caddy of CCC had confirmed the road signs had been ordered and should be received soon.
- 5.3 (7.3) To consider new quotation for councillor training course
RESOLVED, given that a firm commitment was still awaited from Hemingford Abbots Parish Council, that Cllr Meredith should seek the views of their Chairman as to timing and suggest that the training be held before the May elections.
- 5.4 (7.6.7) To consider the specification for the Vicarage Fields hedge and if it needs flailing and to consider if the inside of the hedge at Daintree Green should be flailed and if so who could be invited to quote
RESOLVED that this matter should be passed to the Environment Working Group to bring a recommendation to the next meeting as to how the brambles should be managed.
- 5.5 (8.1) To consider whether the Cemetery lych gate should be listed
RESOLVED, given that the lych gate is the village War Memorial that the Parish Council should investigate further the possibility of listing it, and that Cllr Dew should liaise with the Clerk as to the way forward.
- 6. Finance, procedure and risk assessment**
- 6.1 To receive the financial report and approve the payment of bills
RESOLVED to receive the financial report and that the invoices and bank statements be checked before the cheques are signed at the end of the meeting.
RESOLVED that the payments as listed in the finance report should be paid, plus K & M Streetlights (Street light maintenance) £98.10, and a replacement payment for an un-presented out of date cheque of £5,400.00 to Cambridgeshire County Council (LGPS Cessation). RESOLVED to confirm with the Clerk that the invoice of £4987.20 from K Ferguson Ltd was not a duplicate payment. (Prop RA, 2nd RW, unanimous)
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| 2commune (Domain transfer) | £90.00 |
| Anglian Water (Allotments water) | £55.42 |
| K & M Streetlights (Street light maintenance) | £98.10 |
| Riverside Rose (Market stall) | £165.00 |
| Reading Room (Room hire) | £132.00 |
| Mick George (Skip hire) | £271.60 |
| Polar (Domain transfer) | £30.00 |
| HDC (Daintree Green rent) | £37.50 |
| St Ives Tree & Garden (Tree works) | £840.00 |
| LGS Services (Admin support) | £1449.56 |
| LGS Services (Admin support) | £1341.26 |
| Somersham Town Band (Carol Service) | £160.00 |

Credits, including bank interest, allotment rents, cemetery fees and payment for a memorial bench, were noted.

- 6.2 Clerk report on any action taken using delegated powers or because of health and safety
RESOLVED to note that the Clerk used her delegated powers for the following:
- Cemetery work.
- Leaves in cemetery - Mr Ambrose had indicated that he was unable to collect all the leaves in the cemetery, and therefore the contract put in place at the last meeting was cancelled.
RESOLVED that Cllrs Brasnell and Waters should contact Mr Ambrose to discuss this further and report back to the next meeting.
- 6.3 To consider any matter which is urgent because of risk or health and safety
None.
- 6.4 To review the allotment regulations and fees
RESOLVED that the Environment Working Group should consider this matter and bring a report and recommendation to the March meeting.
- 6.4.1 Resident – request for splitting of allotment plot
6.4.2 Resident request to take on a vacant plot at a reduced rate
RESOLVED to note that the two plots currently vacant were now let.
7. **To receive reports and items from Committees, working groups and members for information only unless specified**
- 7.1 Transport and the Hemingfords Working Group
Cllr Meredith reported that a meeting with St Ives Town Council, and a meeting of the Task Group, were to take place shortly. Cllr Dew reported that the Mayor was taking an interest in public transport across the County and a consultation would be forthcoming in due course.
- 7.2 Parish Council appointments including:
- 7.2.1 Newsletter Editor
RESOLVED to accept Cllr Hall's kind offer to edit the next issue Hemingfords' Directory (February only) to allow members time to convene a group, and to defer this item to the next meeting.
RESOLVED to note Cllr Elliott's willingness to continue her involvement and one or two residents were interested in contributing.
- 7.2.2 Reading Room representative
RESOLVED that Cllr Dew should attend the next meeting and to defer the formal appointment of a representative to the May meeting. (Prop JB, 2nd LE, unanimous)
- 7.2.3 Road Safety Committee representative
RESOLVED to defer this item to the May meeting.
- 7.3 Update regarding new website/emails
RESOLVED to receive Cllr Hall's verbal report that the website had been live for about one month. There had been around 4000 hits and one use of the "Contact us" facility. The redirect was in place and there were no reported issues.
RESOLVED to record the Parish Council's thanks to Cllr Hall for all his hard work with the website. (Prop RA, 2nd DD, carried with 1 abstention)
- 7.4 Yes Estate Park, London Road transfer and play equipment – to consider if the Parish Council is interested in adopting the POS on the whole site and the play area
Cllr Dew outlined the background and reported that the District Council had now received the deeds and Land Registry documents for the green areas, excluding those owned by the Bedfordshire Pilgrims. The green areas are being put forward for adoption. He reported that the hard standings were all in the ownership of the management company and the Parish Council would therefore have no responsibility for these, including the street lights thereon; the maintenance of the boundaries would

be the responsibility of the owners of the adjacent properties and the Parish Council would have no responsibility for these. The play equipment needed to be replaced. The District Council are asking the Parish Council whether it would be willing to take over responsibility for the green areas and the play area, provided the legal conditions are in place. Fencing would also need to be considered.

The Parish Council considered that, provided the legal arrangements were in place, the Parish Council should consider the possibility in principle but that it should seek legal advice.

RESOLVED that, provided all the Land Registry and ownership documents and legal arrangements were in order and in place, the Parish Council would not be averse to considering taking over responsibility for the green areas and play area.

RESOLVED that Cllr Dew as District Cllr should ask the District Council to contact the Parish Council to take matters forward, and will report back to a future meeting.
(Prop RA, 2nd RW, unanimous)

7.5 Neighbourhood Plan Working Group report on meeting with Clare Bond at HDC and to consider the next steps

Cllr Waters reported on a meeting between Cllrs Elliott, Elmstrom, Meredith and himself, with James Campbell and Clare Bond of the Planning Policy Team at the District Council. The following points from the draft notes (to be confirmed by HDC) were noted:

- The “area” would be the whole parish.
- Alternatives to a Neighbourhood Plan would involve “exception housing” or “community planning proposals” as set out in the Local Plan.
- The process would take at least 2-3 years.
- A high level of community support from volunteers, and preferably expertise, would be required.
- The costs would be between £15,000 and £30,000, but a grant of £9,000 would be available from the government.
- The Neighbourhood Plan must show positive community benefits and be communicated continuously.
- Help is available from Cambridgeshire ACRE and the HDC Housing Enabling Officer.
- A Housing Needs Survey is not obligatory but could be felt useful.
- It would be necessary to decide on the real needs of the parish, and what the village is looking for, for example in terms of housing, Village Hall, Cemetery, car parking, or recreation facilities.
- There was some confidence that the Local Plan would provide the 5 year plus supply of residential sites in flood zone 1, thereby precluding development in Hemingford Grey flood zones 2 and 3, although this might be subject to changes to the models or policy changes.

The resources available in the village would determine the decisions made. It would be necessary to research residents’ visions for the village and the availability of resources, by approaching all the village committees and groups, and the younger generation, to ask how people see the village developing, and ascertain the level of resources and what can be achieved with them.

RESOLVED that the Neighbourhood Plan Working Group should draft a survey for delivery to and collection from every house in the village; and should arrange to approach the village groups to get residents involved, including younger members of the community via the School and Playgroup, in order to ascertain whether or not it is worth drawing up a Neighbourhood Plan.
(Prop RW, 2nd DD, unanimous)

8. To consider correspondence/communications received

8.1 Resident – Marsh Lane exit problems

RESOLVED to respond to the resident encouraging him to write to CCC and Cllr Bates, and to also convey his comments to CCC and consider their response to a future meeting.

9. Closure of Meeting

An offer by a resident to host an annual fete and a proposal to work with the Parish Council to arrange this, is to be an agenda item for the next meeting,

There being no further business, the Chairman declared the meeting closed at 9.05 pm.

Signed _____ (Chairman) _____(Date)

APPROVED