

None.

- 5. To consider matters arising from the last or a previous meeting for info only unless detailed**
- 5.1 (5.1) Dogs at Daintree Green – to consider signage or any other action
RESOLVED to defer this item until requested by a member.
- 5.2 (6.4) To consider tree surgeon's report and recommendation on Daintree Green suckers
RESOLVED to inform the resident of the tree surgeon's response that if the resident cuts the suckers encroaching into his garden in time the suckers will cease, and it is not worth taking any action now as in time they will go. The Parish Council will review this again in the spring.
- 5.3 (6.5) Cemetery regulations review – specification for height of memorials
RESOLVED to add the wording to the Cemetery Regulations that the height of memorials above ground should be 33 inches. (Prop DC, 2nd JB, unanimous)
- 5.4 (6.6) Cemetery memorials safety – to consider if unstable memorials should be laid flat by the memorial mason which installed them where the exclusive rights were made out in the memorial mason's name instead of their client's
RESOLVED that the Parish Council is not in favour of laying the memorials flat. RESOLVED that where there has been an administrative error, the Parish Council will pay for the repairs itself.
- 5.5 (7.4) Proposal for a defibrillator in the village – to consider a report and recommendation about location
RESOLVED to defer this item to a future meeting pending receipt of further information.
- 5.6 (7.8) Litter bin review including proposal for a new litter bin
RESOLVED that the Environment Working Group, following a full review, should put forward a proposal for the Budget FY2019.
- 5.7 (7.10) Village sign repairs – to consider quotations if received
RESOLVED to seek a quotation from Nick Gray Builders and enclose a photograph of the damage.
- 5.8 (8.3) CCC Invitation to bid for LHI funding 2018/19
RESOLVED to re-submit the bid for speed reduction measures in London Road and safety barriers on the west side, in a joint project with Fenstanton Parish Council, and the Cllr Dew should submit the application and liaise with Fenstanton Parish Council.
- 5.8.1 To consider options and quotations for speed sign
RESOLVED to defer this item to the next meeting. The Parish Council would ideally like a sign that collects data.
- 5.8.2 To consider quotation for through route signage if received
RESOLVED to accept the quotation from Andi Caddy of CCC for £1605.00 plus VAT, including labour materials and an administration fee of £250.00, for the installation of advisory HGV route signage. (Prop RW, 2nd DD, unanimous)
- 6. Finance, procedure and risk assessment**
- 6.1 To receive the financial report and approve the payment of bills
RESOLVED to receive the financial report and that the invoices and bank statements be checked before the cheques are signed at the end of the meeting.

RESOLVED unanimously that the payments as listed in the finance report should be paid, plus Getmapping (Mapping) £100.80, St Ives Tree surgery (Pound Road roundabout) £150.00 and Hemingfords Directory (Mextuthill Ltd) (Newsletter delivery) £60.00. (Prop DD, 2nd RW, unanimous)

Fergusons (Grass cutting)	£5437.20
CPRE (Training)	£25.00
PKF Littlejohn (Audit)	£480.00
HDC (Daintree Green rent)	£37.50
CME (Salaries)	£125.02
Hunts Volunteer Centre (Printing)	£30.00
LGS Services (Admin support)	£1391.47
CME (Salaries)	£1414.76

Credits, including bank interest, cemetery fees and receipt of the precept, were noted.

- 6.2 Clerk report on any action taken using delegated powers or because of health and safety
None.
- 6.3 To consider any matter which is urgent because of risk or health and safety
None.
- 7. To receive reports and items from Committees, working groups and members for information only unless specified**
- 7.1 (5.3) Whippet Coaches deregistration and the impact on Hemingford Grey – to consider the Bus Survey report
- 7.1.1 Proposal that the Parish Council adopts the Bus Survey Report (subject to any amendments made at this meeting) and that the report is sent to all relevant town and parish councils
RESOLVED to delegate this to the Working Group in conjunction with the Clerk to finalise the Bus Survey Report and send it to all relevant town and parish councils.
- 7.1.2 Proposal that the Parish Council authorises the Chair and Vice Chair (in conjunction with the Clerk) to approve expenditure of up to £50 for the printing of material in relation to Parish business
RESOLVED to delegate to the Chair and Vice Chair in conjunction with the Clerk to approve expenditure of up to £50.00 on each occasion for the printing of material in relation to Parish business. The Finance and Policy working group is to review the budget for an overall spending limit.
- 7.1.3 Proposal that the Parish Council authorises the Public Transport Task and Finish Group to work with any appropriate council or organisation to develop a transport strategy for the village
RESOLVED that the Parish Council authorises the Public Transport Task and Finish Group to work with any appropriate council or organisation to develop a transport strategy for the village and make a recommendation to the Parish Council on the final transport strategy.
- 7.1.4 Proposal that the Parish Council authorises the Public Transport Task and Finish Group to instigate cross council working
Cllr Meredith reported that Jo Lancaster was looking at whether HDC could take the lead on co-ordination and administration costs.
RESOLVED that the Parish Council authorises the Public Transport Task and Finish Group to instigate cross council working.
- 7.2 Proposal that the Parish Council considers fencing or bollards at Daintree Green
RESOLVED to note that this item was in response to a request from a resident.
RESOLVED that the Parish Council should monitor the situation.
- 7.3 Proposal that the Council does not use Mick George for any of its supplies and removes them from its approved contractors list
The proposal was withdrawn.

RESOLVED to seek quotes for skips as prices had not been compared for a while. (Prop DD, 2nd RA, unanimous)

- 7.4 Proposal that the current website domain is moved to 2commune
RESOLVED that the current website domain be moved to 2commune. Cllr Hall was given an order number so he can action this. (Prop JH, 2nd RA, unanimous)
- 7.5 Proposal that the website goes live in December (date to be confirmed) and that the contract with One Agency is not renewed; the old site being pointed to the new one
RESOLVED that the website should go live in December (date to be confirmed) and that the contract with One Agency should not be renewed; the old site being pointed to the new one. (Prop JH, 2nd RA, unanimous)
- 7.6 HDC – invitation to CCTV Service Meeting on 22 November
RESOLVED that Cllrs Dew and Waters should attend.
- 7.7 Proposal that the Parish Council sets up a working group to make a recommendation on whether the Parish Council should develop a Neighbourhood Plan and if so how expectations should be managed, what area it should cover, and how it should be financed and managed and its terms of reference
RESOLVED to set up a task group with membership consisting of Cllrs Waters (Convenor), Meredith, Duncan, Hall, Elmstrom, Brasnell and Elliott to make a recommendation to the Parish Council on whether the Parish Council should develop a Neighbourhood Plan and if so how expectations should be managed, what area it should cover and how it should be financed and managed and its terms of reference.
RESOLVED, that there was no need for public meetings and for room hire.
RESOLVED if a need arises a bid should be made to the Finance and Budget review.
- 7.8 Proposal that the Council purchases a wreath to be laid on Remembrance Sunday
RESOLVED to approve the purchase of a wreath at a cost of up to £20.00. (Prop DD, 2nd AM, unanimous)
- 8. To consider correspondence/communications received**
- 8.1 PKF Littlejohn – External audit conclusion
RESOLVED to note that the annual audit had been completed and nothing had come to the External Auditor's attention giving them reason for concern.
- 8.2 St Ives Town Council position on changes to the bus service and invitation to informal meeting with CCC
RESOLVED that the Working Group should send a representative if convenient.
- 8.3 Resident – De Vere Close problems with phone and broadband connection difficulties
Cllr Waters reported he had referred the Resident to Connecting Cambridgeshire.
RESOLVED to defer this item to a future meeting.
- 8.4 Prohibition of Waiting Order Manor Road
RESOLVED to note that the County Council had made the Manor Road Prohibition of Waiting Order.
- 9. Closure of Meeting**
There being no further business, the Chairman declared the meeting closed at 9.31 pm.

Signed _____ (Chairman) _____(Date)