

3. **To approve the minutes of the meeting held on 13 February 2017**
RESOLVED that the minutes of the meeting on 13 February 2017 be approved and signed by the Chairman. (Prop RW, 2nd DD, unanimous)
4. **Co-option to fill casual vacancy – to consider any applications received or to consider how the seats will be filled**
No applications had been received.
5. **To consider matters arising from the last or a previous meeting for info only unless detailed**
- 5.1 **(Open) Car tracks and damage to Daintree Green**
RESOLVED to receive the verbal report from Cllr Dew that he had spoken to the Football Club who are happy with the Parish Council looking at measures to prevent this. A response from HDC is awaited. Cllr Dew is to write an article in the newsletter alerting residents to the problem.
RESOLVED to monitor the situation for a couple of months and bring this back to the Parish Council only if the problems persist.
- 5.2 **(5.3) Bus shelter – to consider quotes for its demolition and new bench**
RESOLVED, having considered two quotations, that Cllr Elliott should write an article for the newsletter explaining that the Parish Council is intending to remove the bus shelter, and to defer this item to the next meeting.
- 5.3 **(6.4.3) Clerk request that the Parish Council considers whether it wishes to revisit decision on no pre-purchase of grave spaces in path**
RESOLVED to revisit the decision and so that spouses and family members can be buried next to each other and as the grave digger can dig a single depth graves, the Parish Council will sell the exclusive rights to plots in the path. (Prop DC, 2nd DD unanimous)
- 5.4 **(7.1.2) To consider costs of bins**
RESOLVED to install two 100 litre black Centurion litter bins in Gore Tree Road and at the pavilion by the playing field, at a cost for each at £129.45 including delivery plus ground fixing bolts at £7.50.
RESOLVED to install a Glasdon hooded trimline 25 litre dog bin at Riverside, at a cost of £87.90.
RESOLVED to ask Nick Gray to install the bins. (Prop DC, 2nd RW, unanimous)
- 5.5 **(7.2.3) Report on flooding issues**
RESOLVED that Cllr Waters should send a letter to the authorities.
- 5.6 **(7.3.4) Website and proposed move to gov.uk website**
RESOLVED to defer this item to the next meeting.
- 5.7 **(7.2 of 9.1.17) Bench on London Road – to consider response from St Ives Town Council and consider whether to ask SITC if it will take on ownership, or to add it to the Parish Council’s assets list**
RESOLVED to include the bench on the Parish Council’s Assets List. (Prop RW, 2nd KD, unanimous)
- 5.8 **(7.6 of 9.1.17) Proposal for a properly structured and professionally run day care centre for the elderly and infirm**
RESOLVED that the Parish Council is willing to facilitate the project, and that Cllr Elliott should approach the Church Parish Centre for their views on hosting the facility, conduct market research, and place an article in the newsletter, before giving the matter further consideration. (Prop DD, 2nd RA, unanimous)
- 5.9 **To consider outstanding documents needed for application for NALC Local Council’s Award (Foundation Level)**
- 5.9.1 **Freedom of Information publication scheme policy**
RESOLVED to adopt the policy. (Prop RW, 2nd DD, unanimous)

- 5.9.2 Risk Assessment policy
RESOLVED to adopt the policy. (Prop RW, 2nd DD, unanimous)
- 5.9.3 Action Plan
RESOLVED that the Parish Plan of 2010 is ongoing. (Prop RW, 2nd DD, unanimous)
- 6. Finance, procedure and risk assessment**
- 6.1 To receive the financial report and approve the payment of bills
RESOLVED to receive the financial report and that the invoices and bank statements be checked before the cheques are signed at the end of the meeting.
RESOLVED unanimously that the payments as listed in the finance report should be paid, plus K & M Lighting £843.88 (Column and lamp Daintree Way) and K & M Lighting (street light maintenance) £98.10. (Prop RA, 2nd DC unanimous,)
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| LGS Services (Admin support) | £1433.41 |
| One Agency (Website support) | £384.00 |
| One Agency (Web hosting) | £478.80 |
| Richardson Tree Surgery (Cemetery tree works) | £180.00 |
| CME (Payroll) (SO) | £1293.34 |
- Credits, including allotment rents, were noted.
- 6.2 Clerk report on any action taken using delegated powers or because of health and safety
RESOLVED to note the Clerk's use of her delegated powers as follows: memorial granted on NEW 259B, and exclusive rights of burial granted for D2 and D3.
- 6.3 To consider any matter which is urgent because of risk or health and safety
The RoSPA play equipment inspections will take place in April.
- 7. To receive reports and items from Committees, working groups and members for information only unless specified**
- 7.1 HGV damage in High Street
Taken earlier.
- 7.2 To consider recent/imminent roadworks in the village and vicinity
RESOLVED that this was no longer an issue.
- 7.3 Proposal to purchase 7 additional LED lamps
RESOLVED to purchase 7 additional lights, three in Burlington Way, and four in the High Street, using S106 money, at the same cost as last time (Prop RW, 2nd DD, unanimous)
Gore Tree Road is to be considered in the future.
- 7.4 Village bench maintenance
RESOLVED to contract N Gray Building to clean down and redecorate 5 benches at a cost of £430.00. (Prop DD, 2nd DC, unanimous)
RESOLVED to authorise the Clerk to arrange for one additional bench to be done if required at a cost of £86.00. (Prop DD, 2nd DC, unanimous)
- 7.5 Manor Road yellow lines
RESOLVED, given that a response was awaited from Highways, to defer this item to the next meeting and to await details of costs before considering this further.
- 7.6 Ordnance Survey Mapping – proposal that the Council cancels its arrangements
RESOLVED to cancel the arrangements with OS Mapping as the Council subscribes to Parish Online. (Prop RW, 2nd DD, unanimous)
- 7.7 Notice boards
RESOLVED to contract N Gray Builders to install new notice boards at the Parish Centre, Armes Corner and The Thorpe, at a cost of approximately £3500.00 taking the cost from the notice boards and contingency budgets. (Prop RW, 2nd DD, unanimous)

8. To consider correspondence/communications received8.1 Resident – problems with footpaths in the village

RESOLVED, to note the issues had been reported to CCC and to review the appointment of resident rangers who monitor highways, public rights of way, etc, at the May meeting.

8.2 Resident – memorial bench by the river

RESOLVED to install a recycled bench similar to that at Filbert's Walk, to be located to the left of the mooring on Parish Council land.

RESOLVED that the Parish Council is willing to purchase the bench and arrange installation and that the resident should purchase a plaque.

8.3 CAPALC – Consultation on a new draft CAPALC Membership Agreement

RESOLVED that Cllr Waters should draft the Parish Council's response.

8.4 Resident – request that the Council removes all the leaves in the Cemetery which have blown against the fence at the end of 11 Glebe Road

Taken earlier.

RESOLVED to ask Peter Oakes if he will remove the chopped up tree in Loves Lane when he is carrying out his work.

9. Closure of Meeting

There being no further business the Chairman declared the meeting closed at 9.29 pm.

Signed _____ (Chairman) _____ (Date)