

**HEMINGFORD GREY PARISH COUNCIL****Meeting of Hemingford Grey Parish Council  
held on Monday 11 July 2016 at 7.30 pm in the Reading Room**

**Present:** Cllrs:        Doug Dew (Chairman)                    John Jenkin  
                          Richard Allen                                        Jason Hall  
                          Janet Brasnell                                     Steve Herring  
                          Derek Clifton                                       Peggy Seamark  
                          Don Costello                                        Robin Waters  
                          Riva Elliott

**In attendance:**        6 members of the public, District Cllr Alison Donaldson and Mrs A Griffiths (Minutes Secretary, LGS Services).

**Comments and observations from members of the public and from the County and District Councillors**

A resident spoke in support of the proposal for the introduction of CCTV cameras, citing instances of anti-social and suspicious behaviour in the village over the last two weeks, and expressing concern at the deteriorating situation.

He also raised the state of the footpath on Glebe Road, which had become very overgrown and hazardous with brambles growing over the path, and was concerned that children could get hurt.

The Chairman as District Councillor explained that now a Definitive Map was in existence, it would be possible to establish who was responsible for each area, and this will be raised with CCC at a forthcoming meeting. He cautioned against residents taking action themselves for legal reasons.

Cllr Elliott arrived during this item at 7.33 pm.

Ms Esther Harrod recounted the reports of anti-social and criminal behaviour recently received by Neighbourhood Watch, including burglary, cold calling, drugs, theft of fuel, entering of properties, joyriding and intimidation of the elderly. She urged the Parish Council to consider the installation of CCTV cameras and how they could help, to find out how much HDC would charge the Parish Council, and to consider consulting residents regarding CCTV in the village.

District Cllr Donaldson reported on:

- A meeting regarding the proposed merger of Hinchingsbrooke Hospital. It had been stressed that Accident and Emergency, paediatrics and maternity would stay at Hinchingsbrooke, and that the consultants would travel. There will be a public consultation.
- Concerns that the dog fouling spray paint attracted the attention of toddlers.
- The possible reduction of the bus service to Hemingford Abbots. This will need to be investigated.

Cllr Dew invited Cllr Donaldson to meet with him, Cllr Waters and Cllr Brasnell to discuss issues in the village and share information.

**1. Apologies for absence**

Apologies had been received from County Cllr Ian Bates.

**2. Declarations of interests****2.1 To receive declarations of interests from councillors on items on the agenda and details of dispensations held**

None.

- 2.2 To receive written and grant any requests for dispensations as appropriate for items on this agenda  
None.
3. **To approve the minutes of the meeting held on 13 June 2016**  
RESOLVED that the minutes of the meeting on 13 June 2016 be approved and signed by the Chairman. (Prop RW, 2nd JB, unanimous)
4. **Co-option to fill casual vacancy – to consider any applications received or to consider how the seats will be filled**  
None.
5. **To consider matters arising from the last or a previous meeting for info only unless detailed**
- 5.1 (7.4) To consider the quotation for fidelity guarantee cover  
RESOLVED to accept the quotation of £76.65 from Came and Company to increase the Fidelity Guarantee Limit of Indemnity cover to £200,000. (Prop DD, 2nd RW, unanimous)
- 5.2 (7.4) To consider the quotation for insurance cover for damage to the street lights  
RESOLVED to accept the quotation from Came and Company to add street furniture based on 112 street lights valued at £1500 each to the policy, at an additional premium of £602.69 on a new for old basis with an excess of £250 per loss. (Prop RW, 2nd DD, unanimous)
- 5.3 (9.2) Fields in Trust – to consider correspondence and whether to renew membership  
RESOLVED to renew membership at a cost of £50.00. (Prop DCI, 2nd JB, unanimous)
- 5.4 (6.2.5 of April 2015) HDC – offer of transfer of land at the YES development (Title number CB385277)  
RESOLVED, given that the proposed transfer document was for part of the site only, not to sign the document at this time as the Parish Council wishes any agreement to cover the whole site. It was noted that the transfer document should refer to “Hemingford Grey Parish Council” rather than “Hemingford Parish Council.” The proposal to re-name the Yes site will receive further consideration at the same time as the whole site is transferred.
- 5.5 (5.1 of Feb 2016) Neighbourhood Watch – to consider request that the Parish Council installs and funds four CCTV cameras at the entrances to the village and consults with residents  
RESOLVED that Cllr Dew should arrange a further visit for members to the HDC Control Room to find out the installation and annual running costs, thereafter that a joint meeting should take place between the Parish Council and Neighbourhood Watch group in September, followed by a consultation with residents. Cllr Waters will draft a piece for the newsletter and Cllrs Dew, Jenkin and Waters and Ms Harrod will arrange for publicity and advertising for the meeting when the information on costs is known. (Prop JB, 2nd JJ, unanimous)
- 5.6 (7.5) Internal Auditor appointment – to consider quotes received and appoint for FY17  
RESOLVED, having considered three quotations to appoint Bill Lewis as Internal Auditor and accept his quotation of £310.00 to carry out the internal audit for FY2017, and to review this again in a year’s time. (Prop JJ, 2nd DCos, carried with 8 in favour and 3 abstentions)
6. **Finance, procedure and risk assessment**
- 6.1 To receive the financial report and approve the payment of bills  
RESOLVED to receive the financial report and that the invoices and bank statements be checked before the cheques are signed at the end of the meeting.  
RESOLVED unanimously that the payments as listed in the finance report should be paid, plus K & M Lighting (Street light maintenance) £147.05, and Information Commissioner (Data Protection renewal) £35.00.

RESOLVED to defer payment of the invoices for £60.00 to Polar Communications and £2196.00 to Herringbone Restoration pending further clarification. (Prop DCI, 2nd DD, unanimous)

K & M Lighting (Street light maintenance)	£147.05
CME (Payroll)	£72.00
HDC (Daintree Green rent)	£37.50
One Agency (Web hosting)	£478.80
LCPAS (Training)	£10.00
N Gray (Village sign refurbishment)	£729.84
LGS Services (Admin support)	£1489.88

An adjustment to cheque 2377 was noted.

Credits, including bank interest and cemetery fees, were noted.

- 6.2 Clerk report on any action taken using delegated powers or because of health and safety  
None.
- 6.3 To consider any matter which is urgent because of risk or health and safety  
None.
- 6.4 (6.1.2 of September 2015) Pensions Regulator – to consider which pensions provider the Parish Council will use to comply with the 1 August 2016 staging date  
RESOLVED having considered Cllr Dew's report to provide a pension via the NEST scheme, going straight to the April 6 2018 – April 5 2019 contribution i.e. 5% (including 3% staff contribution). Cllr Dew will liaise with the Clerk. (Prop RA, 2nd RW, unanimous)
- 7. To receive reports and items from Committees, working groups and members for information only unless specified**
- 7.1 Proposal that the Council delegates up to £100 pa to the Handyman for disinfectant etc to clean the inside of his vehicle  
RESOLVED to delegate up to £100 pa to the Handyman for this purpose. (Prop DD, 2nd JJ, unanimous)  
  
RESOLVED in relation to the complaint about brambles on the footpath, that a meeting should be arranged later in the week between Cllrs Dew and Waters and CCC to establish who is responsible for the cutting, and to express concerns at the state in which sites are being left, with cuttings not being removed. A stump on the path had also been reported a number of times.
- 7.2 (8.5 of Sept 2015) Allotment water troughs – to consider if these should be provided and if so at what cost  
RESOLVED having considered Cllr Brasnell's verbal report that allotment holders had requested larger water containers. to purchase two sturdy plastic boxes to hold water at a cost of approximately £20.00 each, up to a maximum cost of £50.00. (Prop JB, 2nd DCos, unanimous)
- 7.3 Neighbourhood Planning – to consider if the Parish Council should do any further work  
RESOLVED, given that there was presently no apparent appetite in the village for a Neighbourhood Plan, to defer this matter for the time being. (Prop RW, 2nd DCos, unanimous)
- 8. To consider correspondence/communications received**
- 8.1 Electoral Review of Huntingdonshire – Draft recommendations  
RESOLVED to set up a working group consisting of Cllrs Dew, Brasnell, Waters and Allen to formulate a response on behalf of the Parish Council. (Prop RW, 2nd SH, unanimous)
- 8.2 Huntingdonshire Volunteer Centre request for donation

RESOLVED to defer consideration of the request for funding to a future meeting later in the year when all applications received can be considered together. (Prop PS, 2nd DD, unanimous)

8.3 Huntingdonshire Society for the Blind request for donation

RESOLVED to defer consideration of the request for funding to a future meeting later in the year when all applications received can be considered together. (Prop PS, 2nd DD, unanimous)

8.4 Resident – cycling on pavements in High Street – request that people cycle on the road

An article will be placed in the Newsletter to remind cyclists not to ride on the pavements.

13. Closure of Meeting

There being no further business the Chairman declared the meeting closed at 9.25 pm.

Signed \_\_\_\_\_ (Chairman) \_\_\_\_\_ (Date)

DRAFT